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# NORTHERN LIGHTS COLLEGE REGIONAL ADMINISTRATION

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#### **MANAGEMENT'S REPORT**

#### Management's Responsibility for the Financial Statements

The financial statements have been prepared by management in accordance with section 23.1 of the Budget Transparency and Accountability Act, which requires Canadian public sector accounting standards (PSAS) modified by B.C. Regulation 198/2011, "Restricted Contributions Regulation" and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Governors are responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and exercises these responsibilities through regular board meetings. The Board of Governors review the Executive Limitation – 4, Financial Condition and Activities report on a quarterly basis and external audited financial statements yearly.

The external auditors, Sander Rose Bone Grindle LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of the Northern Lights College and meet when required.

On behalf of the Northern Lights College

Bryn Kulmatycki

President and CEO

Jønn Kurjata

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#### **CHARTERED PROFESSIONAL ACCOUNTANTS**

#### Partners

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- \* Dale J. Rose, CPA, CA
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#### **Independent Auditor's Report**

To the Board of Governors of the Northern Lights College and the Minister of Advanced Education of British Columbia

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Northern Lights College, which comprise the statement of financial position as at March 31, 2016 and the statements of operations and accumulated surplus, changes in net debt, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with section 23.1 of the Budget Transparency and Accountability Act, which requires Canadian public sector accounting standards (PSAS) modified by B.C. Regulation 198/2011, "Restricted Contributions Regulation", and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Northern Lights College as at March 31, 2016 and its results of operations and its cash flows for the year then ended in accordance with section 23.1 of the Budget Transparency and Accountability Act, which requires Canadian public sector accounting standards (PSAS) modified by B.C. Regulation 198/2011, "Restricted Contributions Regulation".

(continues)



# Independent Auditor's Report (continued)

## **Emphasis of Matter**

Without modifying our opinion, we draw attention to Note 2 to the financial statements which describe the basis of accounting and the significant differences between such basis of accounting and Canadian Public Sector Accounting Standards. Note 17 to the financial statements discloses the impact of these differences.

Dawson Creek, BC May 13, 2016 Some Rose Bose Sombler LLP
Chartered Professional Accountants

	 2016	 2015
FINANCIAL ASSETS		
Cash	\$ 9,504,726	\$ 9,051,127
Accounts receivable (Note 3)	1,309,757	1,374,826
Inventory for resale and other assets held for sale (Note 4)	 378,917	 259,753
	 11,193,400	 10,685,706
LIABILITIES		
Accounts payable and accrued liabilities (Note 5)	3,371,944	4,437,900
Employee future benefits (Note 6)	353,000	346,000
Deferred revenue (Note 7)	4,829,643	4,780,680
Deferred contributions (Note 8)	347,317	115,317
Deferred capital contributions (Note 9)	45,321,332	45,095,886
Long term debt (Note 10)	 3,344,000	 3,531,000
	 57,567,236	58,306,783
NET DEBT	 (46,373,836)	 (47,621,077)
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 11)	52,469,045	52,763,893
Prepaid expenses	79,123	 133,828
	 52,548,168	 52,897,721
ACCUMULATED SURPLUS (Note 13)	\$ 6,174,332	\$ 5,276,644

See accompanying notes to the financial statements

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		2016		2016		2015
				Budget		
		Actual	(unaudited)			Actual
REVENUE						
Province of British Columbia grants:						
Ministry of Advanced Eduction, Innovation and Technology	\$	18,785,954	\$	16,610,131	\$	18,372,994
Industry Training Authority		1,623,935		1,847,244		2,019,888
Ministry of Jobs Tourism and Skills Training		-		-		592,711
Tuition and student fees		7,018,528		6,713,340		6,745,607
Revenue recognized from deferred						
capital contributions (Note 9)		2,701,574		2,542,362		2,574,518
Contract services		651,322		778,510		867,453
Sales of goods and services		2,246,471		2,420,704		2,197,904
Interest		82,242		50,025		77,375
Other		420,338		559,232	_	535,256
Total Revenue		33,530,364		31,521,548		33,983,706
EXPENDITURES (Note 18)						
Instruction		11,775,096		11,906,803		13,161,825
Academic and Student Support		5,217,975		4,673,163		4,536,408
General Administration		6,151,501		6,336,896		6,130,529
Facility Operations and Maintenance		4,028,431		3,543,614		3,539,615
Ancillary Operations		1,852,432		1,579,217		1,669,050
Amortization		3,607,241		3,455,362		4,227,786
Total Expenditures		32,632,676		31,495,055		33,265,213
ANNUAL SURPLUS		897,688		26,493	_	718,493
ACCUMULATED SURPLUS, beginning of year		5,276,644		5,276,644		4,558,151
ACCUMULATED SURPLUS, end of year	_\$_	6,174,332	\$	5,303,137	\$	5,276,644

