



**FINANCIAL STATEMENTS**  
**Year ended March 31, 2020**

## MANAGEMENT'S STATEMENT OF RESPONSIBILITY

To the Board of Governors of Emily Carr University of Art + Design

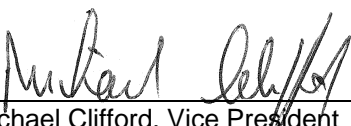
Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in compliance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Board of Governors and Board Finance and Audit Committee are composed primarily of those who are neither management nor employees of the University. The Board is responsible for overseeing management in the performance of its financial reporting responsibilities and for approving the financial information included in the annual report. The Board Finance and Audit Committee has the responsibility of meeting with management and external auditors to discuss the financial reporting process, auditing matters, financial reporting issues, and recommends approval of the financial statements to the Board. The Committee is also responsible for recommending the appointment of the University's external auditor.

KPMG LLP, an independent firm of Chartered Professional Accountants, is appointed by the Board to audit the financial statements and report directly to them through the Board Finance and Audit Committee; their report follows. The external auditor has full and free access to, and meets periodically and separately with, both the Committee and management to discuss their audit findings.

On behalf of Emily Carr University of Art + Design

  
\_\_\_\_\_  
Michael Clifford, Vice President  
Finance + Administration  
\_\_\_\_\_  
Mark Douglas  
Executive Director, Financial Services

Date June 4, 2020



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## INDEPENDENT AUDITORS' REPORT

To the Members of the Board of Governors of Emily Carr University of Art + Design, and to the Minister of Advanced Education, Skills & Training, Province of British Columbia

### ***Opinion***

We have audited the financial statements of Emily Carr University of Art + Design (the "University"), which comprise:

- the statement of financial position as at March 31, 2020;
- the statement of operations and accumulated surplus for the year then ended;
- the statement of remeasurement gains and losses for the year then ended;
- the statement of changes in net debt for the year then ended;
- the statement of cash flows for the year then ended; and
- notes to the financial statements, including a summary of significant accounting policies (hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements as at and for the year ended March 31, 2020 of the University are prepared, in all material respects, in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

### ***Basis for Opinion***

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "***Auditors' Responsibilities for the Audit of the Financial Statements***" section of our auditors' report.

We are independent of the University in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Emphasis of Matter – Financial Reporting Framework***

We draw attention to note 1 to the financial statements, which describes the applicable financial reporting framework and the significant differences between that financial reporting framework and Canadian public sector accounting standards.

Our opinion is not modified in respect of this matter.

### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation of the financial statements in accordance with the financial reporting provisions of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the University's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the University or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the University's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the University's internal control.



- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on University's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the University to cease to continue as a going concern.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the University to express an opinion on the financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

*KPMG LLP*

Chartered Professional Accountants

Vancouver, Canada  
June 4, 2020

# Emily Carr University of Art + Design

## STATEMENT OF FINANCIAL POSITION


March 31, 2020

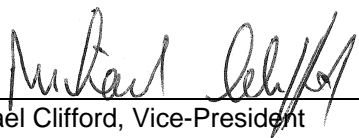
|   | 2020                 | 2019                 |
|---|----------------------|----------------------|
| <b>Financial assets</b>                           |                      |                      |
| Cash and cash equivalents                         | \$ 9,798,379         | \$ 10,161,341        |
| Accounts receivable (note 2)                      | 1,264,030            | 736,000              |
| Investments (note 3)                              | 5,468,672            | 7,052,214            |
| Investment in GNW Campus Trust (note 5)           | 10,336,368           | 10,671,802           |
| Inventories for resale                            | 163,927              | 184,305              |
|   | <u>27,031,376</u>    | <u>28,805,662</u>    |
| <b>Liabilities</b>                                |                      |                      |
| Accounts payable and accrued liabilities (note 7) | 4,023,229            | 3,918,398            |
| Deferred revenue                                  | 1,996,649            | 2,001,480            |
| Debt (note 8)                                     | 57,150,996           | 58,218,011           |
| Deferred contributions (note 10)                  | 5,032,052            | 6,331,090            |
| Deferred capital contributions (note 10)          | 61,044,759           | 62,815,485           |
| Capital lease obligation (note 12)                | 866,917              | 860,184              |
|   | <u>130,114,602</u>   | <u>134,144,648</u>   |
| <b>Net debt</b>                                   | <b>(103,083,226)</b> | <b>(105,338,986)</b> |
| <b>Non-financial assets</b>                       |                      |                      |
| Tangible capital assets (note 6)                  | 133,405,861          | 135,725,286          |
| Endowment investments (note 4)                    | 6,047,377            | 6,008,533            |
| Prepaid expenses                                  | 290,072              | 110,724              |
|   | <u>139,743,310</u>   | <u>141,844,543</u>   |
| <b>Accumulated surplus (note 16)</b>              | <b>\$ 36,660,084</b> | <b>\$ 36,505,557</b> |
| Accumulated surplus is comprised of:              |                      |                      |
| Accumulated operating surplus                     | \$ 36,658,122        | \$ 36,443,934        |
| Accumulated remeasurement gains                   | 1,962                | 61,623               |
|   | <u>\$ 36,660,084</u> | <u>\$ 36,505,557</u> |

Commitments and contingencies (note 11)  
Impact of COVID-19 (note 17)

See accompanying notes to financial statements.

