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#### Financial Information Act - Statement of Financial Information

**Library Name:** McBride & District Public Library

Fiscal Year December 31, 2021

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- 10 Statement of Changes in Financial Position
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#### **Submission Checklist**

# **Financial Information Act - Statement of Financial Information**

Library Name: McBride & District Public Library
Fiscal Year
Ended:
December 31, 2021

a)	Х	Approval of Statement of Financial Information
b)	X	A Management Report signed and dated by the Library Board and Library Director
c)	x x	An operational statement including: i Statement of Income ii Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to the Financial Statements (audited¹ financial statements)
d)	Х	Statement of assets and liabilities (audited <sup>1</sup> financial statements)
e)	x	Schedule of debts (audited <sup>1</sup> financial statements) If there is no debt, or if the information is found elsewhere in the SOFI, an explanation must be provided in the Schedule.
f)	х	Schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. If no agreements, or if the information is found elsewhere in the SOFI, an explanation must be provided in the Schedule.
	N/A	Schedule of Remuneration and Expenses, including: i An alphabetical list of employees (first and last names) earning over \$75,000
	X	ii Total amount of expenses paid to or on behalf of each employee under 75,000
g)	X	iii If the total wages and expenses differs from the audited financial statements, an explanation is required
-	X	iv A list, by name and position, of Library Board Members with the amount of any remuneration paid to or on behalf of the member.
	Х	v The number of severance agreements started during the fiscal year and the range of months` pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required.

<sup>&</sup>lt;sup>1</sup> Municipal Libraries and Regional Library Districts must provide audited financial statements as per the *Libraries Act* section 11(2) and 26(2) (a). Audited statements are not required for the SOFI but if available, please include them.

As per the Libraries Act section 40(3)(a) Public Library Associations must prepare annual financial statements in accordance with generally accepted accounting principles. This also applies to Library Federations.

Schedule of Payments for the Provision of Goods and Services including:

h) x

i An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.

# **Board Approval Form**

# Financial Information Act - Statement of Financial Information

NAME OF LIBRARY		FISCAL YEAR END (YYYY)
McBride & District Pu	ublic Library	2021
LIBRARY ADDRESS		TELEPHONE NUMBER
PO Box 489		250-569-2411
CITY	PROVINCE	POSTAL CODE
McBride	ВС	VOJ 2EO
NAME OF THE CHAIR	PERSON OF THE LIBRARY BOARD	TELEPHONE NUMBER
L. Glenn Foster		250-569-2411
NAME OF THE LIBRA	RY DIRECTOR	TELEPHONE NUMBER
Abigail Ward		250-569-2411
DECLARATION AND	SIGNATURES	
We, the undersigned	l, certify that the attached is a correct and	true copy of the Statement of
	n of the year ended <u>2021</u> for <u>McBride &amp; Dis</u>	
	ne Financial Information Act.	
SIGNATURE OF THE	CHAIRPERSON OF THE LIBRARY BOARD*	DATE SIGNED (DD-MM-YYYY)
J.M.	ster	27/04/2077
SIGNATURE OF THE	LIBRARY DIRECTOR	DATE SIGNED (DD-MM-YYYY)
ALWand		27/04/2022

### **Management Report**

# Financial Information Act - Statement of Financial Information

Library Name: Fiscal Year McBride & District Public Library

Fiscal Yea Ended:

December 31, 2021

### MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of the Library is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

On behalf of [Library name]

Name. Chairperson of the Library Board [Print] Signature, Chairperson of the Library Board	Gle	In Foster 1) Ista	Date (MM-DD- YYYY)	04-27-2022
Name, Library Director [Print]	ABI	WARD		
Signature, Library Director	AU	Was	Date (MM-DD- YYYY)	04-27-2022