See accompanying notes to the financial statements

	2016					2015	
	Actual		Budget Actual (unaudited)			Actual	
ANNUAL SURPLUS	\$	897,688	\$	-	\$	718,493	
Acquisition of tangible capital assets		(3,312,395)		(18,395,306)		(4,606,458)	
Amortization of tangible capital assets		3,607,243		3,455,362		4,227,786	
		1,192,536		(14,939,944)		339,821	
Acquisition of prepaids and deposits		(52,276)		-		(84,843)	
Use of prepaids and deposits		106,981				190,185	
DECREASE (INCREASE) IN NET DEBT		1,247,241		(14,939,944)		445,163	
NET DEBT, beginning of year		(47,621,077)		(47,621,077)		(48,066,240)	
NET DEBT, end of year	\$	(46,373,836)	\$	(62,561,021)	\$	(47,621,077)	

See accompanying notes to the financial statements

	 2016		2015
OPERATING ACTIVITIES			
Annual surplus	\$ 897,688	\$	718,493
Non-cash items:			
Amortization of tangible capital assets	3,607,243		4,227,786
Revenue recognized from deferred capital contributions	(2,701,574)		(2,574,518)
Decrease in receivables	65,069		473,573
(Increase) Decrease in inventory	(119,164)		251,857
Decrease in prepaids and deposits	54,705		105,342
(Decrease) increase in payables and accruals	(1,058,956)		1,318,679
Increase in deferred revenue	 48,963		1,404,303
	 793,974		5,925,515
CAPITAL ACTIVITIES			
Purchase of tangible capital assets	(3,312,395)		(4,606,458)
Deferred contributions, net increase	 3,159,020		2,604,371
FINIANCING ACTIVITIES	 (153,375)		(2,002,087)
FINANCING ACTIVITIES Paydown on long term debt	 (187,000)		(174,000)
INCREASE IN CASH	453,599		3,749,428
CASH, beginning of year	 9,051,127		5,301,699
CASH, end of year	\$ 9,504,726	\$	9,051,127

Supplementary cash flow information (Note 14)
See accompanying notes to the financial statements

#### 1. PURPOSE OF ORGANIZATION

Northern Lights College is an educational, cultural, social and recreational resource for the students and communities it serves. It has special responsibility for leadership in the development, promotion and delivery of education to the people of the northern region of British Columbia. In a fiscally responsible manner, the multi-campus structure of Northern Lights College provides accessible learning opportunities within an extensive geographical environment. The College is responsive to the interests, aspirations, and needs of individuals, businesses and communities in a wide variety of ever changing social and economic conditions.

Northern Lights College is incorporated under the College and Institute Act of British Columbia and is exempt from income tax under the Income Tax Act.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

Previous year amounts have been restated to conform to the current year's presentation.

#### a) Basis of accounting:

These financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, which are consistent with Canadian public sector accounting standards except in regard to the accounting for government transfers set out in Note 2(d).

In 2010, directive was provided by the Province of British Columbia Treasury Board (Treasury Board) through Government Organization Accounting Standards Regulation 257/2010 requiring all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sector to adopt Public Sector Accounting Board (PSAB) standards of the Canadian Institute of Chartered Accountants (CICA) without any PS4200 elections from their first fiscal year commencing after January 1, 2012.

In March 2011, PSAB released a new Public Sector Accounting Standard PS 3410 "Government Transfers". In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the Northern Lights College before or after this regulation was in effect. The Treasury Board direction on the accounting treatment of restricted contributions is as described in Note 2 (d).

The College adopted Public Sector Accounting Standard 3260 – Liability for Contaminated Sites for the year ended December 31, 2015. During the year a review of the College properties was completed. No determinable liability was identified from this review.