Approved on behalf of the Board:

  
\_\_\_\_\_  
Kim Peacock, Chair  
Board of Governors

  
\_\_\_\_\_  
Michael Clifford, Vice-President  
Finance + Administration

# Emily Carr University of Art + Design

## STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS

Year ended March 31, 2020

|  | Budget<br>(note 1(n)) | 2020           | 2019             |
|--|-----------------------|----------------|------------------|
| Revenue  |                       |                |                  |
| Grants   |                       |                |                  |
| Province of British Columbia                           | \$ 21,763,228         | \$ 20,190,556  | \$ 24,884,025    |
| Federal government                                     | 182,000               | 225,023        | 232,938          |
| Tuition fees   | 15,794,948            | 16,620,303     | 15,822,403       |
| Amortization and recognition of deferred contributions | 8,410,247             | 8,906,814      | 6,232,710        |
| Income from equity accounted organizations             | 48,999                | -              | 2,988,159        |
| Gifts, grants and bequests                             | 47,642                | 59,331         | 180,649          |
| Interest   | 172,250               | 373,537        | 334,004          |
| Other  | 1,001,472             | 1,339,399      | 1,267,207        |
|  | 47,420,786            | 47,714,963     | 51,942,095       |
| Expenses   |                       |                |                  |
| Instruction  | 20,024,839            | 19,024,049     | 18,715,452       |
| Instruction support                                    | 25,332,692            | 24,781,022     | 26,627,519       |
| Loss from equity accounted organizations               | -                     | 250,288        | -                |
| Research   | 1,746,972             | 2,142,189      | 1,351,148        |
| Externally sponsored activity and trust                | 1,285,249             | 1,370,229      | 1,222,502        |
|  | 48,389,752            | 47,567,777     | 47,916,621       |
| Annual operating surplus                               | (968,966)             | 147,186        | 4,025,474        |
| Endowment contributions                                | 48,110                | 67,002         | 627,647          |
| <b>Annual surplus</b>                                  | <b>(920,856)</b>      | <b>214,188</b> | <b>4,653,121</b> |
| Accumulated operating surplus, beginning of year       | 36,443,934            | 36,443,934     | 31,790,813       |
| Accumulated operating surplus, end of year             | \$ 35,523,078         | \$ 36,658,122  | \$ 36,443,934    |

See accompanying notes to financial statements.

# Emily Carr University of Art + Design

## STATEMENT OF REMEASUREMENT GAINS AND LOSSES

Year ended March 31, 2020

|   | 2020      | 2019      |
|---|-----------|-----------|
| Accumulated remeasurement gains, beginning of year  | \$ 61,623 | \$ 62,596 |
| Unrealized gains (losses) attributable to designated fair value financial instruments                               | 1,818     | (1,897)   |
| Amounts reclassified to the statement of operations for designated fair value financial instruments                 | 1,638     | 924       |
| Accumulated remeasurement gains for the year before other comprehensive income from government business enterprises | 65,079    | 61,623    |
| Other comprehensive income (losses) from government business enterprises  | (63,117)  | -         |
| Accumulated remeasurement gains, end of year  | \$ 1,962  | \$ 61,623 |

See accompanying notes to financial statements.



# Emily Carr University of Art + Design

## STATEMENT OF CHANGES IN NET DEBT

Year ended March 31, 2020

|   | Budget<br>(note 1(n)) | 2020             | 2019             |
|---|-----------------------|------------------|------------------|
| Annual surplus                          | \$ (920,856)          | \$ 214,188       | \$ 4,653,121     |
| Acquisition of tangible capital assets  | (1,248,963)           | (1,929,052)      | (2,144,732)      |
| Amortization of tangible capital assets | 4,053,558             | 4,248,477        | 3,964,732        |
|   | 2,804,595             | 2,319,425        | 1,820,000        |
| Acquisition of prepaid expense          | -                     | (250,572)        | (71,224)         |
| Use of prepaid expense                  | 71,224                | 71,224           | 65,832           |
|   | 71,224                | (179,348)        | (5,392)          |
| Increase in endowment investments       | (48,110)              | (38,844)         | (627,647)        |
| Effect of remeasurement losses          | -                     | (59,661)         | (973)            |
|   | (48,110)              | (98,505)         | (628,620)        |
| Decrease in net debt                    | 1,906,853             | 2,255,760        | 5,839,109        |
| Net debt, beginning of year             | (105,338,986)         | (105,338,986)    | (111,178,095)    |
| Net debt, end of year                   | \$ (103,432,133)      | \$ (103,083,226) | \$ (105,338,986) |

See accompanying notes to financial statements.

# Emily Carr University of Art + Design

## STATEMENT OF CASH FLOWS

Year ended March 31, 2020

|  | 2020         | 2019          |
|--|--------------|---------------|
| Cash flows from operating activities:  |              |               |
| Annual surplus   | \$ 214,188   | \$ 4,653,121  |
| Adjustments to reconcile net cash provided by operating activities               |              |               |
| Loss (Income) from equity accounted organizations                                | 250,288      | (2,988,159)   |
| Amortization of tangible capital assets  | 4,248,477    | 3,964,732     |
| Amortization of deferred contributions   | (8,906,814)  | (6,232,710)   |
| Change in non-cash working capital:  |              |               |
| Accounts receivable  | (248,063)    | 934,406       |
| Inventories for resale   | 20,378       | (27,579)      |
| Prepaid expenses   | (179,348)    | (5,392)       |
| Accounts payable and accrued liabilities   | 104,831      | (1,225,631)   |
| Deferred revenue   | (4,831)      | (958,116)     |
|  | (4,500,894)  | (1,885,328)   |
| Cash flows from capital activities:  |              |               |
| Purchase of tangible capital assets  | (1,425,620)  | (1,267,873)   |
| Cash flows from financing activities:  |              |               |
| Payments on capital lease obligations  | (496,699)    | (451,958)     |
| Payments on debt   | (1,067,015)  | (1,020,217)   |
| Deferred contributions received  | 5,837,050    | 5,389,639     |
|  | 4,273,336    | 3,917,464     |
| Cash flows from investing activities:  |              |               |
| Contribution to GNW  | (194,821)    | (162,463)     |
| Disposal (acquisition) of investments  | 1,485,037    | (117,607)     |
|  | 1,290,216    | (280,070)     |
| Increase (decrease) in cash and cash equivalents during the year                 | (362,962)    | 484,193       |
| Cash and cash equivalents, beginning of year                                     | 10,161,341   | 9,677,148     |
| Cash and cash equivalents, end of year   | \$ 9,798,379 | \$ 10,161,341 |
| Cash and cash equivalents is comprised of:                                       |              |               |
| Unrestricted cash  | \$ 8,417,928 | \$ 8,944,324  |
| Restricted cash  | 1,380,451    | 1,217,017     |
|  | \$ 9,798,379 | \$ 10,161,341 |
| Supplementary information:   |              |               |
| Non-cash transactions:   |              |               |
| Acquisition of tangible capital assets through capital lease                     | \$ 503,432   | \$ 876,859    |
| Distribution declared and unpaid and included in accounts receivable at year end | 279,967      | 194,822       |

See accompanying notes to financial statements.