# McBride & LSRR Combined 2021 Expenses

	McBride		LSRR		Combined
Expenses	Budget Spent		Budget Spent		Budgets
_	12-31-2021		12-31-2021		12-31-2021
Administrative Expense:					
Ads & Promotions	\$445.00				\$445.00
Bank Charges	\$723.64		\$100.00		\$823.64
Computer & Software Expenses	\$1,062.24		\$0.00		\$1,062.24
Technical Administration	\$0.00		\$0.00		\$0.00
Library & Office Supplies	\$1,791.71		\$184.83		\$1,976.54
Memberships	\$505.97				\$505.97
Office Equipment Expense	\$1,798.04				\$1,798.04
Postage & Freight	\$2,163.98		\$85.94		\$2,249.92
Professional Fees	\$0.00		\$750.00		\$750.00
Total Administrative Expense	\$8,490.58		\$1,120.77		\$9,611.35
Building Expense					
Building Repair/Maint Library	\$715.81				\$715.81
Hydro – Library – 521 Main	\$5,531.22				\$5,531.22
Insurance	\$3,985.00		\$194.00		\$4,179.00
Janitorial	\$3,650.00		\$680.00		\$4,330.00
Grounds Maintenance	\$626.10				\$626.10
Telephone - Library	\$930.90				\$930.90
Utilities -521 Main	\$408.05				\$408.05
Utilities - 501 & 511 Main	\$262.45				\$262.45
Taxes - 501 & 511 Main	\$744.89				\$744.89
Total Building Expense	\$16,854.42		\$874.00		\$17,728.42
Labour					
Wages	\$117,541.81		\$8,599.24		\$126,141.05
EI, CPP, & WCB Expense	\$6,219.17		\$267.56		\$6,486.73
Health Benefits	\$2,601.00				\$2,601.00
Payroll Expense Total	\$126,361.98		\$8,866.80		\$135,228.78
Operating Expense					
Audio/Visual Purchases	\$2,433.81				\$2,433.81
Automation Software Support	\$738.12				\$738.12
Book Purchases	\$13,516.76		\$289.66		\$13,806.42
Internet Total Expense	\$1,368.53		\$898.80		\$2,267.33
Web Maintenance	\$654.37				\$654.37
Magazine Purchases	\$369.40		\$215.94		\$585.34
Subscriptions	\$1,110.94		\$67.00		\$1,177.94
Library Programming Expenses	\$437.83		\$100.00		\$537.83
Total Operating Expense	\$20,629.76		\$1,571.40		\$22,201.16
Miscellaneous Expense					
Depreciation - Computers	\$935.83				\$935.83
Depreciation - Office Equipment	\$412.62				\$412.62
Education/Training Total	\$266.87		\$339.37		\$606.24
Equipment/Furniture Purchases	\$834.53				\$834.53
Miscellaneous Expense	\$20.99				\$20.99
Library Bursary	\$0.00				\$0.00
Travel Expense Total	\$1,361.04		\$300.00		\$1,661.04
X-fer to Reserve Accts.	\$15,915.10		\$2,046.00		\$17,961.10
Total Miscellaneous Expense	\$19,746.98		\$2,685.37		\$22,432.35
Total Expense	\$192,083.72	\$0.00	\$15,118.34	\$0.00	\$207,202.06

# McBride & LSRR Combined 2021 Revenue

	McBride		LSRR		Combined
Revenue	Revenue		Revenue		Revenue
Nevenue					
	12-31-2021		12-31-2021		12-31-2021
Grant Revenue					
Regional District Grant	\$158,897.00		\$15,120.00		\$174,017.00
Regional District Grant-in-aid					
Provincial Book Grant	\$6,608.00				
Resource Sharing Grant	\$2,350.00				
Law Matters Project Grant	\$2,500.00				
Student Grant - Federal	\$1,923.00				
NCLF Grant	\$1,900.00				
Equity Grant	\$2,242.00				
Provincial Grant	\$6,350.00				
Total Grant Revenue	\$182,770.00		\$15,120.00		\$197,890.00
Other Revenue					
Donations	\$3,848.43				
Fines	\$610.00				
Book Sales	\$1,008.00				
Photocopy Expense Recovery	\$1,696.00				
Temporary Library Cards	\$120.00				
Interest Income	\$915.89				
Meeting Room Rental	\$362.50				
LSRR Expense Recovery	\$850.00				
Fund-raising Revenue	-\$93.85				
Total Other Revenue	\$9,316.97	-	\$0.00	-	\$9,316.97
Total Revenue	\$192,086.97	\$0.00	\$15,120.00	\$0.00	\$207,206.97

