

**Date: September 7, 1:30 p.m. - 3:30 p.m.**

**Location: Teleconference**

Phone in: 1-877-353-9184 Participant ID: 8253339#

**Invitees:**

Jared Wright, UBCM – in attendance

Doug Patemen, Town of Princeton – in attendance

Nils Jensen, District of Oak Bay – in attendance

Laurey-Anne Roodenburg, City of Quesnel – in attendance

Jeff Morgan, Fish and Wildlife Branch (FLNRO) – in attendance

Mike Stalberg, Fish and Wildlife Branch (FLNRO) – in attendance (Jeff to confirm)

Helen Schwantje, Fish and Wildlife Branch (FLNRO) – regrets (Jeff to confirm)

Sean Pendergast, Fish and Wildlife – Regional Operations (FLNRO) – in attendance

Irene Teske, Fish and Wildlife – Regional Operations (FLNRO) – regrets

Holger Bohm, Alternate for Irene Teske (FLNRO) – in attendance

Mike Badry, Conservation Officer Services (MoE) – in attendance

Leonard Sielecki, MOTI – in attendance

Orlando Schmidt, MAG – in attendance

Paul de Leur, ICBC – in attendance

Sara Dubois, BC SPCA – in attendance

**Chair: Jeff Morgan**

**1. Introduction:**

- The Committee members introduced themselves.

**2. Minutes**

- The minutes from the August 15, 2016 teleconference were received. No errors or omissions were noted.

**3. Agenda Confirmation**

- The agenda was agreed to as presented.

#### 4. Terms of Reference Review

- Committee members confirmed that PUDAC is purely an advisory group, and the Province will take the recommendations of the group back for consideration.
- Committee members discussed the proposed Terms of Reference.

##### 4.1 Alternates

- Committee members agreed that an alternate may attend when the primary member is not able to attend.

##### 4.2 Delegates

- Committee members agreed that delegates may be invited to attend a meeting where:
  - The invitation has been agreed to by the Committee
  - The delegate will be providing expertise on an issue of relevance to the Committee

##### 4.3 Meeting Frequency and Location

- Committee members agreed that two conference calls and one face to face meeting per year would be reasonable.
- Richmond determined as the most convenient location, Jared Wright offered the UBCM boardroom in Richmond for meeting space.
- First face-to-face meeting to be scheduled for early in 2017.

##### 4.4 Scope

- Committee members discussed what constitutes an “urban deer”.
- Noted that local government boundaries are not necessarily an appropriate division between urban and rural.
- Municipalities are impacted by adjacent areas.
- Urban areas may be defined as areas where hunting is not a viable option.
- Jeff Morgan to wordsmith a definition.

##### 4.5 Communications

- Committee members agreed that communications about PUDAC and how the group functions should come from the Chair.
- Other committee members can speak on behalf of their group or community, but not on behalf of PUDAC.

##### 4.6 Objectives

- Committee members agreed communications would include information and educational materials.
- Consulting with other organizations/groups is a practice and not an objective.

*ACTION: Chair to update terms of reference and circulate penultimate draft concurrently to the ADM Resource Stewardship Division and the Committee members by September 23, 2016.*

## **5. Program Work Plan Review**

- Committee members reviewed the funding program.

### **5.1 Committee Member Travel**

- Discussion on whether each committee member should pay own travel costs. Provincial agencies and UBCM participants to pay own costs. Question whether local governments should pass on costs to local taxpayers when representing the local government perspective across the province.
- UBCM and FLNRO to go back to their respective Executives to identify if funding is available for local government travel costs.

### **5.2 Funding Infrastructure**

- Discussion about whether infrastructure should be eligible for PUDAC funding, noted high cost of infrastructure work relative to \$100,000 budget.
- Committee members agreed that infrastructure may be considered for funding.
- Discussion of additional funding sources for infrastructure including ICBC preventative programs and MOTI programs for reducing deer vehicle collisions in communities with Provincial highways.
- *ACTION: Paul de Leur and Leonard Sielecki to advise PUDAC on what funding programs are available from their agencies.*

### **5.3 Timing**

- Committee members agreed that the call for proposals should go out each year in April, local governments can build tentative approvals into budgets.
- Will aim for a one month turn around for answers to proposals.
- *ACTION: Jeff Martin to advise if PUDAC can carry over unused funds.*

### **5.4 Sub-Committee**

- Committee members agreed that a sub-committee will do the vetting and ranking of proposals, but the recommendations will come back to the full committee for decision.
- Laurey-Anne Roodenburg, Paul de Leur and Leonard Sielecki (subject to Ministry approval) to serve on the sub-committee.

### **5.5 Housing of Information**

- Committee members agreed that the Province will host PUDAC information on-line. To be determined whether the website will be on MoE, FLNRO or joint site.

## 5.6 Cost Sharing

- Discussion on whether local governments would be required to contribute a portion of funds for each proposal or could partner with other groups for lg share of funds.
- Committee members agreed that community groups can partner with local governments, but the local government has to advance the proposal.
- Cost-sharing percentages may vary by type of expense e.g. infrastructure vs. research vs. operational cull. No decision made on specific percentages.

*ACTION: Chair to update Program Plan and circulate penultimate draft concurrently to the ADM Resource Stewardship Division and the Committee members by September 23, 2016.*

## 6. Adjournment