# Emily Carr University of Art + Design

## Notes to Financial Statements

Year ended March 31, 2020

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Emily Carr University of Art + Design (the "University") is a special purpose teaching University that operates under the authority of the University Act (Bill 34, enacted September 1, 2008). The University is a learning community devoted to excellence and innovation in Visual Arts, Media Arts and Design and receives significant funding from the British Columbia Provincial Government. The University is exempt from income taxation under Section 149 of the Income Tax Act.

### 1. Significant accounting policies:

#### (a) Basis of presentation:

The financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board.

The Budget Transparency and Accountability Act requires that the financial statements be prepared in accordance with the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada, or if the Treasury Board makes a regulation, the set of standards and guidelines that comprise generally accepted accounting principles for senior governments in Canada as modified by the alternate standard or guideline or part thereof adopted in the regulation.

Regulation 257/2010 requires all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sectors to adopt Canadian public sector accounting standards without any PS4200 elections effective their first fiscal year commencing after January 1, 2012.

Regulation 198/2011 requires that restricted contributions received or receivable for acquiring or developing a depreciable tangible capital asset or contributions in the form of a depreciable tangible capital asset are to be deferred and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded.

For British Columbia tax-payer supported organizations, these contributions include government transfers and externally restricted contributions.

The accounting policy requirements under Regulation 198/2011 are significantly different from the requirements of Canadian public sector accounting standards which requires government transfers, which do not contain a stipulation that creates a liability, be recognized as revenue by the recipient when approved by the transferor and the eligibility criteria have been met in accordance with public sector accounting standard PS3410. As a result, revenue recognized in the statement of operations and certain related deferred capital contributions would be recorded differently under Canadian Public Sector Accounting Standards.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

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### 1. Significant accounting policies (continued):

#### (b) Controlled entity:

The University controls the Emily Carr Foundation by virtue of its ability to appoint a majority of the Foundation's Board of Directors. The Foundation's net assets and operating activity as at and for the years ended March 31, 2020 and 2019 were insignificant.

#### (c) Investments in Government Business Enterprises:

##### *Great Northern Way Campus Trust (GNW Campus Trust)*

The University participates as an equal beneficiary in a Joint Venture with British Columbia Institute of Technology, University of British Columbia and Simon Fraser University. Joint Venture members participate equally in the control of the GNW Campus Trust. GNW Campus Trust is a trust established for the four institutions (the "Owners"), each of whom is an equal shareholder in Great Northern Way Campus Ltd. and each of whom appoints one director to its Board of Directors.

The Trust holds the legal and beneficial interest in the lands and premises located at 555 and 577 Great Northern Way and 375 East 1st Avenue, Vancouver, British Columbia, which were acquired by way of donation from Finning International Inc.

The Trust is considered to be a government business enterprise (GBE), which is accounted for by the modified equity method. Under this method, the University's investment in the GNW Campus Trust business enterprise and its net income and other changes in equity are recorded using the modified equity method. No adjustment is made to conform the accounting policies of the government business enterprise to those of the University other than if other comprehensive income exists; it is accounted for as an adjustment to accumulated surplus of the University. Inter-organizational transactions and balances have not been eliminated, except for any profit or loss on transactions between entities of assets that remain within the entities controlled by the University. Any dividends the University receives from GNW Campus Trust are reflected as a reduction in the investment asset account.

The Trust has a December 31st fiscal year end, which is used to record the equity income. Any material transactions between December 31st and the fiscal year end of the University are recognized in the financial statements.

The University monitors the recoverability of revenue generating long-lived assets within GNW Campus Trust based on estimates using factors such as expected future asset utilization, economic outlook and future cash flows expected to result from the use of the related assets or be realized on sale. The University recognizes an impairment loss if the projected undiscounted aggregate cash flows are less than the carrying amount. The amount of impairment charge, if any, is defined as the excess of carrying value over its fair value.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

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### 1. Significant accounting policies (continued):

#### (c) Investments in Government Business Enterprises (continued):

On an annual basis, the University reviews the GNW Campus Trust's continuance as a going concern and classification as a GBE, which is dependent upon continued positive earnings. If the going concern basis is not appropriate, adjustments may be necessary in the carrying amounts of the GNW Campus Trust Fund assets, liabilities and expenses in these financial statements and the adjustments could be material.

#### (d) Cash and cash equivalents:

Cash and cash equivalents include highly liquid investments with a term to maturity of three months or less at the date of purchase.

#### (e) Revenue recognition:

Tuition and student fees and sales of goods and services are reported as revenue at the time the services are provided or the products are delivered, and collection is reasonably assured.

Unrestricted donations, grants and contributions are recorded as revenue when receivable if the amounts can be estimated and collection is reasonably assured.