# McBride & LSRR Combined Balance Sheets 2021

	McBride	LSRR	Combined
Balance Sheets			
	12-31-2021	12-31-2021	12-31-2021
Current Assets			
Petty Cash	\$50.00		\$50.00
Bank Account	\$33,277.40	\$13,578.62	\$46,856.02
Savings Account	\$60,060.39		
241 Dominion Investment GIC	\$68,209.09		\$68,209.09
Investment Account	\$96,678.59		\$96,678.59
Accounts Receivable	\$1,398.13		\$1,398.13
GST Receivable	\$1,105.33	\$70.79	\$1,176.12
Total Current Assets	\$260,778.93	\$13,649.41	\$274,428.34
Fixed Assets			
Computer Equipment	\$39,715.16	\$1,153.11	\$40,868.27
Computer Equipment: Depreciation	-\$39,282.67	-\$1,153.11	-\$40,435.78
Office Equipment	\$20,577.60		\$20,577.60
Office Equipment: Depreciation	-\$17,958.81	1 1	-\$17,958.81
Total Fixed Assets	\$3,051.28	\$0.00	\$3,051.28
Total Assets	\$263,830.21	\$13,649.41	\$277,479.62
Current Liabilities			
Accounts Payable	\$0.00		\$0.00
New Horizons-Senior Grant	\$15,365.82		\$15,365.82
Decoda Literacy Grant	\$5,896.15		\$5,896.15
One-Time Tech Grant	\$3,579.63		\$3,579.63
NCLF-Covid Grant	\$255.25		\$255.25
CPP Payable	\$0.00		\$0.00
El Payable	\$0.07	\$0.01	\$0.08
Income Tax Payable	\$0.00		\$0.00
WCB Payable	\$283.16	\$20.55	\$303.71
Total Current Liabilities	\$25,380.08	\$20.56	\$25,400.64
Other Liabilities			
Building/Repair Maintenance Account	\$47,306.66		\$47,306.66
Computer/Software Replacement Acct	\$6,034.33		\$6,034.33
Office Equipment Replacement Acct	\$18,679.53		\$18,679.53
521 Main Infrastructure Reserve	\$68,209.09		\$68,209.09
Library Operating Reserve	\$57,361.12	\$7,562.00	\$64,923.12
Outdoor Development Reserve	\$2,599.64		\$2,599.64
Total Other Liabilities	\$200,190.37	\$7,562.00	\$207,752.37
Total Liabilities	\$225,570.45	\$7,582.56	\$233,153.01
Capital Reserves	-		
Capital Reserves Capital	\$38,256.51	\$6,065.19	\$44,321.70
Current Change in Capital	\$30,250.51	\$1.66	\$44,321.70
·			
Total Equity	\$38,259.76	\$6,066.85	\$44,326.61
Liabilities & Equity	\$263,830.21	\$13,649.41	\$277,479.62

### Lena Schultz Reading Centre Income Statement 1/1/2021 to 12/31/2021 REVENUE

GRANT REVENUE Regional District Dome Creek Grant TOTAL GRANT REVENUE		15120 15120
TOTAL REVENUE		15120
EXPENSE	-	
ADMINISTRATIVE EXPENSE Bank Charges Library & Office Supplies Postage & Freight McBride Support Expenses TOTAL ADMINISTRATIVE EXPENSE		100 184.83 85.94 750 1120.77
BUILDING EXPENSE Insurance Janitorial TOTAL BUILDING EXPENSE		194 680 874
LABOUR EXPENSE Payroll El Expense Payroll CPP Expense Payroll Wages Expense - Staff Payroll WCB Expense Payroll Expense Total TOTAL LABOUR EXPENSE	190.26 60.84 8599.24 16.46	8866.8 8866.8
OPERATING EXPENSE Books & Audio/Visual Purchases Internet Expense Magazine Purchases Subscriptions Programming TOTAL OPERATING EXPENSE		289.66 898.8 215.94 67 100 1571.4
MISCELLANEOUS EXPENSE Education/Training Travel Expense X-fer to Replacement Accounts TOTAL MISCELLANEOUS EXPENSE		339.37 300 2046 2685.37
TOTAL EXPENSE		15118.34

