

# Notice to Change a Conditional Sentence Order

Canada: Province of British Columbia

Police Agency & File No.:	Court File No.(s):
	Court Location:
DOB:	

In the case of R. vs name of offender

**Applicant** ☐ **Supervisor** ☐ **Offender** ☐ **Prosecutor** (check appropriate one)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Tel: \_\_\_\_\_

Written notice pursuant to Section 742.4 CCC is given to the Court and to (delete one of the following) the offender, the prosecutor, the supervisor, to change an optional condition of a *Conditional Sentence Order* imposed on date at \_\_\_\_\_, by Judge \_\_\_\_\_ on a conviction for a charge of \_\_\_\_\_

Proposed change(s) is as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The following circumstances have changed to make a change to the optional conditions desirable (add additional pages if more space is needed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature of applicant

If this notice was filed by the supervisor, the changes which have been requested will automatically take effect 14 days after the court received this notice, unless you or the prosecutor ask for a court hearing, or the court orders a hearing be held.

To request a hearing, you must notify the court registry within 7 days after you received this notice.

**DATE FILED**

Registry Date Stamp

If you or the prosecutor filed the notice, you must attend court on the hearing date shown below.

## FOR JUDGE'S USE (only if notice filed by Supervisor)

Notice Reviewed by Court

\_\_\_\_\_  
Judge's initials

Hearing Ordered? ☐ Yes ☐ No

Date reviewed: \_\_\_\_\_

## FOR COURT REGISTRY USE ONLY

No hearing required: Changes effective date

Hearing requested by name  
on date

Notified of Hearing Date

☐ Prosecutor ☐ Offender

☐ Supervisor

Hearing date: \_\_\_\_\_ at \_\_\_\_\_ .m.  
at location

\_\_\_\_\_  
Signature of Clerk of the Court

**NOTE:** If the Offender is the Applicant, the Supervisor and the Prosecutor must be served.  
If the Supervisor is the Applicant, the Offender and the Prosecutor must be served.  
If the Prosecutor is the Applicant, the Supervisor and the Offender must be served.  
Service on the Court will be done by filing the *Notice to Change a Conditional Sentence Order* at the Court Registry

## Certificate of Service of Notification

I certify that

I, \_\_\_\_\_  
served \_\_\_\_\_ name of person served  
on \_\_\_\_\_ date \_\_\_\_\_ at \_\_\_\_\_

with a copy of the *Notice to Change a Conditional Sentence Order* by leaving a copy of it with him or her;

Dated \_\_\_\_\_ date  
at \_\_\_\_\_ city  
British Columbia

\_\_\_\_\_  
Signature of Server

## Certificate of Service of Notification

I certify that

I, \_\_\_\_\_  
served \_\_\_\_\_ name of person served  
on \_\_\_\_\_ date \_\_\_\_\_ at \_\_\_\_\_

with a copy of the *Notice to Change a Conditional Sentence Order* by leaving a copy of it with him or her;

Dated \_\_\_\_\_ date  
at \_\_\_\_\_ city  
British Columbia

\_\_\_\_\_  
Signature of Server

## Supervisor's Certificate of Service of Notification

I certify that

I, \_\_\_\_\_  
served \_\_\_\_\_ name of person served  
on \_\_\_\_\_ date \_\_\_\_\_ at \_\_\_\_\_

with a copy of the *Notice to Change a Conditional Sentence Order*  
with the **effective date of the changes** by leaving a copy of it with him or her;

Dated \_\_\_\_\_ date  
at \_\_\_\_\_ city  
British Columbia

\_\_\_\_\_  
Signature of Supervisor

I have received the *Notice to Change a Conditional Sentence Order* indicating the effective date. I understand the changes, and the consequences of failing to comply with the changed Order.

Dated \_\_\_\_\_ date  
at \_\_\_\_\_ city  
British Columbia

\_\_\_\_\_  
Signature of Offender