Restricted donations, grants and contributions are reported as revenue depending on the nature of the restrictions on the use of the funds by the contributors as follows:

- (i) Contributions for the purpose of acquiring or developing a depreciable tangible capital asset or contributions in the form of a depreciable tangible capital asset are recorded in accordance with Regulation 198/2011 which requires that they be recorded and referred to as deferred capital contributions and recognized in revenue at the same rate that amortization of the related tangible capital asset is recorded. The reduction of the deferred capital contributions and the recognition of the revenue are accounted for in the fiscal period during which the tangible capital asset is used to provide services.
- (ii) Contributions restricted for specific purposes other than those for the acquisition or development of a depreciable tangible capital asset are recorded as deferred contributions and recognized in revenue in the year in which the stipulation or restriction on the contributions have been met.
- (iii) Endowment contributions are recognized as revenue when received. Any related investment income earned thereon is deferred when earned in accordance with the stipulations in the endowment agreements. The income is recognized as revenue when it is spent on the purpose specified.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

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### 1. Significant accounting policies (continued)

#### (e) Revenue recognition (continued):

- (iv) Donations of capital assets that would otherwise be purchased are accounted for at fair value when a fair value can be reasonably estimated.

Land disposals by the GNW Campus Trust are recognized as revenue by GNW Campus Trust when the agreement for sale has been entered into, an appropriate down payment has been received and all conditions of the agreement have been met, including the passage of the risks and rewards of ownership.

The GNW Campus Trust has retained substantially all of the risks and benefits of ownership of its revenue-producing properties and therefore accounts for its leases with its tenants as operating leases. Rental revenue is recorded on a straight line basis over the term of the rental period.

#### (f) Supplies and services contributions:

Contributions of supplies and services received that would otherwise have been purchased are not recognized in these financial statements.

#### (g) Inventories for resale:

Inventories for resale are recorded at the lower of cost or net realizable value. Cost is comprised of the purchase price, freight and handling costs, net taxes and any other costs directly attributable to bringing inventories to their present location, and is determined on a specific items basis. Inventories are written down to net realizable value when the cost of inventories is not estimated to be recoverable due to declining selling prices.

#### (h) Financial instruments:

Financial instruments are initially classified upon initial recognition as a fair value or amortized cost instrument. Transaction costs are added to the amortized cost or expensed if they relate to instruments recorded on a fair value basis. The effective interest rate method is used to recognize interest. Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses until such time that the financial asset is derecognized due to disposal or impairment. At the time of derecognition, the related realized gains and losses are recognized in the statement of operations and accumulated surplus and related balances reversed from the statement of remeasurement gains and losses. Restricted endowment interest is recognized as a direct increase to deferred contributions until distributed for the specified purpose. Interest and dividends attributable to financial instruments are reported in the statement of operations.

Endowment investments are held in perpetuity and presented as non-financial assets as they are not available for consumption or to discharge liabilities. The investments are recorded at fair value.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 1. Significant accounting policies (continued)

#### (h) Financial instruments (continued):

The University's financial instruments are comprised of and measured as follows:

- Investments elected to be recorded at fair value.
- Accounts receivable and accounts payable and accrual liabilities are measured at amortized cost using the effective interest method.

#### (i) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

##### (i) Tangible capital assets:

Tangible capital assets are recorded at cost, which includes amounts that are directly attributable to acquisition, construction, development, or betterment of the asset and overhead directly attributable to construction and development. Interest is capitalized over the development period whenever external debt is issued to finance the construction and development of tangible capital assets.

The cost, less residual value, of the tangible capital assets, excluding land, is amortized on a straight line basis over their estimated useful lives as follows:

| Asset                       | Period       |
|-----------------------------|--------------|
| Emily Carr campus buildings | 60 years     |
| Furniture and equipment     | 5 - 10 years |
| Computer equipment          | 3 - 4 years  |
| Library materials           | 10 years     |

Assets under development or construction are not amortized until the asset is available for productive use.

##### (ii) Leased tangible capital assets:

Leases, which transfer substantially all of the benefits and risks incidental to ownership of property, are accounted for as leased tangible capital assets. All other leases are accounted for as operating leases and the related payments are charged to expenses as incurred.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

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### 1. Significant accounting policies (continued):

#### (i) Non-financial assets (continued):

##### (iii) Impairment of tangible capital assets:

Tangible capital assets are written down when conditions indicate that they no longer contribute to the University's ability to provide goods and services, or when the value of future economic benefits associated with the tangible capital assets are less than their net book value.

##### (iv) Prepaid expenses:

Prepaid expenses are non-financial assets, which are expensed over the periods expected to benefit from them.

#### (j) Employee future benefits:

##### (i) Multi-employer plans:

The University and its employees make contributions to the College Pension and Municipal Pension Plans (the "Plans") which are multi-employer joint trustee plans. These plans are defined benefit plans, providing a pension on retirement based on the member's age at retirement, length of service and highest earnings averaged over five years. Inflation adjustments are contingent upon available funding. As the assets and liabilities of the plans are not segregated by institution, the plans are accounted for as a defined contribution plan and any contributions of the University to the plans are expensed as incurred.

##### (ii) Employee leave benefits:

The University allows employees to accumulate unused vacation days and gratuity days for future use. Any unused vacation or gratuity days are recorded as a liability when earned. The University does not allow employees to carryforward and utilize any unused sick days.

#### (k) Foreign currency transactions:

The University's functional currency is the Canadian dollar. Transactions in foreign currencies are translated into Canadian dollars at the exchange rate in effect on the transaction date. Monetary assets and liabilities denominated in foreign currencies and non-monetary assets and liabilities, which were designated in the fair value category under the financial instrument standard, are reflected in the financial statements in equivalent Canadian dollars at the exchange rate in effect on the statement of financial position date. Any gain or loss resulting from a change in rates between the transaction date and the settlement date or the statement of financial position date is recognized in the statement of remeasurement gains and losses. In the period of settlement, the related cumulative remeasurement gain/loss is reversed in the statement of remeasurement gains and losses and the exchange gain or loss in relation to the exchange rate at the date of the item's initial recognition is recognized in the statement of operations.



# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

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### 1. Significant accounting policies (continued):

#### (l) Capitalization of public-private partnership projects:

Public-private partnership ("P3") projects are delivered by private sector partners selected to design, build, finance, and maintain the assets. The cost of the assets under construction is estimated at fair value, based on construction progress billings verified by an independent certifier, and also includes other costs incurred directly by the University.