NET INCOME 1.66

Generated On: 4/21/2022

### McBride & District Public Library Income Statement 1/1/2021 to 12/31/2021 REVENUE

GRANT REVENUE		
Regional District Grant		158897
Provinicial Book Grant		6608
Resource Sharing Grant		2350
Law Matters Project Grant		2500
Student Grant - Federal		1923
NCLF Grant		1900
Equity Grant		2242
Provincial OneCard Grant		6350
TOTAL GRANT REVENUE		182770
OTHER REVENUE		
Donations		3848.43
Fines		610
Book Sales		1008
Photocopy/Printer Expense Recovery		1696
Temporary Library Cards		120
Meeting Room Expenses Recovery		362.5
Reading Room Expense Recovery		850
Interest Income		915.89
Fundraising Revenue		-93.85
TOTAL OTHER REVENUE		9316.97
TOTAL REVENUE		192086.97
EXPENSE	-	
ADMINISTRATIVE EXPENSE		
Ads & Promotions		445
Bank Charges		723.64
Computer & Software Expense		1062.24
Library & Office Supplies		1791.71
Memberships		505.97
Office Equipment Expenses		1798.04
Postage & Freight		2163.98
TOTAL ADMINISTRATIVES EXPENSE		8490.58
TOTAL ADMINISTRATIVES EXI ENSE		0490.30
BUILDING EXPENSE		
Building Repair/Maint Library		715.81
Hydro - 521 Main	5531.22	
Hydro Total	—-	5531.22
Insurance		3985
Janitorial		3650
Grounds Maintenance		626.1
Telephone		930.9

