

## **5.08 PROCEDURES**

Created: 1998 JUL 15 Revised: 2019 JAN 07

## **5.08 LIABILITY COVERAGE**

## **5.08.1 RELATED DOCUMENTS**

- 5.08 Liability Coverage Policy
- 5.08 Liability Coverage FAQs

## 5.08.2 PROCEDURES

- (1) All volunteers registered with EMBC are automatically covered by the commercial general liability policy when a Task Number is obtained and the volunteer's name is entered on the Task Registration Form. Volunteers engaged in emergency operations must be signed up each day on a Task Registration Form.
- (2) All incidents where there is potential for a claim must be reported to EMBC as soon as possible whether the volunteer believes that incident to be covered by the commercial general liability policy or not.
- (3) All communication regarding an incident where there is potential for a claim should be directed to EMBC as follows:
  - a. If the incident requires urgent attention, inform the Emergency Coordination Center at 1-800-663-3456.
  - b. In all other situations, inform the Regional Office as soon as practicable.
- (4) Public Safety Lifeline organizations should arrange appropriate and adequate insurance coverage for all events/activities specific to their needs beyond those addressed by the provincial commercial general liability policy.