

PROVINCIAL LETTER GRADES ORDER

Authority: *School Act*, sections 79 (3), and 85(2) (j) and 168 (2) (b)

{ Ministerial Order 192/94 (M192/94).....	Effective September 1, 1994
{ Repeals M18/90 and M148/89	
Amended by M394/94.....	Effective November 28, 1994
Amended by M208/95.....	Effective September 1, 1995
Amended by M166/96.....	Effective April 17, 1996
Amended by M330/97.....	Effective September 25, 1997
Amended by M281/98.....	Effective August 12, 1998
Amended by M32/04.....	Effective February 18, 2004
Amended by M33/04.....	Effective February 18, 2004
Amended by M321/04.....	Effective September 1, 2004
Amended by M382/04.....	Effective November 1, 2004
Amended by M171/05.....	Effective July 28, 2005
Amended by M226/06.....	Effective September 2, 2007
Amended by M199/11.....	Effective July 21, 2011
Amended by M230/19.....	Effective July 1, 2019
Amended by M304/20.....	Effective August 11, 2020
Amended by M304/20.....	Effective August 11, 2020
Amended by M188/23.....	Effective June 19, 2023
Orders of the Minister of Education and Child Care	

Interpretation

1 (1) The letter grades and their meaning in this Order are set out for use in student progress reports for grades 10 to 12 in accordance with Ministerial Order 184/23, the Learning Update Order.

(1.1)The letter grades “IE”, “F”, “W” and “SG” and their meaning in this Order may be used in written learning updates for kindergarten to grade 9 in accordance with Ministerial Order 184/23, the Learning Update Order.

(2) In this order,

"board" includes a francophone education authority as defined in the *School Act*;

"Board Authorized Course" means a Board Authorized Course authorized by Ministerial Order 285/04, the Board Authorized Course Order;

"course" means an organized set of learning activities in an area of learning that meet the learning outcomes set out in the applicable educational program guide listed in Ministerial Order 333/99, the Educational Program Guide Order, and includes a Board Authorized Course, a Ministry Authorized Course, a local program and independent directed studies;

"Course Registry" means an online compilation of all Kindergarten to Grade 12 courses offered in British Columbia;

"indicator" means an indicator of the provincial proficiency scale, set out in section 5 of Ministerial Order 184/23, the Learning Update Order;

"learning outcome" has the same meaning as in section 1 of Ministerial Order 183/23, the Learning Update Order;

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"local program" means a local program developed and offered by a board under section 85(2)(i) of the *School Act* or by a francophone education authority under section 166.4 of the *School Act*;

"Ministry Authorized Course" means a Ministry Authorized Course listed in the Course Registry and includes an external credential;

[am. M281/98; am M321/04; am. M382/04; am. M171/05; am. M226/07; am M199/11; am. M230/19; am. M304/20; am. M188/23]

Letter grades

2 Letter grades are as follows for

(a) a written learning update other than a summary of learning:

- A = The student demonstrates excellent or outstanding performance in relation to learning outcomes for the course.
- B = The student demonstrates very good performance in relation to learning outcomes for the course.
- C+ = The student demonstrates good performance in relation to learning outcomes for the course.
- C = The student demonstrates satisfactory performance in relation to learning outcomes for the course.
- C- = The student demonstrates minimally acceptable performance in relation to learning outcomes for the course.
- IE = (Insufficient Evidence of Learning) The student has not provided sufficient evidence of learning in relation to the learning outcomes for the course.
- F = (Failing) The student is not demonstrating minimally acceptable learning in relation to the learning outcomes for the course. The letter grade "F" may only be assigned if an "IE" (Insufficient Evidence of Learning) letter grade has previously been assigned for that course.
- W = (Withdrawal) According to the policy of the board, and upon request of the parent of the student or, when appropriate, the student, the principal, vice principal or director of instruction in charge of a school may grant permission to a student to withdraw from a course.

(b) a summary of learning:

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- A = The student demonstrates excellent or outstanding performance in relation to learning outcomes for the course.
- B = The student demonstrates very good performance in relation to learning outcomes for the course.
- C+ = The student demonstrates good performance in relation to learning outcomes for the course.
- C = The student demonstrates satisfactory performance in relation to learning outcomes for the course.
- C- = The student demonstrates minimally acceptable performance in relation to learning outcomes for the course.
- IE = (Insufficient Evidence of Learning) The student has not provided sufficient evidence of learning in relation to the learning outcomes for the course.
- F = (Failed) The student has not demonstrated the minimally acceptable performance in relation to the learning outcomes for the course. The letter grade F may only be assigned if an “IE” (Insufficient Evidence of Learning) letter grade has previously been assigned for that course.
- W = (Withdrawal) According to the policy of the board, and upon request of the parent of the student or, when appropriate, the student, the principal, vice principal or director of instruction in charge of a school may grant permission to a student to withdraw from a course or subject.
- SG = (Standing Granted) Although completion of normal requirements is not possible, a sufficient level of performance has been attained to warrant, consistent with the best interests of the student, the granting of standing for the course or subject and grade. Standing Granted may be used in cases of serious illness, hospitalization, late entry or early leaving, but may only be granted by an adjudication process authorized by the principal, vice principal or director of instruction in charge of the school.
- TS = (Transfer Standing) May be granted by the principal, vice principal or director of instruction in charge of a school on the basis of an examination of records from an institution other than a school as defined in the *School Act*. Alternatively, the principal, vice principal or director of instruction in charge of a school may assign a letter grade on the basis of an examination of those records.

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[am. M394/94; am. M330/97; am M32/04; am M171/05; am M195/06; am. M226/07; am M199/11; am. M230/19 am. M188/23]

“IE” (Insufficient Evidence of Learning) letter grade

3 (1) An "IE" (Insufficient Evidence of Learning) may be assigned to a student at any time during the school year.

(2) An "IE" (Insufficient Evidence of Learning) assigned to a student pursuant to subsection 1 must be communicated to the student's parent verbally or in writing.

(3) If an "IE" (Insufficient Evidence of Learning) is communicated to a student's parent, the student's teacher must identify

(a) the problem or problems preventing the student from providing sufficient evidence of learning,

(b) a plan of action to help the student provide sufficient evidence of learning, and

(c) a timeline for converting the "IE" to another indicator or letter grade.

(4) The student and parent of the student must be given an opportunity to be consulted on the plan of action and timeline referred to in subsection (3).

(5) An "IE" (Insufficient Evidence of Learning) must be converted to another indicator or letter grade

(a) when letter grades or indicators are recorded in the permanent student record,

(b) before submission to the ministry for inclusion on the student's transcript of grades,

(c) before a student's records are transferred to another school unless there is agreement between the principals of the 2 schools to defer the conversion of the "IE" letter grade, and

(d) in any event, within 12 months of being assigned.

[en. M394/94; am. M330/97; am. M33/04 am. M188/23]

Percentages for courses

4 Where the letter grades in Table 1 are used to indicate student performance in courses numbered 10, 11, or 12 for students to whom Ministerial Order 302/04, the Graduation Program Order, applies, percentages as set out opposite the letter grades in Table 1 must also be used in written learning updates.

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Table 1

A	86 - 100
B	73 - 85
C+	67 - 72
C	60 - 66
C-	50 - 59
F	0 - 49

[am. M394/94, am M321/04; am M199/11 am. M188/23]

Successful Completion of Courses Numbered 10, 11 or 12

5 The successful completion of a course numbered 10, 11 or 12 requires a minimum of a C-grade.

[am M321/04; am M199/11]

6 *REPEALED M330/97*