

# Financial Statement

## Form 4

Provincial Court Family Rules  
Rules 3, 25, 28 and 172

Registry Location:

Court File Number:

I, \_\_\_\_\_ of \_\_\_\_\_  
(full name of party) (occupation) (address of party, city, province)

### Swear or affirm that:

1. The information set out in this financial statement is true, to the best of my knowledge.

2. I have made complete disclosure in this financial statement of:

*Select all options that apply*

- ☐ my income, including benefits and adjustments, if any, in Part 1
- ☐ my expenses and debts, in Part 2
- ☐ my assets, in Part 3
- ☐ income of other person(s) in my household, in Part 4
- ☐ undue hardship, in Part 5

Sworn or affirmed before me

at \_\_\_\_\_, British Columbia  
(city)

on \_\_\_\_\_  
(date)

\_\_\_\_\_

A Commissioner for taking Affidavits in British Columbia  
(print name or affix stamp of commissioner)

\_\_\_\_\_

Signature

## Part 1 – Income

1. I am attaching a copy of each of the following documents to my financial statement:

- ☐ my tax return and related schedules for each of the three most recent taxation years; and
- ☐ any notice of assessment and reassessment issued by the CRA for each of the three most recent taxation years.

2. All of my sources of income and amounts of income per month are as follows:

*Select and complete all that apply. Please use gross amounts (before taxes or deductions)*

- ☐ employment income of \$ \_\_\_\_\_ from \_\_\_\_\_  
(employer)
- ☐ employment insurance benefits of \$ \_\_\_\_\_
- ☐ workers compensation benefit of \$ \_\_\_\_\_
- ☐ interest and investment income of \$ \_\_\_\_\_
- ☐ pension income of \$ \_\_\_\_\_
- ☐ government assistance income of \$ \_\_\_\_\_ from \_\_\_\_\_  
(sources)
- ☐ self-employment income of \$ \_\_\_\_\_
- ☐ trust income of \$ \_\_\_\_\_
- ☐ other income of \$ \_\_\_\_\_ from \_\_\_\_\_  
(source)

3. I am attaching proof of income from all applicable sources, including my:

*Select and attach all that apply.*

- ☐ most recent pay stub or statement of earnings, or a letter from my employer stating my salary and/or wages
- ☐ most recent employment insurance benefit statement and record of employment
- ☐ most recent workers compensation benefit statement
- ☐ most recent interest and investment statement
- ☐ most recent pension income statement
- ☐ most recent government assistance statement
- ☐ self-employment income for the three most recent taxation years, including:
  - (i) the financial statements of my business or professional practice, other than a partnership, and
  - (ii) a statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations with whom I do not deal at arm's length
- ☐ confirmation of income and draw from, and capital in, a partnership, for the three most recent taxation years
- ☐ corporate income for the three most recent taxation years, including:
  - (i) the financial statements of the corporation and its subsidiaries, and
  - (ii) a statement showing a breakdown of all salaries, wages, management fees or other payments or benefits paid to, or on behalf of, persons or corporations with whom the corporation, and every related corporation, does not deal at arms' length
- ☐ trust settlement agreement and the trust's three most recent financial statements
- ☐ other (specify): \_\_\_\_\_

#### 4. Income Summary:

Use gross annual amounts (before taxes or deductions) except where the word "net" appears

<b>Total income before adjustments</b>		
1	My <b>total annual income</b> (If your total income of your most recent federal income tax return sets out what you expect your income to be for this year, record that amount. Otherwise, record what you expect your total income for this year to be from all sources of income that apply to you.)	\$
<b>Adjustments to total income in accordance with Schedule III of the Child Support Guidelines</b>		
<b>Deductions</b> (use annual amounts)		
2	Taxable child support received	\$
3	Spousal support received	\$
4	Universal child care benefit (UCCB) lump-sum payment	\$
5	Split-pension amount	\$
6	Employment expenses	\$
7	Social assistance received for other members of your household	\$
8	Excess portion of dividends from taxable Canadian corporations	\$
9	Actual business investment losses	\$
10	Carrying charges	\$
11	Partnership or sole proprietorship income required to use for capital in the partnership/proprietorship	\$
12	<b>Total deductions from income</b> (add lines 2 through 11)	\$
<b>Additions</b> (use annual amount)		
13	Offset of capital gains and capital losses (if zero or less, indicate "0" in this line)	\$
14	Payments made from self-employment income including wages to non-arm's length parties except for the portion that is necessary to earn self-employment income	\$
15	Capital cost allowance for property	\$
16	Value of exercised employee stock options with Canadian-controlled private corporation	\$
17	<b>Total additions to income</b> (add lines 13 through 16)	\$
18	<b>Annual income for child support purposes</b> (line 1 minus line 12 plus line 17)	\$
19	Add Any benefit paid to you for a child for whom special or extraordinary expenses are being requested, that is not included in the income on line 18	\$
20	Add Spousal support paid to other party (if any)	\$
21	Subtract Spousal support paid to other party (if any)	\$
22	<b>Annual income for special or extraordinary expenses</b> (line 18 plus lines 19 and 20 minus line 21)	\$
<b>Other additions to income for spousal support</b> (complete only if there is an application for spousal support)		
23	Total child support received	\$
24	Social assistance received for other members of your household	\$
25	Any government benefit received for a child that is not included in the income on line 18	\$
26	<b>Annual income for spousal support purposes</b> (line 18 plus lines 23 through 25)	\$

## Part 2 – Personal expenses and debts

### Expenses

An expense is the amount of money you spend on something.