# NORTHERN LIGHTS COLLEGE NOTES TO THE FINANCIAL STATEMENTS MARCH 31, 2016

#### b) Financial Instruments

Accounts receivables are measured at amortized cost using the effective interest method; Accounts payables and accrued liabilities are measured at amortized cost using the effective interest method.

#### c) Use of estimates

These financial statements have been prepared in accordance with Canadian Public Sector Accounting Standards. In preparing these financial statements management has made estimates and assumptions that affect the amount reported. Significant estimates include assumptions made to establish the useful life of tangible capital assets, accrued liabilities and employee future benefits. Actual results could differ from those estimates.

#### d) Revenue Recognition

The College follows the deferral method of accounting for revenues. Revenue is recognized when services are performed.

Externally and internally restricted non-capital contributions are deferred and recognized as revenue in the period in which the related expenses are incurred.

Externally restricted capital contributions are recorded as deferred contributions until the amount is invested in capital assets. Contributions for capital assets that will be amortized are transferred to deferred capital contributions in the period the asset is acquired.

Contributions for capital assets that will not be amortized, such as land, are not transferred to deferred capital contributions or recognized as revenue, but are recorded as direct increases in net assets in the period the assets are acquired.

Deferred capital contributions are recognized as revenue in the period in which the related capital assets are amortized. Deferred capital contributions relating to capital assets disposed of are recognized as revenue in the period of disposal if all restrictions have been complied with.

Government grants are accounted for as unrestricted contributions or externally restricted contributions in accordance with the terms of funding.

#### e) Cash and Cash Equivalents

Cash and cash equivalents includes all bank accounts and does not include investments, none of the College's cash has been restricted for use.

## **MARCH 31, 2016**

#### f) Fund Accounting

To provide information on the limitations and restrictions placed on the use of resources available to the College, these resources are classified for accounting and reporting purposes into funds according to the activities or objectives specified.

#### These funds are:

#### **Operating Fund**

The operating fund reflects revenues and expenses relating to base-funded ongoing program delivery and administration activities.

#### Capital Fund

The capital fund reflects the College's investment in capital assets, related financing activities and revenues and expenses relating to capital assets.

## g) Inventory for Resale and Other Assets Held for Sale

Inventories for resale are valued at the lower of cost or net realizable value.

Assets held for sale are expected to be sold within one year. They are valued at the lower of cost or expected net realizable value.

#### h) Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

#### i) Prepaid Expenses

Prepaid expenses consist of prepaid insurance and other operating expenses. All amounts will be expended in the following year.

#### ii) Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, construction, development or betterment of the asset. Interest is not capitalized whenever external debt is used to finance the construction of tangible capital assets. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over the useful life of the assets. Amortization is not taken in the year of acquisition and a full year's amortization is taken in the year of disposal. Land is not amortized as it is deemed to have a permanent value.

#### ii) Tangible Capital Assets (continued)

Amortization is provided as follows (in years):

Buildings - wood frame (20)

Library books (10)

Buildings - concrete/steel frame (40)

Leasehold improvements (Life of lease)

Furniture and equipment (5) Computer equipment (3)

Site improvements (10)

Computer software (3)

Heavy Equipment (5)

computer software (5)

Assets under construction are not amortized until the asset is available for productive use. Works of art and historic assets are not recorded as assets in these financial statements.

## i) Budget Figures

Budget figures have been provided for comparative purposes and have been derived from the Operating Budget presented to the Board of Governors of the Northern Lights College on March 4, 2015. The budget is reflected in the Statement of Operations and Accumulated Surplus.

Budget figures have not been audited, and are presented only for information purposes.

#### 3. RECEIVABLES

	2016	2015		
Receivables				
Student	\$ 704,783	\$	555,126	
Trade	520,865		994,847	
Other	 401,194		102,821	
	1,626,842		1,652,794	
Less: allowance for doubtful accounts	 (317,085)		(277,968)	
	\$ 1,309,757	\$	1,374,826	

#### 4. INVENTORY FOR RESALE AND OTHER ASETS HELD FOR SALE

		2015			
Inventories for resale Other assets held for sale	\$	\$ 326,488 52,429		257,207 2,545	
	\$	378,917	\$	259,753	

Other assets held for sale comprises of the residential construction home.

