

PPR Quick Guide: Total Discharge of a Registration

Step 1: Select a registration from 'My Registrations' on the PPR dashboard to discharge

Entering a registration number in field filters for that registration

The screenshot shows the PPR dashboard interface. At the top left, there is a button labeled 'Create New Security Agreement'. To its right, there is a search bar with the text 'Retrieve an existing registration to add to your table:' and a search input field containing 'Registration Number'. Below this is a section titled 'My Registrations (5)' with a 'Columns to Show' dropdown. The main area is a table with the following columns: 'Registration Number', 'Registration Type', 'Registration Date', 'Status', 'Verification Statement', and 'Actions'. The table contains five rows of registration data. The second row is selected, and its 'Amend' button is open, showing a dropdown menu with options: 'Total Discharge', 'Renew', and 'Remove From Table'. A search filter is applied to the 'Registration Number' column, showing 'Number' in the filter field.

Registration Number	Registration Type	Registration Date	Status	Verification Statement	Actions
Number	Registration Type	Date	Status		
100378B	Security Agreement - Base Registration	January 5, 2022	Active	PDF	Amend
100214B	Security Agreement - Base Registration View Amendments	November 26, 2021	Active	i	Amend
578779M	Security Agreement - Base Registration View Amendments	November 6, 2020	Discharged	i	Amend
258472M	Security Agreement - Base Registration View Amendments	June 5, 2020	Active	i	Amend
024326M	Security Agreement - Base Registration View Amendments	January 27, 2020	Active	i	Amend

Retrieve and add an existing registration to the 'My Registrations' table to discharge

Select 'Total Discharge' in the drop-down menu

Step 2: Confirm the correct registration has been selected

'Confirm registration to be discharged' panel displays upon selecting the registration to be discharged

The screenshot displays the BC Registry Services interface. A modal dialog titled "Confirm registration to be discharged" is centered on the screen. The dialog contains the following text: "To ensure you are performing a Total Discharge on the correct registration (Base Registration Number: 100214B) please enter the **individual person's last name or full business name** of any **Debtor** associated with this registration." Below the text is a text input field with the placeholder "Enter a Debtor (last name of individual person or full business name)". At the bottom of the dialog are "Cancel" and "Continue >" buttons. In the background, a table of registrations is visible. The table has columns: Registration Number, Registration Type, Registration Date, Status, Verification Statement, and Actions. The registration 100214B is selected, indicated by a blue circle next to its number. The table also shows other registrations like 100378B, 578779M, 258472M, and 024326M.

Registration Number	Registration Type	Registration Date	Status	Verification Statement	Actions
100378B				PDF	Amend
100214B				i	Amend
578779M				i	Re-Register
258472M	Security Agreement - Base Registration	June 5, 2020	Active	i	Amend
024326M	Security Agreement - Base Registration	January 27, 2020	Active	i	Amend

Entering a debtor associated with the registration confirms that the intended registration has been selected

Step 3: Review the current information on the registration prior discharging

Base Registration Number 100214B
Security Agreement

Base Registration Date and Time: November 26, 2021 at 10:54:44 am Pacific time
Current Expiry Date and Time: November 26, 2029 at 11:59:59 pm Pacific time

Total Discharge

Review the current information for this registration as of **January 12, 2022 at 10:02:47 pm Pacific time**.
If additional amendments including court orders are still required, ensure they are completed prior to performing this Total Discharge.

To view the full history of this registration including descriptions of any previous amendments or court orders, you will need to conduct a separate search.

Important: Secured Parties in this registration will receive a copy of the Total Discharge Verification Statement.

Registration Length and Trust Indenture

Registration Length	8 Years
Trust Indenture	No

Registering Party, Secured Parties, and Debtors

Original Registering Party

Name	Address	Email Address	Registering Party Code
MNO SERVICES LTD.	1175 DOUGLAS ST VICTORIA BC V8W 2E1 Canada		

Fee Summary

Total Discharge	No Fee
Service Fee	No Fee
Total Fees	CAD \$0.00

Cancel

Confirm and Complete >

Information on base registration date, time and current expiry

Secured Parties

Name	Address	Email Address	Secured Party Code
ROYAL BANK OF CANADA	535 FIRST AVENUE LADYSMITH BC V0R2E0 Canada		30503

Debtors

Name	Address	Email Address	Birthdate
PETER PARKER	8 5TH AVE NEW YORK NY 10011-8856 United States of America		August 10, 2002

