

## BC OnLine Users – Setting up your Premium BC Registry account

As part of the ongoing BC Registries [Modernization Initiative](#), BC OnLine is being replaced with the new [BC Registry application](#).

### Account administrators: please get set up now.

BC OnLine clients must set up a **Premium** account in the BC Registry application and be subscribed to the registry services they need. All B.C. companies should use the [BC Registry application user guides](#) to get set up.

If you are not part of the B.C. provincial government, use the checklist below to determine the actions you need to take:

Government agencies that are not part of the B.C. provincial government
<p>Canadian government agencies that are not part of the B.C. provincial government (e.g. municipalities, CRA, other government organizations) can set up a Premium account using a <a href="#">BC Services Card Account</a> or <a href="#">BCeID/2-factor authenticator</a> (user guides).</p> <p>You will need to:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Choose the BC Services Card Login. If you cannot use a BC Services Card, choose the BCeID + 2FA Login.</li><li><input type="checkbox"/> Complete identity verification as explained in above guides.</li><li><input type="checkbox"/> Select the service(s) you need access to.</li><li><input type="checkbox"/> Select the Premium account option.</li><li><input type="checkbox"/> Set up Pre-Authorized Debit (PAD) for payment or link payment to your BC OnLine deposit account*.</li><li><input type="checkbox"/> <a href="#">Invite your team members</a> to the account.</li><li><input type="checkbox"/> Set up separate accounts for different divisions if payment methods are different.</li><li><input type="checkbox"/> Once you set up your account, email <a href="mailto:bconline@gov.bc.ca">bconline@gov.bc.ca</a>, including your account name, to ensure your access type is set up correctly.</li></ul>

*\* BC OnLine drawdown accounts will be phased out in the coming months as part of government direction to cease holding funds for clients.*

For assistance with setting up your new account, please contact:

- **Email:** [bcrosssupport@gov.bc.ca](mailto:bcrosssupport@gov.bc.ca)
- **Toll free:** 1-877-370-1033