# 5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	 2016		2015
Trade - Federal	\$ 180,630	\$	146,871
<ul> <li>Provincial and regional governments</li> </ul>	27,500		32,944
- General	1,858,107		2,937,387
Payroll	775,893		800,877
Overtime	44,236		31,164
Vacation	 485,578		488,657
	\$ 3,371,944	<b>*</b> \$	4,437,900

#### 6. EMPLOYEE FUTURE BENEFITS

#### a) Pension benefits

The College and its employees contribute to the College Pension Plan and Municipal Pension Plan (jointly trusteed pension plans). The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at August 31, 2015, the College Pension Plan has about 14,000 active members, and approximately 6,500 retired members. As at December 31, 2014, the Municipal Pension Plan has about 185,000 active members, including approximately 5,800 from colleges.

#### 6. EMPLOYEE FUTURE BENEFITS (continued)

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent actuarial valuation for the College Pension Plan as at August 31, 2012, indicated a \$105 million funding deficit for basic pension benefits on a going concern basis.

The most recent valuation for the Municipal Pension Plan as at December 31, 2012, indicated a \$1,370 million funding deficit for basic pension benefits on a going concern basis.

The Northern Lights College paid \$1,342,882 (2015-\$1,259,843) for employer contributions to the Plan in fiscal 2015-2016, which represents 0.07 per cent of the total plan contributions. The Northern Lights College expects to pay \$1,356,310 for employer contributions in the next fiscal year.

The next valuation for the College Pension Plan will be as at August 31, 2015, with results available in 2016. The next valuation for the Municipal Pension Plan will be December 31, 2015, with results available in 2016.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

#### 6. EMPLOYEE FUTURE BENEFITS (continued)

b) Accumulated sick leave benefit and other retirement benefit arrangements liability

Employees of Northern Lights College are entitled to sick leave in accordance with the terms and conditions of their employment contracts. Employees of Northern Lights College are not entitled to accrue their unused sick leave credits. Retirement benefit payments represent the Northern Lights College share of the cost to provide employees with various benefits upon retirement. The accrued benefit obligation and the net periodic benefit cost were estimated by an actuarial valuation completed in December 2013.

				tirement enefits			
	Sick	leave	Payments		20	016 Total	2015
Accrued benefits obligation	\$	_	\$	353,000	\$	353,000	\$ 346,000

#### 7. DEFERRED REVENUE

	2016	-	2015
Tuition	\$ 2,282,189	\$	1,972,929
Other	 2,547,454		2,807,751
	\$ 4,829,643	\$	4,780,680

Deferred tuition relates to tuition fees that have not yet been earned. Other deferred revenue relates to continuous learning programs and other student fees.

## 8. DEFERRED CONTRIBUTIONS

Deferred contributions represent externally restricted contributions that will be used in future years. Changes in deferred contributions are as follows:

	 2016	2015		
Balance, beginning of year	\$ 115,317	\$	90,317	
Funds received:				
Provincial and Federal capital grants	3,441,019		2,864,034	
Other capital and fundraising grants	232,000		25,000	
Funds used:				
Capital purchases	(2,750,021)		(2,491,558)	
Maintenance and related expenses	 (690,998)		(372,476)	
Balance, end of year	\$ 347,317	\$	115,317	

#### 9. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions represent the portion of externally restricted contributions used to acquire capital assets that will be recognized as revenue in future periods over the remaining useful life of the assets. Changes in deferred capital contributions are as follows:

	2016		2015
Balance, beginning of year	\$ 45,095,885	\$	45,091,033
Current year's acquisitions funded by provincial capital contributions  Current year's acquisitions funded by other	2,750,021		2,491,558
capital contributions	177,000		87,812
Revenue recognized from deferred capital contributions	(2,701,574)	-	(2,574,518)
Balance, end of year	\$ 45,321,332	\$	45,095,885

#### 10. LONG TERM DEBT

In August 1999, the Ministry of Advanced Education, Training and Technology approved the request of Northern Lights College to obtain financing of up to \$4.5 million to construct the new student residence at its Dawson Creek Campus. This approval was in accordance with section 34(1) of the Colleges and Institute Act.