Collateral

Vehicle Collateral

Vehicle Type	Year	Make	Model	Serial/VIN/D.O.T. Number
Motor Vehicle (MV)	2010	Harley Davidson	XI1200	5HD1CT3157K417590
Motor Vehicle (MV)	1975	Honda	Civic	12345

General Collateral

[View General Collateral Changes and Amendments \(1\)](#)

Select 'Confirm and Complete' to confirm the information is correct and move to the next step to authorize the discharge

Unroll to view general collateral changes and amendments

Step 4: Once the information on the registration is confirmed, the discharge is submitted

Base Registration Number 100214B
Security Agreement

Base Registration Date and Time: November 26, 2021 at 10:54:44 am Pacific time
Current Expiry Date and Time: November 26, 2029 at 11:59:59 pm Pacific time

Total Discharge

Confirm and complete any additional information before submitting this Total Discharge.

Important: Secured Parties in this registration will receive a copy of the Total Discharge Verification Statement.

Registering Party for this Discharge

Name	Address	Email Address	Registering Party Code
MNO SERVICES LTD.	1175 DOUGLAS ST VICTORIA BC V8W 2E1 Canada		

1. Folio or Reference Number
Add an optional number for this transaction for your own tracking purposes. This information is not used by the Personal Property Registry.

Folio Number: Folio or Reference Number (Optional):

Fee Summary

Total Discharge	No Fee
Service Fee	No Fee
Total Fees	CAD \$0.00

[< Back](#) [Cancel](#)

[Submit Total Discharge >](#)

Information on base registration date and time and current expiry

2. Confirm
You are about to submit a Total Discharge based on the following details:

Total Discharge

Base Registration Number: 100214B
Registration Type: Security Agreement
Collateral: General Collateral and 2 Vehicles

I confirm that I wish to discharge this registration.
 I understand that all collateral on this registration will be released.
 I understand that all Secured Parties will be notified.

2. Authorization
The following account information will be recorded by BC Registries upon registration and payment. This information is used to confirm you have the authority to submit this registration and will not appear on the verification statement.

Name	Account Name	Address	Email Address
SUSAN LYN BYRNE	Amitis Partovi TEST	200-940 Blanshard St Victoria BC V8W 3E6 Canada	

Confirm Authorization

I, **SUSAN LYN BYRNE**, have relevant knowledge of, and am authorized to submit, this registration.
Date: January 12, 2022

Field for optional Folio number for user's reference

Go back a page by clicking 'Back'

'Submit Total Discharge' processes discharge; discharge is added to My Registrations table; user is taken back to dashboard

Check-boxes to confirm the discharge, that all collateral will be released and all Secured Parties will be notified

Check-box to confirm submitting person is authorized to submit registration

Step 5: View the discharged registration in the 'My Registrations' table on the PPR dashboard and access the discharge verification statement

Click 'Show/Hide Amendments' to view any amendments, renewals, or discharges related to a base registration; amendments are located below the base registration and together are marked by a blue background

My Registrations (5)						Columns to Show
Registration Number	Registration Type	Registration Date	Status	Verification Statement	Actions	
100378B	Security Agreement - Base Registration	January 5, 2022	Active	PDF	Amend	
100214B	Security Agreement - Base Registration	November 26, 2021	Discharged	Info	Remove From Table	
100434B Base Registration: 100214B	Discharge	January 17, 2022 January 12, 2022		PDF		
100419B Base Registration: 100214B	Renewal	January 12, 2022		PDF		
100398B Base Registration: 100214B	Amendment	January 10, 2022		PDF		
578779M	Security Agreement - Base Registration	November 6, 2020	Discharged	Info	Remove From Table	

Discharged registration can be removed from the table

Select PDF to access the Verification Statement

Information bubble: Verification Statements (PDF) are only available to Secured Parties or the Registering Party of this filing. To view the details of this registration, you must conduct a search

Sample PDF of a Registration Discharge Verification Statement

 **PPSA SECURITY AGREEMENT**
PERSONAL PROPERTY SECURITY ACT

Base Registration Number: 100214B DISCHARGED

Base Registration Date and Time: November 26, 2021 at 10:54:44 am Pacific time
Discharge Date and Time: January 17, 2022 at 2:14:21 pm Pacific time
Current Expiry Date and Time: November 26, 2029 at 11:59:59 pm Pacific time
Trust Indenture: No

