# Financial Statements of SkilledTradesBC for the year ended March 31, 2023

# SkilledTradesBC Management's Report

for the Year Ended March 31, 2023

## Management's Responsibility for the Financial Statements

THE FINANCIAL STATEMENTS HAVE BEEN PREPARED BY MANAGEMENT IN ACCORDANCE WITH CANADIAN PUBLIC SECTOR ACCOUNTING STANDARDS AND THE INTEGRITY AND OBJECTIVITY OF THESE STATEMENTS ARE MANAGEMENT'S RESPONSIBILITY.

Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. A summary of the significant accounting policies are described in Note 2 to the financial statements. The preparation of financial statements necessarily involves the use of estimates based on management's judgment, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced. The internal controls are designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements, and reliable financial information is available on a timely basis for preparation of the financial statements.

The Board of Directors is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements at every meeting and external audited financial statements yearly. The Board also discusses any significant financial reporting or internal control matters prior to their approval of the financial statements.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of SkilledTradesBC and meet when required. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the financial statements.

On behalf of SkilledTradesBC

Shelley Gray

Chief Executive Officer

Max Logan

Chief Financial Officer

May 11, 2023



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# **Independent Auditor's Report**

To the Members of the Audit Committee of SkilledTradesBC

#### Opinion

We have audited the financial statements of SkilledTradesBC, which comprise the Statement of Financial Position as at March 31, 2023, and the Statements Operations and Changes in Accumulated Surplus, Changes in Net Financial Assets, and Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of SkilledTradesBC as at March 31, 2023, and its results of operations, change in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of SkilledTradesBC in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing SkilledTradesBC's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate SkilledTradesBC or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing SkilledTradesBC's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
  fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
  evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
  a material misstatement resulting from fraud is higher than for one resulting from error, as fraud
  may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal
  control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SkilledTradesBC's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on SkilledTradesBC's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause SkilledTradesBC to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

BDO Canada LLP

**Chartered Professional Accountants** 

Vancouver, British Columbia May 11, 2023

# SkilledTradesBC Statement of Financial Position As at March 31, 2023

in thousands of dollars

in thousands of done	Note	2023	2022 (restated-Note 2)
Financial Assets			
Cash		2,293	2,549
Accounts receivable		87	15
Due from government/other government organizations	3	4,002	4,983
		6,382	7,547
Liabilities			
Accounts payable and accrued liabilities	4	3,394	4,010
Due to government/other government organizations	6	2,078	3,025
Deferred revenue	7	347	677
Obligations under capital lease	11	37	47
Asset retirement obligations	8	468	453
		6,324	8,212
Net (debt) financial assets		58	(665)
Non-financial assets			
Tangible capital assets	10	9,585	8,802
Prepaid expenses		459	482
		10,044	9,284
Accumulated surplus		10,102	8,619
Contractual obligations	11		

Cindy Oliver Board Chair Wally Penner

Audit & Risk Committee Chair

# SkilledTradesBC Statement of Operations and Changes in Accumulated Surplus For the Year Ended March 31, 2023

in thousands of dollars

	Note	Budget (Note 14)	2023	2022 (restated-Note 2)
Revenues				
Provincial core operating grant		104,476	105,101	103,271
Provincial project based funding		10,234	10,653	13,490
Federal funding received/(returned)		-	(4)	420
Operating		250	259	291
Fees		335	445	418
Investment income		115	831	148
Other		118	118	118
	_	115,528	117,403	118,156
Expenses	12			
Training Investment		89,575	89,434	96,545
Operations		9,654	9,077	8,174
Engagement		3,657	3,896	3,066
Skilled Trades Certification: Compliance & Education		1,666	862	29
Business Support		10,976	12,651	10,336
		115,528	115,920	118,150
Annual surplus		-	1,483	6
Accumulated surplus at the beginning of the year			8,619	8,613
Accumulated surplus at end of year		- -	10,102	8,619

# SkilledTradesBC Statement of Changes in Net Financial Assets For the Year Ended March 31, 2023

in thousands of dollars

	Budget (Note 14)	2023	2022 (restated- Note 2)
Annual surplus for the year		1,483	6
Addition of tangible capital assets	(2,596)	(2,408)	(3,118)
Amortization of tangible capital assets	2,115	1,625	1,374
	(481)	(783)	(1,744)
Acquisition of prepaid expense		23	(181)
(Decrease)/increase in net financial assets	(481)	723	(1,919)
Net (debt) financial assets at beginning of year	(665)	(665)	1,254
Net (debt) financial assets at end of year	(1,146)	58	(665)