The asset cost includes development and financing fees estimated at fair value, which require the extraction of cost information from the financial model embedded in the project agreement. Interest during construction is also included in the asset cost and is calculated on the P3 asset value, less contributions received and amounts repaid, during the construction term. The interest rate used is the project internal rate of return.

When available for operations, the project assets are amortized over their estimated useful lives.

Correspondingly, an obligation for the cost of capital and financing received to date, net of the contributions received, is recorded as a liability and included as debt on the statement of financial position.

Upon substantial completion, the private sector partner receives monthly payments to cover the partner's operating costs, financing costs and a return of their capital over the term of their project agreement. These monthly payments are expensed by the University as incurred.

#### (m) Use of estimates:

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions. These estimates and assumptions affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, and revenue and expenses for the periods reported. Significant areas requiring the use of management's estimates relate to the useful lives of tangible capital assets for the purposes of amortization, valuation of revenue-producing properties and property under development held by the GNW Campus Trust, net realizable value of inventories for resale, collectibility of accounts receivable, provisions for employee benefit obligations, and provisions for contingent liabilities. Where actual results differ from these estimates and assumptions, the impact will be recorded in future periods when the difference becomes known.

#### (n) Budget figures:

Budget figures have been provided for comparative purposes and have been derived from the 2019/20 Budget Projection approved by the Board of Governors of the University on September 17, 2019.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 1. Significant accounting policies (continued):

#### (o) Contaminated sites:

A liability for contaminated sites is recognized when a site is not in productive use and the following criteria are met:

- (i) An environmental standard exists;
- (ii) Contamination exceeds the environmental standard;
- (iii) The University is directly responsible or accepts responsibility;
- (iv) It is expected that future economic benefits will be given up; and
- (v) A reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site. The University has determined that there was no contaminated sites liability to be recognized at March 31, 2020.

### 2. Accounts receivable:

|                               | 2020                | 2019              |
|-------------------------------|---------------------|-------------------|
| Tuition and trade receivables | \$ 580,939          | \$ 270,173        |
| Due from government agencies  | 112,393             | 73,531            |
| Sales tax rebates receivable  | 56,419              | 92,496            |
| Dividend receivable           | 279,967             | 194,822           |
| Other                         | 234,312             | 104,978           |
|                               | <u>\$ 1,264,030</u> | <u>\$ 736,000</u> |

### 3. Investments:

Investments and endowment investments recorded at fair value are comprised of fixed income securities and mutual funds with the fixed income securities having maturities greater than one year at time of purchase.

All fixed income securities held at March 31, 2020 mature at various dates to December 2024 (2019 - various dates to March 2024) and bear interest at rates ranging from 1.85% to 3.60% per annum (2019 - 1.70% to 3.60%).

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 4. Endowment investments:

Endowment investments represent that portion of endowment funds that are to be held in perpetuity by the University and are not available for use for operations or capital purchases. Only the income from the investments is available to the University, and in some cases only a part of the income. The balance must be reinvested to maintain the capital.

Capitalization on investments is 10% of the income earned on the endowment. The uncapped portion of income earned is available for disbursement to students in the form of scholarships, bursaries and awards.

In accordance with University policy, endowment funds are invested in highly liquid securities that are not rated lower than A by Canadian Bond Rating Service at the time of investment. Permitted securities include government bonds, commercial paper, term deposits, guaranteed investment certificates, banker's acceptances and corporate bonds.

|                          | 2019         | Contributed/<br>Earned | Transfer    | Amounts<br>received/<br>spent | 2020         |
|--------------------------|--------------|------------------------|-------------|-------------------------------|--------------|
| Trust fund endowment     |              |                        |             |                               |              |
| Principal contribution   | \$ 6,008,533 | \$ 67,002              | \$ (28,158) | \$ -                          | \$ 6,047,377 |
| Investment income earned | 97,341       | 144,579                | -           | (128,068)                     | 113,852      |
| Total                    | \$ 6,105,874 | \$ 211,581             | \$ (28,158) | \$ (128,068)                  | \$ 6,161,229 |

### 5. Investment in GNW Campus Trust:

The University has a 25% share of the GNW Campus Trust.

|                                  | 2020          | 2019          |
|----------------------------------|---------------|---------------|
| Investment in GNW Campus Trust   | \$ 10,336,368 | \$ 10,608,685 |
| Other comprehensive income       | -             | 63,117        |
|                                  | \$ 10,336,368 | \$ 10,671,802 |
|                                  |               |               |
|                                  | 2020          | 2019          |
| Investment, at beginning of year | \$ 10,671,802 | \$ 7,716,002  |
| Distributions declared           | (279,967)     | (194,822)     |
| Contributions from Emily Carr    | 194,821       | 162,463       |
| Net earnings (loss)              | (250,288)     | 2,988,159     |
| Investment, at end of year       | \$ 10,336,368 | \$ 10,671,802 |

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 5. Investment in GNW Campus Trust (continued):

The University's 25% share of the GNW Campus Trust is of the following:

|                                | 2020          | 2019          |
|--------------------------------|---------------|---------------|
| Financial assets               | \$ 8,290,424  | \$ 8,650,749  |
| Liabilities                    | 4,200,061     | 4,417,309     |
| Net assets                     | 4,090,363     | 4,233,440     |
| Non-financial assets           | 6,246,005     | 6,438,362     |
| Accumulated surplus            | \$ 10,336,368 | \$ 10,671,802 |
|                                | 2020          | 2019          |
| Revenue                        | \$ 1,345,138  | \$ 6,011,719  |
| Expenses                       | (1,595,426)   | (3,023,560)   |
| Surplus (deficit) for the year | \$ (250,288)  | \$ 2,988,159  |

Under the provision of the Trust Deed, Great Northern Way Campus Ltd. in its capacity as trustee of the GNW Campus Trust, and at its sole discretion, is required to distribute all net income of the GNW Campus Trust to the beneficiaries. A distribution of \$1,119,868 was declared in fiscal 2020 (2019 - \$779,288) with \$279,967 (2019 - \$194,822) as the University's 25% share.