In September 1999, the Northern Lights College obtained a construction loan with the Royal Bank of Canada for a total commitment of \$4.5 million subject to draws based on the project monitor certificates. The construction loan of \$4.3 million was converted into a 10-year promissory note on May 31, 2000 with a fixed interest rate of 6.79%. Repayment of principal and interest will be \$32,557 per month from July 1, 2000 to June 1, 2010, for an annual commitment of \$390,684 for 10 years.

On June 1, 2010 the promissory note was increased to \$4.3 million and converted into a non-revolving term facility, by way of a five year fixed Bankers' Acceptance Loan. This is repayable by consecutive blended monthly payments of \$13,000 principle plus 3.75% per annum interest.

On August 10, 2015 the promissory note was renewed for a five year term, repayable by consecutive blended monthly payments of \$17,000 principle plus 2.25% per annum interest.

Principal and interest payments due within the next five years, assuming no change in any of the terms, are as follows:

	Principal	Interest	Total
2017	198,000	72,647	270,647
2018	203,000	68,350	271,350
2019	207,000	63,742	270,742
2020	213,000	59,646	272,646
2021	2,523,000	13,503	2,458,689

In accordance with the approval of the Ministry of Advanced Education, Training and Technology, the new student residence will be self-supporting with no impact on provincial debt.

## 11. TANGIBLE CAPITAL ASETS

11. TANGIBLE CAPITAL ASETS		Balance at					-	
Cost		arch 31, 2015		Additions		Diama   -		alance at
	IVIC	arch 31, 2013		Additions		Disposals	IVIal	rch 31, 2016
Land	\$	568,977	\$	-	\$	-	\$	568,977
Buildings - wood	·	18,811,575	•		*	-	•	18,811,575
Buildings - concrete		53,974,967		1,950,956				55,925,923
Furniture and equipment		19,972,092		1,098,662		(17,718)		21,053,036
Heavy equipment		254,594				(54,134)		200,460
Computer equipment		3,553,385		180,425		-		3,733,810
Computer software		1,150,542				-		1,150,542
Site improvements		3,401,521				-		3,401,521
Books and media		417,199		-		-		417,199
Leasehold improvements		710,284		-		-		710,284
Work in progress		2,009,579		82,352		<u>-</u>		2,091,931
Total	\$	104,824,715	\$	3,312,395	\$	(71,852)	\$ 1	.08,065,258
	-							
	¥	Balance at			Ar	nortization	В	alance at
Accumulated Amortization	Ma	arch 31, 2015		Disposals		Expense	Mai	rch 31, 2016
Buildings - wood	\$	11,767,845	\$	-	\$	755,339	\$	12,523,184
Buildings - concrete		15,432,856		-		1,442,556		16,875,412
Furniture and equipment		16,389,725		(17,718)		1,156,337		17,528,344
Heavy equipment		124,214		(54,134)		26,076		96,156
Computer equipment		3,299,597		-		143,584		3,443,181
Computer software		1,124,431		-		14,680		1,139,111
Site improvements		2,830,927		-		63,399		2,894,326
Books and media		380,943		-		5,272		386,215
Leasehold improvements		710,284		-		-		710,284
Work in progress		-						_
Total	\$	52,060,822	\$	(71,852)	\$	3,607,243	\$	55,596,213

# 11. TANGIBLE CAPITAL ASSETS (continued)

Net Book Value	2016	2015
Land	\$ 568,977	\$ 568,977
Buildings - wood	6,288,391	7,043,730
Buildings - concrete	39,050,511	38,542,111
Furniture and equipment	3,524,692	3,582,367
Heavy equipment	104,304	130,380
Computer equipment	290,629	253,789
Computer software	11,431	26,109
Site improvements	507,195	570,594
Books and media	30,984	36,257
Leasehold improvements	-	-
Work in progress	2,091,931	2,009,579
Total	\$ 52,469,045	\$ 52,763,893

During the fiscal year Northern Lights College received contributed equipment totaling \$177,000; (2015-\$132,062) they were recorded at their estimated fair market value.

There were no write downs of tangible capital assets in the current year.

#### 12. FINANCIAL RISK MANAGEMENT

Northern Lights College has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board of Governors ensures that Northern Lights College has identified its major risks and ensures that management monitors and controls them.

