ILRR Quick Reference Guide
Public and Mineral Titles Reports Reference Guide
Access the ILRR at: www.ILRR.ca

The ILRR is:

A spatially enabled integrated register of over 280 different types of Crown land interests and tenures, regulated uses, land and resource restrictions, and reservations (i.e. parks, mineral reserves).

In addition to the rights and interests, reference layers available in the ILRR include:
- Crown land parcels and private land parcels where available.
- Administrative boundaries including natural resource districts and provincial parks are available in the MapViewer.
- Base map information including roads, water features, and map grids.

Why use the ILRR?

- Access comprehensive current land and resource information in minutes, instead of days or weeks.
- A real time acquirer takes interest information from various Ministry databases and registers it in the ILRR (target within 30 minutes) allowing you to immediately view and status the interests against other requested and active interests.
- Determine the current ownership status of the land (Crown and private).
- Identify if further research may be necessary, and then use ILRR information to locate records in systems such as the British Columbia Geographic Warehouse (BCGW) for digital spatial data and resource information, Tantalis GATOR for detailed Land Act and survey information and BC Online for information on private land.
- Identify potential land use conflicts.
- Supports:
  - land planning and treaty negotiations;
  - inter-agency referral processes;
  - applications for interests in land; and
  - emergency planning and response.
- Faster, more consistent decision making using common information.
- Reduced risk in decision making.
- Quickly generate queries, maps, reports, share reports with others, and get email notification if something changes on a specific interest.

ILRR Main Menu

Once the user logs into the ILRR the user will see the ILRR Main Menu. The main menu shows all of the functions available to the user to search for interests and rights in the ILRR application.

When working in the ILRR application the left side of the page always displays your ILRR menu functions.

These options allow the user to jump to the different functions of accessing ILRR information or allow the user to return to the ILRR Main Menu.

Users can generate a conflict and/or constraint report by using the **Public Reports** option.

Users can generate a **Mineral Titles - Land Owner Notification** report by using the **Business Reports** option.

Public Reports

Public Reports allow a public user to generate a conflict and/or constraint report based on an ILRR Interest location, area of interest, or Geomark URL.

Conflict Report: This report will include a listing of overlapping legal interests which may or may not limit or restrict certain activities on the land base.
- Legal (conflicts) include: Act, right, manner and term associated with occupation of land for a specific purpose (for example: tenure, disposition, permit, etc.).

Constraint Report: This report will include a listing of overlapping physical constraints that may or may not limit or restrict certain activities on the land base.
- Physical (constraints) include: Having or constituting a classification based on elements or features existing in nature (for example: Mule deer winter range, Western Caribou habitat, etc.).

Conflicts and Constraints Combined Report: This report will include a combined listing of both conflicts and constraints that fall within your area of interest.

Each report option has the same dialogue window for defining your search location to be used for your report. Users can use one of the following options for defining a search location:

1) **ILRR ID (Number)**: The unique ILRR ID number. This is a unique number assigned to the record when the record is added to the ILRR database.

2) **Area of Interest (AOI)**: Define an Area of Interest (AOI) using the map window by clicking the **Choose** button. Users can **Draw an AOI** ✎, **Upload a Shapefile** ⬆, or **Pick an Existing Polygon for AOI** in the MapViewer window.

3) **Geomark (ID or URL):** A Geomark is created using the Geomark Web Service and allows users to create and share geographic areas of interest (AOIs) over the web. More information on the Geomark Web Service can be found at: http://www.data.gov.bc.ca/dbc/geographic/locate/geomark_web_srv/index.page

Users can also enter a buffer to identify interests that are within the specified distance of your specified location. Buffer units are in metres.

Report Title: Displays the Report Title and type of report run (Conflict / Constraint / Combined).

Report Information: Displays information about the report, including who the report was run by, the date the report was run, any buffer used on the report, and the BCGS Mapsheet(s) that the report is located in.

Generate PDF: Creates a PDF version of the report that can be printed or saved to a local drive.

Generate CSV: Creates a Comma Separated Value (.csv) file that can be opened in MS Excel to view the report in table format.

Generate Referral CSV: Creates a Comma Separated Value (.csv) file that can be opened in MS Excel that contains all Interest Holders that would need to be contacted about any conflicts and/or constraints.