# SkilledTradesBC Statement of Cash Flows For the year ended March 31, 2023

in thousands of dollars

in thousands of donars		
	2023	2022 (restated-Note 2)
Operating activities		
Annual surplus for the year	1,483	6
Non-cash items included in annual surplus increase:		
Amortization	1,625	1,374
Asset retirement obligation accretion expense	15	13
Change in non cash operating items		
Change in prepaid expenses	23	(181)
Change in receivables	909	2,204
Change in payables and accrued liabilities	(1,573)	(1,373)
Change in deferred revenue	(330)	(144)
Cash provided by operating transactions	2,152	1,899
Capital transactions		
Cash used to acquire tangible capital assets	(2,408)	(3,118)
Decrease in cash during the year	(256)	(1,219)
Cash at beginning of year	2,549	3,768
Cash at end of year	2,293	2,549

# 1. Nature of Operations

SkilledTradesBC is a Crown agency of the Government of the Province of British Columbia, was established on January 2, 2004 and operates under the authority of the *Skilled Trades BC Act*. SkilledTradesBC reports to the Legislative Assembly through the Ministry of Post-Secondary Education and Future Skills. The mandate of the SkilledTradesBC is to lead and manage B.C.'s skilled trades training and apprenticeship system, including ensuring the system meets the province's need for skilled trades workers. Working with employers, apprentices, industry, labour, training partners, schools, Indigenous and other B.C. communities, and government, SkilledTradesBC funds training, issues credentials, supports apprenticeships, sets program standards, and works to increase opportunities in the skilled trades. These services are grouped into the following key areas: training investment, operations, engagement, Skilled Trades Certification: compliance and education, and business support.

SkilledTradesBC is exempt from income taxes under the *Income Tax Act*.

#### 2. Summary of Significant Accounting Policies

#### a. Basis of accounting

The financial statements are prepared in accordance with Canadian public sector accounting standards established by the Public Sector Accounting Board of the Chartered Professional Accountants Canada.

#### b. Tangible capital assets

Tangible capital assets are recorded at cost, which included amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of assets.

The cost, less residual value, of the tangible capital assets, is amortized on a straightline basis over their estimated useful lives as follows:

Furniture and equipment 5 years
Capital Lease – Printers 8 years
Computer hardware and software 3-10 years
Leasehold improvements Until the end of the lease term

Amortization is charged from the date the asset is put into use until it is taken out of use. Assets under construction are not amortized until the asset is put into productive use.

Tangible capital assets are written down when conditions indicate that they no longer contribute to SkilledTradesBC's ability to provide credentials and services. The net write-downs are accounted for as an expense in the statement of operations.

#### 2. Summary of Significant Accounting Policies – continued

#### c. Employee future benefits

i. The employees of SkilledTradesBC belong to the Public Service Pension Plan, which is a multi-employer joint trusteed plan. This plan is a defined benefit plan, providing a pension on retirement based on the member's age at retirement, length of service and highest earnings averaged over five years. Inflation adjustments are contingent upon available funding.

The joint trustee board of the plan determines the required plan contributions annually. The contribution of SkilledTradesBC to the plan is recorded as an expense for the year.

ii. The costs of insured benefits reflected in these financial statements are the employer's portion of the insurance premiums owed for the coverage of employees during the period.

#### c. Prepaid expenses

Prepaid expenses include payments for rent and other operational expenses and are charged to expense over the periods expected to benefit from the prepaid.

#### d. Revenue recognition

Revenues are recognized in the period when the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impractical.

Government transfers are recognized as revenues when the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability and are taken into revenue in the statement of operations as the stipulation liabilities are settled.

Contributions from other sources are deferred when restrictions are placed on their use by the contributor, and are recognized as revenue in the period when they are used for the specific purpose.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

#### e. Expenses

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

Grants and transfers are recorded as expenses when the transfer is authorized and eligibility criteria have been met by the recipient.

# 2. Summary of Significant Accounting Policies – continued

#### f. Foreign currency translation

Foreign currency transactions are translated at the exchange rate prevailing at the date of the transactions.

#### g. Financial instruments

Cash, accounts receivable, due from government, accounts payable and accrued liabilities and due to government/other government organizations are measured at cost. The Carrying values of these financial instruments approximates their fair value, given their short-term maturities.

#### h. Measurement uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions. This affects the reporting amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of the revenues and expenses during the period. Items requiring the use of estimates include: collectability of accounts receivable and due from government/other government organizations, the useful life of tangible capital assets, asset retirement obligation and rates for amortization.

Estimates are based on the best information available at the time of preparation of the financial statements and are reviewed annually to reflect new information as it becomes available. Measurement uncertainty exists in these financial statements. Actual results could differ from these estimates.

#### i. Asset Retirement Obligation

A liability for an asset retirement obligation is recognized when there is a legal obligation to incur retirement costs in relation to a tangible capital asset; the past transaction or event giving rise to the liability has occurred; it is expected that future economic benefits will be given up; and a reasonable estimate of the amount can be made.