LABOUR EXPENSE   Health Benefit Expense - ILL Assit   Health Benefit Expense - BkkpAssit   918   Health Benefit Expenses - Librarian   918   Health Benefit Expenses - Librarian   918   Health Benefit Expenses - Librarian   918   Health Benefit Expense Total   2601   One-time Contract   0   Payroll El Expense   2599.74   Payroll CPP Expenses   3395.22   Payroll Wages Expense - Staff   117541.81   Payroll WCB Expense   224.21   Payroll Expense Total   123760.98   TOTAL LABOUR EXPENSE   126361.98   TOTAL LABOUR EXPENSE   126361.98   TOTAL LABOUR EXPENSE   13516.76   Internet Moreover   1368.53   Internet Web Page   654.37   Internet Web Page   654.37   Internet Total Expense   369.4   Subscriptions/Digital   1043.94   Subscriptions/Physical   67   Library Programming Expenses   437.83   TOTAL OPERATING EXPENSE   20629.76   TOTAL OPERATING EXPENSE   266.87   Equipment/Furniture Purchases   834.53   Miscellaneous Expense   20.99   Travel Expense   704.09   Travel Expense   1361.04   Travel Expense   15915.1   TOTAL MISCELLANEOUS EXPENSE   192083.72   NET INCOME   3.25   E===================================	521 Main Utilities 501 & 511 Main Utililities Taxes on 501 & 511 Main TOTAL BUILDING EXPENSE		408.05 262.45 744.89 16854.42	
Health Benefit Expense - BkkpAssit	LABOUR EXPENSE			
Health Benefit Expenses - Librarian   918   Health Benefit Expense Total   2601   One-time Contract   0   One-time Contract	•			
Health Benefit Expense Total	· · · · · · · · · · · · · · · · · · ·			
One-time Contract         0           Payroll EI Expense         2599.74           Payroll CPP Expenses         3395.22           Payroll Wages Expense - Staff         117541.81           Payroll WCB Expense         224.21           Payroll Expense Total         123760.98           TOTAL LABOUR EXPENSE         126361.98           OPERATING EXPENSE         2433.81           Aution/Visual Purchases         2433.81           Automation Software Support         738.12           Book Purchases         13516.76           Internet         1368.53           Internet Web Page         654.37           Internet Total Expense         2022.9           Magazine Purchases         369.4           Subscriptions/Physical         67           Library Programming Expenses         437.83           TOTAL OPERATING EXPENSE         20629.76           MISCELLANEOUS EXPENSE         393.83           Acc Dep Expense - Computers         935.83           Acc Dep Expense - Office Equipment         412.62           Education/Training - Staff         266.87           Equipment/Furniture Purchases         334.53           Miscellaneous Expense         1361.04           Travel Expense - Staff	•	910	2601	
Payroll El Expense         2599.74           Payroll CPP Expenses         3395.22           Payroll Wage Expense - Staff         117541.81           Payroll WCB Expense         224.21           Payroll Expense Total         123760.98           TOTAL LABOUR EXPENSE         126361.98           OPERATING EXPENSE         2433.81           Audio/Visual Purchases         2433.81           Automation Software Support         738.12           Book Purchases         13516.76           Internet         1368.53           Internet Web Page         654.37           Internet Total Expense         2022.9           Magazine Purchases         369.4           Subscriptions/Digital         1043.94           Subscriptions/Physical         67           Library Programming Expenses         437.83           TOTAL OPERATING EXPENSE         20629.76           MISCELLANEOUS EXPENSE         20629.76           MISCELLANEOUS EXPENSE         935.83           Acc Dep Expense - Office Equipment         412.62           Education/Training Total         266.87           Education/Training Total         266.87           Equipment/Furniture Purchases         834.53           Miscellaneous Expense <td>•</td> <td></td> <td></td> <td></td>	•			
Payroll CPP Expenses         3395.22           Payroll Wages Expense - Staff         117541.81           Payroll WCB Expense         224.21           Payroll Expense Total         123760.98           TOTAL LABOUR EXPENSE         126361.98           OPERATING EXPENSE         126361.98           Audio/Visual Purchases         2433.81           Automation Software Support         738.12           Book Purchases         13516.76           Internet         1368.53           Internet Web Page         654.37           Internet Total Expense         2022.9           Magazine Purchases         369.4           Subscriptions/Digital         1043.94           Subscriptions/Physical         67           Library Programming Expenses         437.83           TOTAL OPERATING EXPENSE         20629.76           MISCELLANEOUS EXPENSE         935.83           Acc Dep Expense - Computers         935.83           Acc Dep Expense - Computers         935.83           Acc Dep Expense - Office Equipment         412.62           Education/Training - Staff         266.87           Equipment/Furniture Purchases         834.53           Miscellaneous Expense         10.99           Travel Expen		2599.74	O	