CURRENT REGISTRATION INFORMATION
(as of January 17, 2022 at 2:14:21 pm Pacific time)

Secured Party Information

ROYAL BANK OF CANADA **Address**
535 FIRST AVENUE
LADYSMITH BC
V0R2E0 Canada

Debtor Information

PARKER, PETER **Address** **Birthdate**
8 5TH AVE August 10, 2002
NEW YORK NY
10011-8856 United States of
America

Vehicle Collateral

Type	Year	Make/Model	Serial/VIN/DOT Number
Motor Vehicle (MV)	2010	Harley Davidson / X1200	5HD1CT3157K417590
Motor Vehicle (MV)	1975	Honda / Civic	12345

 TEST DATA | Base Registration #100214B | Page 1 of 4

 **PPSA SECURITY AGREEMENT**
PERSONAL PROPERTY SECURITY ACT

Base Registration Number: 100214B DISCHARGED

General Collateral

Base Registration General Collateral:
All Inventory, Chattel Paper, Accounts, Equipment and General Intangibles In addition, the word "Collateral" also includes all the following, whether now owned or hereafter acquired, whether now existing or hereafter arising, and wherever located: (A) All accessions, attachments, accessories, tools, parts, supplies, replacements of and additions to any of the collateral described herein, whether added now or later. (B) All products and produce of any of the property described in this Collateral section. (C) All accounts, general intangibles, instruments, rents, monies, payments, and all other rights, arising out of a sale, lease, consignment or other disposition of any of the property described in this Collateral section. (D) All proceeds (including insurance proceeds) from the sale, destruction, loss, or other disposition of any of the property described in this Collateral section, and sums due from a third party who has damaged or destroyed the Collateral or from that party's insurer, whether due to judgment, settlement or other process. (E) All records and data relating to any of the property described in this Collateral section, whether in the form of a writing, photograph, microfilm, microfiche, or electronic media, together with all of Grantor's right, title, and interest in and to all computer software required to utilize, create, maintain, and process any such records or data on electronic media.

Original Registering Party

MNO SERVICES LTD. **Address**
1175 DOUGLAS ST
VICTORIA BC
V8W 2E1 Canada

HISTORY
(Showing most recent first)

TOTAL DISCHARGE

Registration Date and Time: January 12, 2022 at 2:14:21 pm Pacific time
Registration Number: 100434B

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 **PPSA SECURITY AGREEMENT**
PERSONAL PROPERTY SECURITY ACT

Base Registration Number: 100214B DISCHARGED

Registering Party Information

MNO SERVICES LTD. **Address**
1175 DOUGLAS ST
VICTORIA BC
V8W 2E1 Canada

RENEWAL

Registration Date and Time: January 12, 2022 at 2:33:32 pm Pacific time
Registration Number: 100419B
Registration Life: 5 Years
New Expiration Date and Time: November 26, 2029 at 11:59:59 pm Pacific time

Registering Party Information

MNO SERVICES LTD. **Address**
1175 DOUGLAS ST
VICTORIA BC
V8W 2E1 Canada

AMENDMENT

Registration Date and Time: January 10, 2022 at 11:27:56 am Pacific time
Registration Number: 100398B

Vehicle Collateral

Type	Year	Make/Model	Serial/VIN/DOT Number
Motor Vehicle (MV) <small>ADDED</small>	1975	Honda / Civic	12345
Motor Vehicle (MV) <small>AMENDED</small>	2010	Harley Davidson / X1200	5HD1CT3157K417590

 TEST DATA | Base Registration #100214B | Page 3 of 4

 **PPSA SECURITY AGREEMENT**
PERSONAL PROPERTY SECURITY ACT

Base Registration Number: 100214B DISCHARGED

Information that has been changed is displayed for this amendment. View the information at the beginning of this report for complete registration

Registering Party Information

MNO SERVICES LTD. **Address**
1175 DOUGLAS ST
VICTORIA BC
V8W 2E1 Canada

AMENDMENT

Registration Date and Time: January 10, 2022 at 11:27:56 am Pacific time
Registration Number: 100398B

Vehicle Collateral

Type	Year	Make/Model	Serial/VIN/DOT Number
Motor Vehicle (MV) <small>ADDED</small>	1975	Honda / Civic	12345
Motor Vehicle (MV) <small>AMENDED</small>	2010	Harley Davidson / X1200	5HD1CT3157K417590

 TEST DATA | Base Registration #100214B | Page 4 of 4