The liability is recorded at an amount that is the best estimate of the expenditure required to retire a tangible capital asset at the financial statement date. This liability is subsequently reviewed at each financial reporting date and adjusted for the passage of time and for any revisions to the timing, amount required to settle the obligation or the discount rate.

Upon the initial measurement of an asset retirement obligation, a corresponding asset retirement cost is added to the carrying value of the related tangible capital asset if it is still in productive use. This cost is amortized over the useful life of the tangible capital asset. If the related tangible capital asset is unrecognized or no longer in productive use, the asset retirement costs are expensed.

# 2. Summary of Significant Accounting Policies – continued

#### j. Change in accounting policy:

Effective April 1, 2022, SkilledTradesBC adopted the new Public Sector Accounting Handbook Standard, PS 3280 Asset Retirement Obligations. The standard requires the reporting of legal obligations associated with the retirement of tangible capital assets by public sector entities. The standard was adopted on the modified retroactive basis at the date of adoption. Under the modified retroactive method, the discount rate and assumptions used on initial recognition are those as of the date of adoption of the standard. The impact of adoption of this standard was as follows:

	2022 Restated	2022 Orginally presented	Restatement
Tangible capital assets - cost	22,885	22,534	351
Accumulated amortization - tangible capital			
assets	14,083	13,817	266
Asset retirement obligation (refer to note 8)	453	-	453
Accumulated surplus beginning of year	8,613	8,936	323
Accumulated surplus end of year	8,619	8,987	(368)
Amortization of tangible capital assets	1,374	1,342	32
Accretion expense	13	-	13

#### 3. Due from Government and Other Government Organizations

	2023	2022
Provincial government	3,866	4,833
Federal government	136	150
	4,002	4,983

2022

2022

#### 4. Accounts Payable and Accrued Liabilities

	2025	2022
Accounts payable and accrued liabilities	3,029	3,737
Accrued vacation pay	308	271
Salaries and benefits payable	57	2
	3,394	4,010

## 5. Employee Future Benefits

Information about obligations for retirement benefits and other employee future benefits is as follows:

## a. Retirement and other employee future benefits – pension plan

SkilledTradesBC and its employees contribute to the Public Service Pension Plan (a jointly trusteed pension plan). The Public Service Pension Board of Trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at March 31, 2021, the plan has about 68,000 active members and approximately 52,000 retired members.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The latest actuarial valuation as at March 31, 2020, indicated a funding surplus of \$2,667 million for basic pension benefits on a going concern basis. SkilledTradesBC paid \$1,044 (2022: \$883) for employer contributions to the plan in fiscal 2023. The next valuation will be as at March 31, 2023.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

#### b. Long-term disability life insurance and health care benefits

SkilledTradesBC provides life insurance, dental and health care benefits to employees on long-term disability leave for a period of two years after the date of disability. The insurance carrier waives the life insurance premium for employees on long-term disability; however, SkilledTradesBC is responsible for the payment of the premium costs of medical and dental under this plan.

These costs are event driven and are recorded when the long term disability event occurs. The costs of salary compensation paid to employees on long-term disability leave are fully insured through employee paid contributions and are not included in this plan.

## 6. Due to Government and Other Government Organizations

	2023	2022
Federal government	1	1
Provincial government	638	256
Other government organizations	1,439	2,768
	2,078	3,025

SkilledTradeBC's liabilities to government and other government organizations are all amounts payable that are due within 30 days. Other government organizations includes: colleges, universities and school districts that are controlled by the province.

#### 7. Deferred Revenue

SkilledTradesBC received \$530 (fiscal 2012) and \$814 (fiscal 2016) in tenant inducements for leasehold improvements to the Richmond office. This revenue is being deferred and recognized over the term of the lease.

The Ministry of Post-Secondary Education and Future Skills provided \$350 (fiscal 2022) to support Indigenous communities to deliver community-based training and education to improve their employment opportunities at home.

The Federal government provided \$9 (fiscal 2022) to support the multi-year Women in Construction initiative that is now completed. This revenue has been fully recognized as having been spent on eligible activities.

Balance 2022	Transferred to revenue	Balance 2023
327	(118)	209
350	(212)	138
677	(330)	347
	327 350	327 (118) 350 (212)

#### 8. Asset Retirement Obligation

SkilledTradesBC has recorded an asset retirement obligation associated with lease obligations for the estimated costs of removal and restoration of fixtures and improvements to the premise's original state. The following is a reconciliation of the changes in the asset retirement obligation during the year:

		2022
	2023	(restated)
Balance at begininning of year	453	440
Add: Accretion expense	15	13
Balance at end of year	468	453

#### 8. Asset Retirement Obligation — continued

The accretion expense is included in interest expense. The undiscounted estimated cash flows required to settle the obligation are approximately \$494 to be incurred at the expiration or earlier termination of the lease. The lease expires on December 31, 2024. The estimated cash flows were discounted using the government average long term borrowing rate of 3.13%

#### 9. Fiscal Risk Management

## a. Financial management risk objectives and policies

In the normal course of operations, SkilledTradesBC is exposed to financial risks that have the potential to negatively impact its financial performance. These risks may include credit risk and liquidity risk.