#### a) Credit Risk

Credit risk is the risk of financial loss to Northern Lights College if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risk arises principally from certain financial assets held by Northern Lights College consisting of cash and accounts receivables.

# 12. FINANCIAL RISK MANAGEMENT (continued)

Northern Lights College manages it credit risks by not having short-term investments and reviewing accounts receivables and performing collections on a regular basis.

Maximum exposure of credit risk of Northern Lights College is the carrying value of cash and accounts receivables on the Statement of Financial Position.

#### b) Market risk

Market risk is the risk that changes in market prices, such as interest rates, will affect Northern Lights College's income. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing the return on risk.

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in the market interest rates.

Northern Lights College manages its market risk by choosing a fixed rate over a five year term on long term debt. It is management's opinion that Northern Lights College is not exposed to significant market or interest rate risk arising from its financial instruments.

# c) Liquidity risk

Liquidity risk is the risk that Northern Lights College will not be able to meet its financial obligations as they become due.

Northern Lights College manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing and financing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to Northern Lights College's reputation.

It is management's opinion that Northern Lights College is not exposed to significant liquidity risk arising from its financial instruments.

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15.	ALLL	IIVIUL	AIED	SUK	PLUS

	 2016	 2015
Operating Fund	\$ 2,414,868	\$ 1,183,886
Capital Fund	 3,759,464	4,092,758
	\$ 6,174,332	\$ 5,276,644

#### **14. INTEREST PAID**

During the year the College had cash flow arising from interest paid as follows:

	 2016	 2015
Interest Paid	\$ 88,186	\$ 135,915

#### 15. INVESTMENT

On May 5, 2010 Northern Lights College acquired, through donation, 500,000 non-par value common share of Canadian Timber Towers Corporation. The basis of valuation being used is the cost method. It is not possible to estimate the fair market value of these shares at this time.

#### **16. CONTINGENT LIABILITIES**

Northern Lights College is involved in various claims and or lawsuits from the ordinary course of business. Although the outcome of such matters cannot be predicted with certainty, management does not consider the possible results to have a material effect on the College's financial statements.

# 17. IMPACT OF ACCOUNTING FOR GOVERNMENT TRANSFERS IN ACCORDANCE WITH SECTION 23.1 OF THE BUDGET TRANSPARENCY AND ACCOUNTABILITY ACT

As noted in the significant accounting policies note 2(a), Section 23.1 of the Budget Transparency and Accountability Act and Restricted Contributions Regulation 198/2011 require Northern Lights College to recognize government transfers for capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian Public sector accounting standards would require these grants to be fully recognized into revenue. The impact of this difference on the financial statements of Northern Lights College is as follows:

March 31, 2015 – increase in accumulated surplus by \$46,239,472, a decrease in deferred revenue by \$519,828, deferred contributions by \$115,317, and deferred capital contributions by \$42,604,327.

March 31, 2016 – increase in accumulated surplus by \$43,688,456, a decrease in deferred revenue by \$769,827, deferred contributions by \$347,318, and deferred capital contributions by \$42,571,311.

#### 18. SEGMENTED INFORMATION

Segmented information has been identified based upon functional lines of service provided by the Institution. Institution services are provided by departments and their activities are reported by functional area in the body of the financial statements. Certain functional lines that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

#### Instruction

This function includes expenses related to all direct educational delivery within the institution. This would include credit and non-credit courses, diploma and certificate programs, continuing education, contract training, and trades training. Costs associated with this function include contract expenses; Deans and Chairs; and instructional administration (general and financial), support staff and support costs related to these activities.

## Academic and Student Support

This function includes activities that directly support the academic functions of the institution as well as centralized functions that support individual students or group of students. These include; function related contracts; curriculum and program development; libraries; student service administration; student recruitment; records and admissions (registrar); recreation; financial aid; scholarships and bursaries; and any other centralized general and financial administration and support costs related to these activities.

#### General Administration

This function includes activities that support the institution as a whole, such as; executive management, Board of Governors, public relations, corporate finance, human resources, information technology, and any other centralized institution-wide general administrative activities.

#### **Facility Operations and Maintenance**

This function includes; the operations and maintenance of physical plant and equipment for all institutional activities; utilities; facilities administration; custodial services; grounds keeping; major repairs and renovations; and security services.

