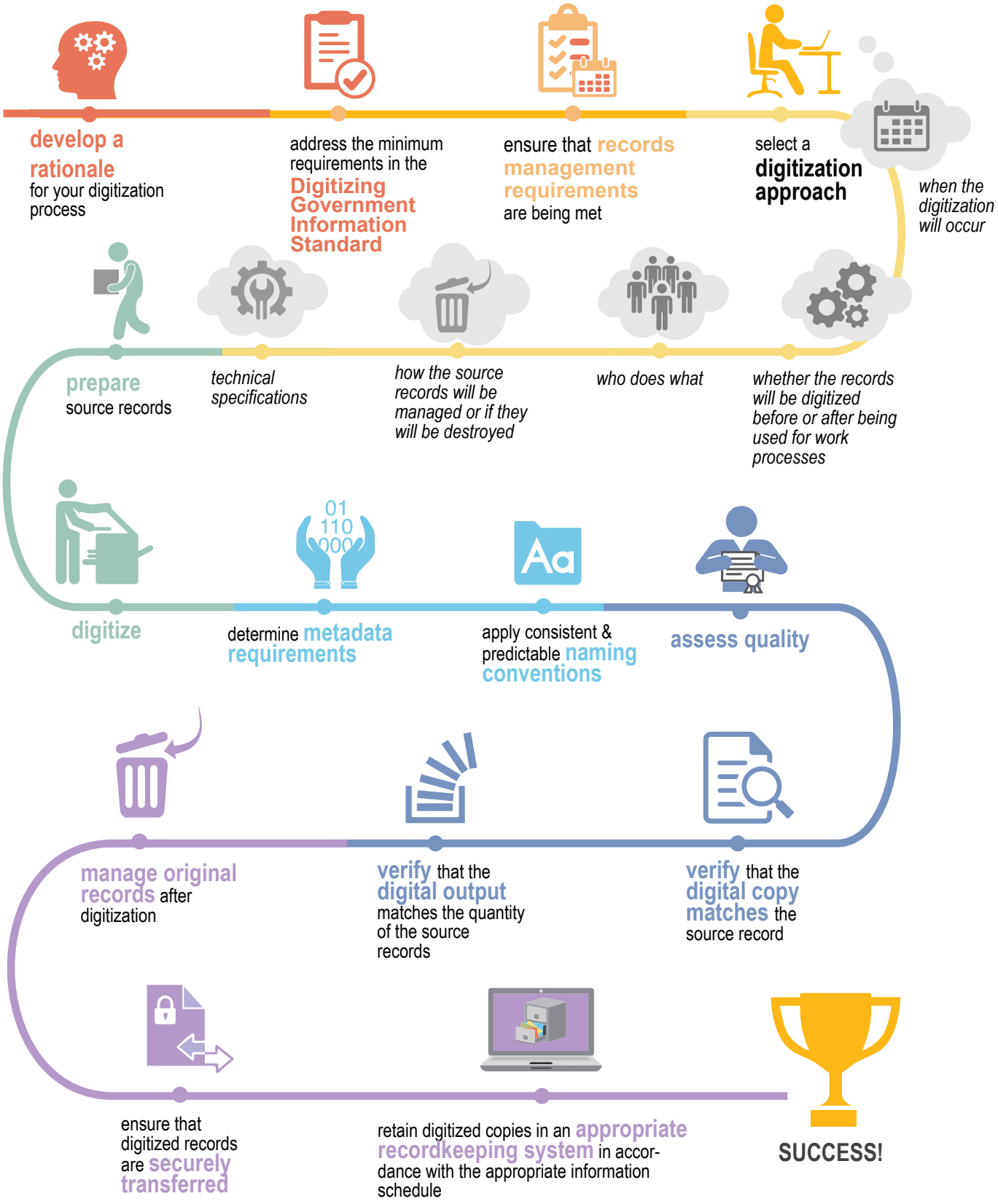How to Digitize Your Records: Ongoing Business Process Digitization