Payroll Wages Expense - Staff         117541.81           Payroll WCB Expense         224.21           Payroll Expense Total         123760.98           TOTAL LABOUR EXPENSE         126361.98           OPERATING EXPENSE         2433.81           Automation Software Support         738.12           Book Purchases         13516.76           Internet         1368.53           Internet Web Page         654.37           Internet Total Expense         2022.9           Magazine Purchases         369.4           Subscriptions/Digital         1043.94           Subscriptions/Physical         67           Library Programming Expenses         437.83           TOTAL OPERATING EXPENSE         20629.76           MISCELLANEOUS EXPENSE         935.83           Acc Dep Expense - Computers         935.83           Acc Dep Expense - Office Equipment         412.62           Education/Training - Staff         266.87           Equipment/Furniture Purchases         834.53           Miscellaneous Expense         20.99           Travel Expense - Staff         1361.04           Travel Expense Total         1361.04           X-fer to Reserve Accounts         15915.1           TOTAL MISCELLAN	•			
Payroll Expense Total         123760.98           TOTAL LABOUR EXPENSE         126361.98           OPERATING EXPENSE         126361.98           Audio/Visual Purchases         2433.81           Automation Software Support         738.12           Book Purchases         13516.76           Internet         1368.53           Internet Web Page         654.37           Internet Total Expense         2022.9           Magazine Purchases         369.4           Subscriptions/Digital         1043.94           Subscriptions/Physical         67           Library Programming Expenses         437.83           TOTAL OPERATING EXPENSE         20629.76           MISCELLANEOUS EXPENSE         935.83           Acc Dep Expense - Computers         935.83           Acc Dep Expense - Office Equipment         412.62           Education/Training - Staff         266.87           Equipment/Furniture Purchases         834.53           Miscellaneous Expense         20.99           Travel Expense - Staff         1361.04           Travel Expense Total         1361.04           X-fer to Reserve Accounts         15915.1           TOTAL MISCELLANEOUS EXPENSE         19746.98           TOTAL EXPENS	•	117541.81		
TOTAL LABOUR EXPENSE         126361.98           OPERATING EXPENSE         2433.81           Audio/Visual Purchases         2433.81           Automation Software Support         738.12           Book Purchases         13516.76           Internet         1368.53           Internet Web Page         654.37           Internet Total Expense         2022.9           Magazine Purchases         369.4           Subscriptions/Digital         1043.94           Subscriptions/Physical         67           Library Programming Expenses         437.83           TOTAL OPERATING EXPENSE         20629.76           MISCELLANEOUS EXPENSE         3935.83           Acc Dep Expense - Computers         935.83           Acc Dep Expense - Office Equipment         412.62           Education/Training - Staff         266.87           Equipment/Furniture Purchases         834.53           Miscellaneous Expense         20.99           Travel Expense - Staff         1361.04           Travel Expense Total         1361.04           X-fer to Reserve Accounts         15915.1           TOTAL MISCELLANEOUS EXPENSE         19746.98           TOTAL EXPENSE         192083.72           NET INCOME	Payroll WCB Expense	224.21		
OPERATING EXPENSE       2433.81         Aution/visual Purchases       2433.81         Automation Software Support       738.12         Book Purchases       13516.76         Internet       1368.53         Internet Web Page       654.37         Internet Total Expense       2022.9         Magazine Purchases       369.4         Subscriptions/Digital       1043.94         Subscriptions/Physical       67         Library Programming Expenses       437.83         TOTAL OPERATING EXPENSE       20629.76         MISCELLANEOUS EXPENSE       20629.76         MISCELLANEOUS EXPENSE       935.83         Acc Dep Expense - Computers       935.83         Acc Dep Expense - Office Equipment       412.62         Education/Training - Staff       266.87         Education/Training Total       266.87         Equipment/Furniture Purchases       834.53         Miscellaneous Expense       20.99         Travel Expense - Staff       1361.04         Travel Expense Total       1361.04         X-fer to Reserve Accounts       15915.1         TOTAL MISCELLANEOUS EXPENSE       19746.98         TOTAL EXPENSE       192083.72         NET INCOME       3.	•			
