



First Nation Band Name

Street address

City PROV Postal code

Dear Chief [NAME] and Councilors:

Our Ministry is launching an engagement process with on-reserve retailers who sell tax-exempt tobacco and fuel. This work is part of a multi-year project that would see a new electronic system replace the current paper-based process used to deliver tobacco and fuel tax exemptions to eligible First Nations customers.

A new electronic system will:

- improve the service experience for customers, including First Nations Bands, when making tax-exempt purchases
- streamline the process for retailers by eliminating the paper-based documentation process for capturing individual purchases and simplify monthly reporting to the Ministry
- support efficient record keeping

The system will include:

- the continued use of a *Certificate of Indian Status* card or *Secure Certificate of Indian Status* card
- real-time verification of eligibility for tax-exempt tobacco and fuel purchases

This project will not change how eligibility is determined for these exemptions.

The engagement with on-reserve retailers will inform the development of business requirements for an electronic system.

On behalf of the Ministry of Finance, Indigenuity Consulting Group Inc. will lead an engagement process with tobacco and fuel retailers.

A copy of our outreach letter to the authorized retailers of tax-exempt tobacco and fuel is attached for your information.

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If you have comments or questions, please reach out directly to either me or Michelle Lee by email at [Michelle.Lee@gov.bc.ca](mailto:Michelle.Lee@gov.bc.ca) or by telephone at 778 698-9609.

With respect,

A handwritten signature in black ink that reads "Jordan Goss". The signature is written in a cursive, flowing style.

Jordan Goss  
Assistant Deputy Minister  
Revenue Division  
Email: [Jordan.Goss@gov.bc.ca](mailto:Jordan.Goss@gov.bc.ca)  
Telephone: 250 387-0665

Enclosure