Report Results: The results returned from the report.
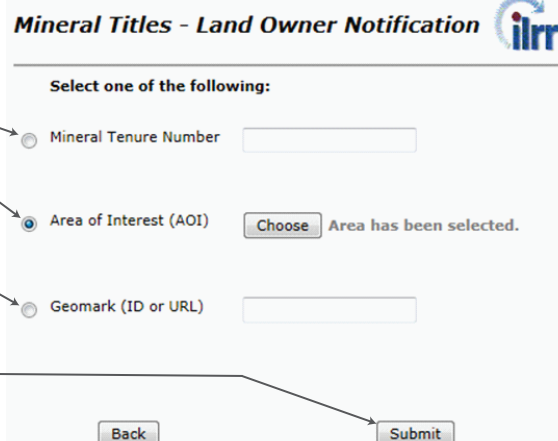
Business Reports - Land Owner Notification

Part of the requirement of the mineral tenure holders is notification. Bill 12 of *the Miscellaneous Statutes Amendment Act, 2007* now requires a person to serve notice on the private landowner(s) or Crown land lease holder(s) before commencing a mining activity.

Within the ILRR Business Reports is the **Mineral Titles – Land Owner Notification** report. This report allows the tenure holder to input their tenure number or to select an area of interest and then view the **Land Owner Notification** report as a PDF.

Users can use the following steps to create a Mineral Titles - Land Owner Notification Report.

1. Select the **Mineral Titles – Land Owner Notification** option and then click **Next**.

2. Select a spatial selection. Users can use one of the following options for defining a search location:

   A) **Mineral Tenure (Number)**: The unique ILRR ID number. This is a unique number assigned to the record when the record is added to the ILRR database.

   B) **Area of Interest (AOI)**: Define an Area of Interest (AOI) using the map window by clicking the **Choose** button. Users can **Draw an AOI** ✎ , **Upload a Shapefile** 📤, or **Pick an Existing Polygon for AOI** 🔍 in the MapViewer window.

   C) **Geomark (ID or URL)**: A Geomark is created using the Geomark Web Service and allows users to create and share geographic areas of interest (AOIs) over the web. More information on the Geomark Web Service can be found at: http://www.data.gov.bc.ca/dbc/geographic/locate/geomark_web_srv/index.page

3. Click **Submit**.

4. Click **Open** to view the **Land Owner Notification Report** PDF or click **Save** to save the PDF to an appropriate location.

Interpreting the Land Owner Notification Report

There are four sections to the report:

1. **The General Information section.**
   This section states the report title, the date the report was run, and the search option used to generate the report.

2. **The Crown Land Lease section**.
   This section lists all of the Crown land leases which intersect the AOI, along with the owner's name and address. If a lease has multiple owners, each owner and their address would be listed.

3. **The Private Land within the AOI section**.
   This section of the report lists the private land parcels which are **completely or partially within or overlap the AOI**. The Land Title Parcel Identifier (PID) and legal description are listed for each parcel. Ownership information for private land is not part of the ILRR so contact information will need to be acquired using BC Online https://www.bconline.gov.bc.ca/ or Land Titles and Survey Authority - MyLTSA service: https://apps.ltsa.ca/iam/signup.

4. **The Private Land possibly within the AOI section.**
   This section of the report lists the private land parcels which are **possibly** within or overlap the AOI. The Land Title Parcel Identifier (PID) and legal description are listed for each parcel. Ownership information for private land is not part of the ILRR so contact information will need to be acquired using BC Online.

Determining Ownership of a Parcel

There are a few options for determining the ownership information of a private parcel. If you have a BC Online account, you can look up this information in the BC Assessment Authority.

Some useful links for BC Assessment:

- BC Assessment Authority system via BC Online:
  https://www.bconline.gov.bc.ca

-BC Online Products:
  https://www.bconline.gov.bc.ca/bc_assessment.html

Land and Titles Survey Authority (LTSA) delivers secure land titles through the registration of land title interests and survey records. MyLTSA https://apps.ltsa.ca/iam/signup is the service to search individual land titles. This is a pay for service system.

If there are only a few overlaps in your Land Owner Notification Report you might want to consider giving the report information to a titles search company and have them provide you with the ownership information you require.

For more information on the procedures for determining the ownership of private land and Crown land leases the following document can be used:
http://www.empr.gov.bc.ca/Titles/MineralTitles/Pub/Documents/LON/FM_LON_procedures.pdf

Contacts: ILRR Support

Toll Free (within BC): 1-866-952-6801
Within Victoria: 250-952-6801

E-Mail: NRSApplications@gov.bc.ca (to open a ticket)
NRSEnquiries@gov.bc.ca (to ask a question)