#### Amortization

This function includes all capital asset amortization expenses of the institution.

#### **Ancillary Operations**

This function includes business activities generally outside of instruction that provides goods and services to students, staff or others external to the organization. These include but are not limited to; food services, student residences, daycare and bookstores. Costs associated with this function include function related contracts and general and financial administration and support costs.

NORTHERN LIGHTS COLLEGE
NOTES TO THE FINANCIAL STATEMENTS
MARCH 31, 2016

				Academic and	General			Ancillary
	Total	Total	Instruction	Student Support	Administration	Facilities	Amortization	Operations
REVENUE Province of British Columbia grants	\$ 20,985,593 \$	20,409,889 \$	18,959,799	\$ 598,989	· · · · · · · · · · · · · · · · · · ·	538,597	173	\$ 12,504
Tuition and student fees Revenue recognized from deferred	6,745,607	7,018,528	4,392,133	2,567,719	53,887	•	•	4,789
capital contributions	2,574,518	2,701,574	•	1		ı	2,701,574	1
Contract services	867,453	651,322	651,322	,		•	•	•
Sales of goods and services	2,197,904	2,246,471	514	61,587	•	149,267		2,035,103
Interest	37,375	82,242	•	٠	82,242	•	•	1
Other	535,256	420,338	407,725	1,431	9,188	1,794		200
	33,983,706	33,530,364	24,411,493	3,229,726	145,317	989,688	2,701,574	2,052,596
EXPENSES								
Salaries and benefits	18,195,126	18,856,362	9,680,966	3,565,041	3,304,421	1,688,587		617,347
Supplies	1,429,739	1,036,652	706,985	64,088	65,897	70,022	•	129,660
Contract fees	2,163,279	2,175,896	1,025,825	642,784	456,332	55,05	' "	
Amortization	97,127,4	2,007,241				505 387	7+7'/na'c	717 950
Book mirrhages	608 678	668 957	30.407			10000	,	638.550
Building maintenance	737,893	1,124,466	i		22	892,987	1	231,457
Publicity	436,400	383,599	20,233	55,202	307,270			894
Training	652,030	193,290	1,654	75	191,081			480
Course program and development	3,446	100,594	999	99,929				•
Ownership linkage	767	,						•
Travel - in region	128,511	133,004	64,176	29,286	34,329	5,213	,	1
Conferences and meetings	58,183	119,797	13,148	16,896	88,775	826	,	•
Membership fees	184,321	159,939	24,942	28,136	105,493	563		805
Janitorial services	124,484	121,485			35	118,050	,	3,400
Interest expense	516,651	88,186			88,185	-		
Iravel - out of region	217,371	154,142	37,0/8	כצמ,ככ	24,032	5,7/5		704
Telephone, fax and internet	258,494	246,010	39,689	5,978	182,498	13,462		4,383
Photocopy	147,060	112,203	1		112,203	1	•	•
Space rental	311,709	274,650	8,901	105,159	793	159,797		
Bursaries	728,945	414,441		414,441		1		•
Vehicle operations	111,267	110,689	20,726		2,416	87,547	•	
Equipment maintenance	136,555	154,120	68,134		030.174	715'6/		6,6/4
Computer face	353 781	393 497	acc'c	4,322	793 497			, ,
	72,195	56.266		2 100		54.166	٠	٠
Grounds maintenance	51.534	102,492		ì		102,175		317
Refocation expenses	228,372	90,638			90,638	į	,	•
Legal fees	80,677	82,324		22,206	60,118			1
Courier and postage	72,375	73,636	15,819	2,773	48,369	2,097	ı	4,578
Periodicals	72,211	81,422	108	80,239		1,075	1	1
Equipment rental	4,129	5,508	3,971			1,537		•
Audit fees	26,490	32,324		9,880	22,444	1	,	
Recreation	8/1/07	15,743	967	13,445	1,315	/99	•	•
Rank and credit card fees	gTn cro	Tar'es	7 427	5	101,05			733
The same of the sa	7	700	100					

12,636,397 \$ (1,988,249) \$ (6,006,184) \$ (3,038,773) \$ (905,667) \$

\$ 889,768

\$ 718,493 \$

ANNUAL SURPLUS (DEFICIT)