### 6. Tangible capital assets:

| Cost                       | 2019           | Additions    | Disposals    | 2020           |
|----------------------------|----------------|--------------|--------------|----------------|
| Land (a)                   | \$ 14,400,000  | \$ -         | \$ -         | \$ 14,400,000  |
| Buildings                  | 118,403,729    | 495,600      | -            | 118,899,329    |
| Equipment - general        | 3,819,140      | 358,217      | (63,293)     | 4,114,064      |
| Equipment - computer       | 3,622,387      | 526,200      | (198,806)    | 3,949,781      |
| Library collection         | 513,119        | 45,603       | (65,261)     | 493,461        |
| Leases - digital equipment | 1,762,733      | 503,432      | (297,006)    | 1,969,159      |
| Total                      | \$ 142,521,108 | \$ 1,929,052 | \$ (624,366) | \$ 143,825,794 |

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 6. Tangible capital assets (continued):

| Accumulated<br>amortization | 2019                | Disposals           | Amortization<br>expense | 2020                 |
|-----------------------------|---------------------|---------------------|-------------------------|----------------------|
| Land                        | \$ -                | \$ -                | \$ -                    | \$ -                 |
| Buildings                   | 3,284,521           | -                   | 1,977,708               | 5,262,229            |
| Equipment - general         | 1,224,773           | (63,293)            | 793,321                 | 1,954,801            |
| Equipment - computer        | 1,335,545           | (198,806)           | 954,805                 | 2,091,544            |
| Library collection          | 268,948             | (65,261)            | 50,329                  | 254,016              |
| Leases - digital equipment  | 682,035             | (297,006)           | 472,314                 | 857,343              |
| <b>Total</b>                | <b>\$ 6,795,822</b> | <b>\$ (624,366)</b> | <b>\$ 4,248,477</b>     | <b>\$ 10,419,933</b> |

|                            | Net book value<br>2020 | Net book value<br>2019 |
|----------------------------|------------------------|------------------------|
| Land                       | \$ 14,400,000          | \$ 14,400,000          |
| Buildings                  | 113,637,100            | 115,119,208            |
| Equipment - general        | 2,159,263              | 2,594,367              |
| Equipment - computer       | 1,858,237              | 2,286,842              |
| Library collection         | 239,445                | 244,171                |
| Leases - digital equipment | 1,111,816              | 1,080,698              |
| <b>Total</b>               | <b>\$ 133,405,861</b>  | <b>\$ 135,725,286</b>  |

#### (a) Land acquisition:

In 2017, the University purchased from Great Northern Way Campus Ltd. the lands described as Lot Q situated on the Great Northern Way Campus site, Vancouver, BC for \$14.4 million. On May 12, 2017, Great Northern Way Campus Ltd. declared a capital dividend of \$14.4 million to each of its shareholders and correspondingly issued promissory notes payable to each shareholder. The promissory note payable to the University was fully settled by transfer of the lands pursuant to the terms of the land purchase agreement.

#### (b) Works of art and historical treasures:

The University manages and controls various works of art including paintings, drawings, prints, lithographs and etchings located on site in public display areas. These assets have an appraised value of \$3,133,236 (2019 - \$3,133,236), but are not recorded as tangible capital assets on these financial statements.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 7. Accounts payable and accrued liabilities:

|  | 2020         | 2019         |
|--|--------------|--------------|
| Trade accounts payable and accrued liabilities | \$ 2,022,005 | \$ 2,042,441 |
| Accrued payroll benefits:                      |              |              |
| Vacation pay                                   | 1,793,595    | 1,608,605    |
| Banked overtime                                | 10,446       | 15,797       |
| Gratuity days                                  | 180,183      | 179,320      |
| Early retirement incentives                    | 17,000       | 72,235       |
|  | \$ 4,023,229 | \$ 3,918,398 |

### 8. Debt:

|  | 2020          | 2019          |
|--|---------------|---------------|
| Concessionaire payable -<br>Great Northern Way Campus Project with AAP Partnership,<br>payable in monthly payments commencing August 4, 2017<br>including annual interest of 4.59%, in accordance with the<br>project agreement terms. Required principal repayments<br>on P3 debt for the years ending March 31, 2047 | \$ 57,150,996 | \$ 58,218,011 |

Principal and interest payments for the next five years and thereafter are as follows:

|            | Principal     | Interest      | Total<br>payments |
|------------|---------------|---------------|-------------------|
| 2021       | \$ 1,115,958  | \$ 2,621,070  | \$ 3,737,028      |
| 2022       | 1,167,146     | 2,569,882     | 3,737,028         |
| 2023       | 1,220,682     | 2,516,346     | 3,737,028         |
| 2024       | 1,276,673     | 2,460,355     | 3,737,028         |
| 2025       | 1,335,233     | 2,401,795     | 3,737,028         |
| Thereafter | 51,035,304    | 30,990,670    | 82,025,974        |
|            | \$ 57,150,996 | \$ 43,560,118 | \$ 100,711,114    |

The debt related payments as well as the facility maintenance and lifecycle costs under the P3 contracts (note 11(c)) are funded by the Ministry of Advanced Education, Skills and Training (the "Ministry").

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

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### 9. Employee future benefits:

The University and its employees contribute to the College Pension Plan and Municipal Pension Plan, jointly trustee pension plans. The boards of trustees for these plans, representing plan members and employers, are responsible for administering the pension plans, including investing assets and administering benefits. The plans are multi-employer defined benefit pension plans. Basic pension benefits are based on a formula. As at August 31, 2019, the College Pension Plan has about 15,000 active members, and approximately 8,000 retired members. As at December 31, 2018, the Municipal Pension Plan has about 205,000 active members, including approximately 6,000 from colleges.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent actuarial valuation for the College Pension Plan as at August 31, 2018, indicated a \$303 million surplus for basic pension benefits on a going concern basis.

