

**Supporting Document Example:**
**Grant Application – In-Kind Contributions Summary**

This document provides an example of an in-kind contributions summary. In-kind contributions may be included as part of an eligible program’s previous fiscal year revenues and expenses (program actuals). If an organization chooses to include in-kind contributions in the program actuals, they must provide details about the value of volunteer contributions and/or other in-kind donations. If your organization is unsure of what to include in the in-kind contributions summary, the following example may be used as a guide. See Section 4.3 of the Community Gaming Grants: Program Guidelines for additional information regarding in-kind contributions. The Program Guidelines and other online resources are available on the Community Gaming Grants Branch website, at: <https://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants>.

**Example: In-Kind Contributions Summary**

<b>In-Kind Contributions Summary</b>	
for Fiscal Year Ended: _____	
L&G File # _____	
_____	
Name of Organization	
_____	
Name of Program	
<b># of Volunteers doing Volunteer Labour x # of hours @ \$20/hour <sup>1</sup>=</b>	
<b>Donated Materials at verified fair market value =</b>	
<b>Donated Accredited Professional Services at verified fair market value =</b>	
<b>Total</b>	

<sup>1</sup> Please refer to Section 4.3 of the Program Guidelines, regarding the valuation of volunteer time and other in-kind contributions.

<sup>2</sup> Volunteer time contributed by board members, towards the direct delivery of program services/activities, may be included. However, time contributed by board members for the operation of the society may not be included as in-kind contributions to the program.