#### b. Credit risk

Credit risk is the risk that the SkilledTradesBC's counterparties will fail to meet their financial obligations to the SkilledTradesBC, causing a potential financial loss.

Accounts receivable primarily consists of amounts due from other governments/other government organizations; therefore, collection risk is low. SkilledTradesBC does not consider its exposure to credit risk to be material.

#### c. Liquidity risk

Liquidity risk is the risk that the SkilledTradesBC may be unable to generate or obtain sufficient cash or its equivalent in a timely and cost effective manner to meet its commitments as they come due.

SkilledTradesBC has in place a planning, budgeting and forecasting process to determine the funds required to support the SkilledTradesBC's normal operating requirements. SkilledTradeBC's annual budgets are approved by the Board of Directors, the Ministry of Post-Secondary Education and Future Skills and the Treasury Board.

# 10. Tangible Capital Assets

2023 (in \$ thousands)

,	Furniture and equipment	Computer hardware and software	Leasehold improvements	Total
Cost				
Opening balance	1,546	19,182	2,157	22,885
Additions	4	2,404	-	2,408
Disposals	-	-	-	-
Closing Balance	1,550	21,586	2,157	25,293
Accumulated Amortization				
Opening balance	1,398	11,048	1,636	14,083
Additions	39	1,397	189	1,625
Disposals	-	-	-	-
Closing Balance	1,437	12,445	1,826	15,708
Net book value	113	9,141	331	9,585

2022 (in \$ thousands) - restated

	Furniture and equipment	Computer hardware and software	Leasehold improvements	Total
Cost	• •		•	
Opening balance	1,465	16,214	2,157	19,836
Additions	140	2,978	-	3,118
Disposals	(59)	(10)	-	(69)
Closing Balance	1,546	19,182	2,157	22,885
Accumulated Amortization				
Opening balance	1,431	9,900	1,447	12,778
Additions	26	1,158	190	1,374
Disposals	(59)	(10)		(69)
Closing Balance	1,398	11,048	1,637	14,083
Net book value	148	8,134	520	8,802

# 11. Obligations under leases

## a. Capital lease

Capital lease payments for lease copiers, including principal and interest are as follows:

Year	Amount
2024	10
2025	10
2026	10
2027	9
	39
Less: Interest at rate 2.45% per annum	2
Present value of minimum lease payments	37

# b. Operating lease

SkilledTradesBC has entered into a number of multiple-year contracts for operating leases for premises. The lease commitments are for space costs and exclude operating costs. These contractual obligations will become liabilities in the future when the terms of the contracts are met. Disclosure relates to the unperformed portion of the contracts.

Year	Amount
2024	460
2025	345

# 12. Expenses by Object

The following is a summary of expenses by object:

	Budget	2023	2022 (restated- Note 2)
Training provider services (including Youth)	78,740	78,433	81,808
WDA-CJF and WIC contractor services	10,030	10,269	13,491
Compensation and staff development	15,784	14,029	12,387
External Relations	1,312	1,286	783
Other operating costs	2,968	3,427	2,954
Information systems/telecommunications	1,920	4,231	2,680
Other administrative costs	1,241	1,437	1,524
Amortization	2,115	1,625	1,374
Building occupancy	1,418	1,183	1,149
	115,528	115,920	118,150

## 13. Related Party Transactions

SkilledTradesBC is related through common control to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

# 13. Related Party Transactions – continued

	(in \$ thousands)	
	2023	2022
Revenues:		
Ministry of Post-Secondary Education and Future Skills		
- core funding	105,101	103,271
- projects	10,653	13,490
Ministry of Citizens' Services	259	291
	116,013	117,052
Expenses:		
Post secondary institutions	70,430	70,335
School districts	5,279	8,838
Ministry of Citizens' Services	1,103	998
Public Service Pension Plan	1,048	883
Ministry of Education and Child Care	346	360
Ministry of Finance	227	198
Ministry of Labour	15	12
Ministry of Tourism, Arts, Culture & Sport	21	4
Ministry of Environment & Climate Change Strategy	1	1
Ministry of Jobs, Economic Development & Innovation	-	2
	78,470	81,631

# 14. Budgeted Figures

Budgeted figures have been provided for comparison purposes and have been approved by the Board of Directors. These budgeted figures were included in SkilledTradeBC's 2022-23 Service Plan.