The most recent valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The University paid \$2,063,880 (2019 - \$1,947,790) for employer contributions to the plans in fiscal 2020.

The next valuation for the College Pension Plan will be as at August 31, 2021, with results available in 2022. The next valuation for the Municipal Pension Plan will be December 31, 2021, with results available in 2022.

Employers participating in the plans record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plans record accrued liabilities and accrued assets for each plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plans.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 10. Deferred contributions:

|                                | 2019          | Amounts<br>received | Amortized<br>as revenue | 2020          |
|--------------------------------|---------------|---------------------|-------------------------|---------------|
| Provincial Operating           | \$ 3,806,478  | \$ 1,836,357        | \$ (3,403,782)          | \$ 2,239,053  |
| Federal Operating              | 464,722       | 1,418,988           | (1,206,028)             | 677,682       |
| Other Operating                | 2,059,890     | 1,835,344           | (1,779,917)             | 2,115,317     |
| Deferred contributions         | 6,331,090     | 5,090,689           | (6,389,727)             | 5,032,052     |
| Provincial Capital             | 43,102,330    | 310,503             | (1,002,192)             | 42,410,641    |
| Other Capital                  | 19,713,155    | 435,858             | (1,514,895)             | 18,634,118    |
| Deferred capital contributions | 62,815,485    | 746,361             | (2,517,087)             | 61,044,759    |
| Total                          | \$ 69,146,575 | \$ 5,837,050        | \$ (8,906,814)          | \$ 66,076,811 |

Included in deferred capital contributions are unspent funds of \$2,003,212 (2019 - \$1,869,468).

### 11. Commitments and contingencies:

#### (a) Operating and building leases:

The University commissioned the new facility at its Great Northern Way Campus on August 4, 2017. Prior to this date, the University's operations were carried out at two leased properties, South Building and North Building at its Granville Island location under long term leases with CMHC expiring in 2043. In negotiations with CMHC the following amendments to the operating leases were agreed and executed:

#### (i) South Building:

Under the provisions of an "Assignment, Assumption and Modification Agreement" dated January 12, 2018 the University assigned its interest in the lease to Arts Umbrella Associates with approval of CMHC, effective January 31, 2018.

#### (ii) North Building:

Under the provisions of a "Surrender of Lease Agreement" dated July 26, 2018, CMHC approved the cancellation of the lease by the University under specific terms, including a financial commitment by the University with respect to building renovation costs valued at approximately \$3.1 million and approximately \$550,000 in lease termination costs. These costs, which were fully funded by the Ministry, were settled and recognized by the University during fiscal 2019.

The University is liable for potential costs associated with environmental contamination arising from its activities during the term of the lease. The Ministry has confirmed its commitment to support the University for any related costs incurred under this Agreement.



# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 11. Commitments and contingencies (continued):

#### (a) Operating and building leases (continued):

At March 31, 2020, the University is obligated to make the following minimum lease payments with respect to operating equipment in each of the next five fiscal years ending March 31:

|      |            |
|------|------------|
| 2021 | \$ 167,686 |
| 2022 | 135,013    |
| 2023 | 140,186    |
| 2024 | 145,544    |
| 2025 | 151,097    |
|      | <hr/>      |
|      | \$ 739,526 |

#### (b) GNW Campus Trust commitments:

- (i) The GNW Campus Trust has provided letters of guarantee totaling \$125,650 (2019 - \$423,613) for various on-site and off-site servicing and street works projects.
- (ii) The GNW site is currently zoned pursuant to CD-1 (402) Comprehensive Development Zone. A condition of the CD-1 zoning is related to servicing and engineering commitments both on and off the site. When the site was partially gifted, these commitments were assumed by GNW when it and the partner institutions entered into an Assignment and Assumptions Agreement with the City of Vancouver in 2002. This agreement pertains to the entire land area under the CD-1 (402) zoning, including land not owned by GNW. This agreement obligates GNW to reimburse the City of Vancouver for certain costs in addition to carrying out certain on-site and off-site servicing works. The timing of payments is largely contingent on activities that may be performed by GNW in the coming years as part of its site development plan.
- (iii) Effective September 1, 2010, GNW entered into a Management Services Agreement with SFU whereby SFU will provide certain budget and financial services, student services, and academic and administrative services relating to the Master of Digital Media (MDM) Program. The agreement was amended on December 2, 2014 to include an allocation of space in buildings 685 and 577 for the MDM Program, and the appointment of a principal contact by SFU to oversee the terms of the agreement. GNW agrees to pay SFU six percent (6%) of the gross tuition and mandatory fees in return for these services. The agreement was renewed and expires December 2020.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 11. Commitments and contingencies (continued):

#### (c) Public-private partnership commitments:

The University entered into multiple-year P3 contracts to design, build, finance, and maintain the Great Northern Way Campus. The information presented below shows the anticipated cash outflow for future obligations under these contracts for the facility maintenance and the lifecycle costs. Facilities maintenance and life cycle payments to the private partner are contingent on specified performance criteria and include an estimation of inflation where applicable and payable to March 31, 2047.

|            |    |            |
|------------|----|------------|
| 2021       | \$ | 2,052,238  |
| 2022       |    | 2,093,438  |
| 2023       |    | 2,359,610  |
| 2024       |    | 2,239,824  |
| 2025       |    | 2,665,752  |
| Thereafter |    | 78,386,050 |
|            |    |            |
|            | \$ | 89,796,912 |