Estimate how much you pay in a month and a year for each of the expenses listed below. Note: You may be asked to provide the court with proof of an amount or a breakdown of how you came to the estimate.

Expenses			Monthly	Yearly
<b>Housing</b>	<b>Monthly</b>	<b>Yearly</b>	\$	\$
Rent/mortgage				
Property taxes and strata fees				
Utilities Include electricity, gas, water, waste, home phone, and internet				
Homeowner/renter's Insurance				
Home maintenance and repair				
Other				
<b>Housing Subtotal:</b>	\$	\$ —>		
<b>Food &amp; Household supplies</b>	<b>Monthly</b>	<b>Yearly</b>	\$	\$
Groceries				
Eating out				
Household supplies such as cleaning supplies, lightbulbs, batteries, toilet paper and laundry detergent				
Other				
<b>Food &amp; Household supplies Subtotal:</b>	\$	\$ —>		
<b>Transportation</b>	<b>Monthly</b>	<b>Yearly</b>	\$	\$
Car Insurance and car loan payments				
Fuel				
Maintenance and repairs				
Public Transit, taxis and parking				
Other				
<b>Transportation Subtotal:</b>	\$	\$ —>		
<b>Clothing &amp; Self-care</b> Include clothing, hair dresser/barber and cosmetics			\$	\$
<b>Health &amp; Medical</b> Include regular dental care, orthodontics, medicine, eye glasses or contact lenses			\$	\$
<b>Children</b> Include school activities, extracurricular activities, tuition/school fees, camps, babysitting, allowances and daycare			\$	\$
<b>Miscellaneous/Other</b> Include gifts & donations, alcohol, tobacco & cannabis, entertainment & recreation, cell phone, cable, subscription services, pet expenses and vacations			\$	\$
<b>Premiums, Contributions and Debt Repayment</b> Include life or term insurance premiums, RRSP or other contributions, debt repayment (for expenses not itemized above)			\$	\$
<b>Other (specify):</b>			\$	\$
<b>Total</b>			\$	\$

## Debts

A debt is an amount of money you owe someone that you have a duty to pay.

Identify any outstanding debts. Do NOT record the monthly payment for mortgage, car loans, credit card payments or other debts included in the expenses section above, just the total balance owing.

Name of creditor (name of bank, finance company, person, etc)	Reason for borrowing (for example, mortgage, car loan, school)	Balance owing
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
Total		\$

### Part 3 – Assets

Complete this part only if you are required to provide information about assets. See the chart in the instructions for this form to determine if this part applies to your situation.

An asset is something of value that you own or that belongs to you.

List all your assets in the table below, provide a brief description and how much the asset is currently worth (the value).

Asset	Description of asset	Current value of Asset
Real Estate	Street address	Market Value
Cars/Boats/Vehicles	Make, model, year	Market Value
Cash assets - including cash and bank accounts	Type of cash asset (for example cash, savings account, chequing account)	Current Balance
Investments - including TFSAs, RRSPs, stocks and bonds, pensions)	Type of investment	Current Balance
Loans and Credit (money owing to me)	Name of borrower	Amount owing
Other - including precious metals, art, jewelry or other items of high value	Brief description	Market Value
Total		

### Disposition of Assets

I have sold or disposed of an asset(s) in the last two years ☐ yes ☐ no

If yes, please describe the asset(s) you sold or disposed of and indicate how much you made from the sale or disposal

#### Part 4 – Income of Other Persons in Household

Complete this part only if you or the other party has made a claim for undue hardship in a child support claim. Complete all sections that apply to your circumstances. You may leave a section blank.

1. ☐ I live alone.
2. ☐ I am living with \_\_\_\_\_ They have an annual income of \$ \_\_\_\_\_ .  
(full name of person I am married to or cohabitating with)
3. ☐ I/we live with the following other adult(s):

Full name of adult	Annual income

4. ☐ I/we have \_\_\_\_\_ child(ren) who live(s) in the home.  
(number of children)
5. My spouse/partner or other adult(s) residing in the home contributes about \$ \_\_\_\_\_ per \_\_\_\_\_  
(frequency of contribution(s))  
towards the household expenses.

## Part 5 – Undue Hardship

Complete this part only if you have made a claim for undue hardship in a child support claim.

Complete all sections that apply to your circumstances. You may leave a section blank.

1. ☐ I have an unusual or excessive amount of debt I incurred to support the family prior to separation or to earn a living as follows:

Name of creditor and reason for borrowing (name of bank, finance company, etc)	Balance owing	Annual debt repayment

2. ☐ I have unusually high expenses to exercise parenting time or contact with the child(ren).

Specify below what expenses you have

3. ☐ I have a legal duty to support another person, such as a person who is ill or disabled or a former spouse.

Full name of adult you support	Monthly amount paid for support	Annual amount paid for support

4. ☐ I have a legal duty to support a dependant child from another relationship

Full name of dependent you support	Monthly amount paid for support	Annual amount paid for support

5. ☐ other undue hardship circumstances (specify):