### 12. Capital lease obligation:

The University has entered into capital leases with respect to computer equipment. The principal and interest payments are as follows:

|  | 2020       | 2019       |
|--|------------|------------|
| 2020   | \$ -       | \$ 410,027 |
| 2021   | 461,560    | 309,978    |
| 2022   | 397,676    | 246,093    |
| 2023   | 102,085    | -          |
| Total minimum lease payments   | 961,321    | 966,098    |
| Amount representing interest at rates ranging from<br>6.00% to 7.50% | (94,404)   | (105,914)  |
| Capital lease obligations  | \$ 866,917 | \$ 860,184 |

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 13. Expenses by object:

The following is a summary of expenses by object:

|  | 2020          | 2019          |
|--|---------------|---------------|
| Salaries and benefits                    | \$ 30,195,027 | \$ 27,559,990 |
| HR programs and professional development | 814,096       | 736,444       |
| Library services                         | 201,504       | 203,880       |
| Scholarships, bursaries and awards       | 914,788       | 733,053       |
| Student recruitment and development      | 401,665       | 452,462       |
| Counselling and interpreting             | 144,510       | 125,182       |
| Communications                           | 428,458       | 422,237       |
| Advertising and promotions               | 504,102       | 544,427       |
| University memberships                   | 105,726       | 134,060       |
| Information technology                   | 1,098,673     | 1,111,636     |
| Facility services                        | 2,442,367     | 2,280,032     |
| Leases and rentals                       | 157,845       | 4,068,553     |
| Guest artists and speakers               | 418,153       | 295,136       |
| Professional services                    | 840,849       | 875,839       |
| Supplies                                 | 673,754       | 561,630       |
| Repairs and maintenance                  | 149,270       | 155,700       |
| Utilities                                | 485,230       | 576,705       |
| Interest                                 | 2,738,583     | 2,753,494     |
| Cost of goods sold                       | 80,334        | 59,703        |
| Amortization                             | 4,248,477     | 3,964,732     |
| Loss from equity accounted organizations | 250,288       | -             |
| Other                                    | 274,078       | 301,726       |
|  | \$ 47,567,777 | \$ 47,916,621 |

### 14. Funds held by Vancouver Foundation:

The University has endowment funds of \$864,191 (2019 - \$727,005) with the Vancouver Foundation. These are permanent funds with the Foundation and provide income for scholarships, bursaries and other student aid at the University. The funds are not under University ownership or control. The University has recorded its contributions to the funds as donation expenses. The University received amounts totaling \$23,746 (2019 - \$23,033) as income from the funds during the year.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

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### 15. Financial risk management:

The University is exposed to risks of varying degrees of significance from its use of financial instruments, which could affect its ability to achieve its strategic objectives. The Board of Governors ensures that the University has identified its major risks and ensures that management monitors and controls them.

#### (a) Fair values:

Fair value of a financial instrument is the amount at which the instrument could be exchanged in a current transaction between willing parties. The carrying values of cash and cash equivalents, investments, accounts receivable and accounts payable approximate their fair value due to the relatively short periods to maturity of these items or because they are receivable or payable on demand.

All of the University's financial instruments are measured at fair value based on the Level 2 method, using inputs other than quoted prices that are observable for the asset or liability, either directly (i.e. as prices) or indirectly (i.e. derived from prices).

#### (b) Liquidity risk:

Liquidity risk is the risk that the University is not able to meet its financial obligations as they become due, or can only do so at excessive costs. The University establishes budgets and cash flow projections to ensure it has the necessary funds, including access to a bank operating line of credit to fulfill its obligations when due.

#### (c) Market risk:

Market risk is the risk that changes in market prices, such as interest rates, will affect the University's income. The objective of market risk management is to control market risk exposures within acceptable parameters while optimizing the return on risk.

Fixed interest rate instruments are subject to fair value risk. The University is exposed to this risk with respect to the P3 debt as disclosed in note 8.

#### (d) Credit risk:

Credit risk is the risk of financial loss to the University if a student or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held by the University consisting of cash and cash equivalents, amounts receivable and investments. The risk is mitigated by ensuring the majority of receivables are collected prior to delivery of programs.

The University's exposure to credit risk is influenced mainly by the individual characteristics of each student and hence is not subject to concentration of credit risk. The University is exposed to credit risk in the event of non-payment of billings. This risk is mitigated by the University's prompt collection process and ability to withhold transcripts.

The University accounts for a specific bad debt provision when management considers that the expected recovery is less than the account receivable.

There have been no significant changes to the risk exposures from 2019.

# Emily Carr University of Art + Design

## Notes to Financial Statements (continued)

Year ended March 31, 2020

### 16. Accumulated surplus:

Accumulated surplus is comprised of the following:

|  | 2020                 | 2019                 |
|--|----------------------|----------------------|
| Equity of GNW Campus Trust                 | \$ 10,336,368        | \$ 10,671,802        |
| Invested in tangible capital assets        | 16,107,345           | 15,616,946           |
| Internally restricted for special projects | 1,482,412            | 2,001,401            |
| Internally restricted for student awards   | 332,402              | 360,999              |
| Endowments                                 | 6,047,377            | 6,008,533            |
| Unappropriated surplus                     | 2,354,180            | 1,845,876            |
|  | <u>\$ 36,660,084</u> | <u>\$ 36,505,557</u> |

### 17. Impact of COVID-19:

In March 2020, the World Health Organization declared the COVID-19 outbreak a pandemic. The situation is dynamic and the ultimate duration and magnitude of the impact on the economy and our operations are not known at this time.

At the time of approval of these financial statements, the University has experienced the following indicators of financial implications and undertaken activities in relation to the COVID-19 pandemic:

- (a) effective March 16, 2020 the University moved to a primarily remote (online) instructional delivery model; and
- (b) effective March 20, 2020 the University implemented a remote working from home model for employees able to do so and implemented social distancing policies for employees that remain on campus.

At this time these factors present uncertainty over future cash flows, may cause significant changes to the assets or liability and may have a significant impact on future operations. An estimate of the financial effect is not practicable at this time.