Audio/Visual Purchases 2433.81 Automation Software Support 738.12 Book Purchases 13516.76 Internet 1368.53 Internet Web Page 654.37 Internet Total Expense 2022.9 Magazine Purchases 369.4 Subscriptions/Digital 1043.94 Subsriptions/Physical 67 Library Programming Expenses 437.83 TOTAL OPERATING EXPENSE 20629.76  MISCELLANEOUS EXPENSE 358.83 Acc Dep Expense - Computers 935.83 Acc Dep Expense - Office Equipment 412.62 Education/Training - Staff 266.87 Education/Training Total 266.87 Equipment/Furniture Purchases 834.53 Miscellaneous Expense 20.99 Travel Expense - Staff 1361.04 X-fer to Reserve Accounts 15915.1 TOTAL MISCELLANEOUS EXPENSE 192083.72  NET INCOME 3.25	TOTAL LABOUR EXPENSE		126361.98	
Audio/Visual Purchases 2433.81 Automation Software Support 738.12 Book Purchases 13516.76 Internet 1368.53 Internet Web Page 654.37 Internet Total Expense 2022.9 Magazine Purchases 369.4 Subscriptions/Digital 1043.94 Subsriptions/Physical 67 Library Programming Expenses 437.83 TOTAL OPERATING EXPENSE 20629.76  MISCELLANEOUS EXPENSE 358.83 Acc Dep Expense - Computers 935.83 Acc Dep Expense - Office Equipment 412.62 Education/Training - Staff 266.87 Education/Training Total 266.87 Equipment/Furniture Purchases 834.53 Miscellaneous Expense 20.99 Travel Expense - Staff 1361.04 X-fer to Reserve Accounts 15915.1 TOTAL MISCELLANEOUS EXPENSE 192083.72  NET INCOME 3.25	OPERATING EXPENSE			
Book Purchases   13516.76     Internet   1368.53     Internet Web Page   654.37     Internet Total Expense   2022.9     Magazine Purchases   369.4     Subscriptions/Digital   1043.94     Subsriptions/Physical   67     Library Programming Expenses   437.83     TOTAL OPERATING EXPENSE   20629.76     MISCELLANEOUS EXPENSE   20629.76     MISCELLANEOUS EXPENSE   412.62     Education/Training - Staff   266.87     Education/Training Total   266.87     Education/Training Total   266.87     Equipment/Furniture Purchases   834.53     Miscellaneous Expense   20.99     Travel Expense Total   1361.04     Travel Expense Total   1361.04     X-fer to Reserve Accounts   15915.1     TOTAL MISCELLANEOUS EXPENSE   19746.98    TOTAL EXPENSE   192083.72     NET INCOME   3.25			2433.81	
Internet         1368.53           Internet Web Page         654.37           Internet Total Expense         2022.9           Magazine Purchases         369.4           Subscriptions/Digital         1043.94           Subsriptions/Physical         67           Library Programming Expenses         437.83           TOTAL OPERATING EXPENSE         20629.76           MISCELLANEOUS EXPENSE         20629.76           Acc Dep Expense - Computers         935.83           Acc Dep Expense - Office Equipment         412.62           Education/Training - Staff         266.87           Education/Training Total         266.87           Equipment/Furniture Purchases         834.53           Miscellaneous Expense         20.99           Travel Expense - Staff         1361.04           Travel Expense Total         1361.04           X-fer to Reserve Accounts         15915.1           TOTAL MISCELLANEOUS EXPENSE         19746.98           TOTAL EXPENSE         192083.72           NET INCOME         3.25	Automation Software Support		738.12	
Internet Web Page Internet Total Expense Magazine Purchases Subscriptions/Digital Subsriptions/Physical Library Programming Expenses TOTAL OPERATING EXPENSE Acc Dep Expense - Computers Acc Dep Expense - Office Equipment Education/Training - Staff Education/Training Total Equipment/Furniture Purchases Miscellaneous Expense Travel Expense - Staff Travel Expense Total X-fer to Reserve Accounts TOTAL MISCELLANEOUS EXPENSE  192083.72  NET INCOME  2022.9  4654.37  2022.9  469.4  470.4  47.83	Book Purchases		13516.76	
Internet Total Expense       2022.9         Magazine Purchases       369.4         Subscriptions/Digital       1043.94         Subsriptions/Physical       67         Library Programming Expenses       437.83         TOTAL OPERATING EXPENSE       20629.76         MISCELLANEOUS EXPENSE       20629.76         MISCELLANEOUS EXPENSE       935.83         Acc Dep Expense - Computers       935.83         Acc Dep Expense - Office Equipment       412.62         Education/Training - Staff       266.87         Equipment/Furniture Purchases       834.53         Miscellaneous Expense       20.99         Travel Expense - Staff       1361.04         Travel Expense Total       1361.04         X-fer to Reserve Accounts       15915.1         TOTAL MISCELLANEOUS EXPENSE       19746.98         TOTAL EXPENSE       192083.72         NET INCOME       3.25	Internet	1368.53		
Magazine Purchases Subscriptions/Digital Subsriptions/Physical Library Programming Expenses TOTAL OPERATING EXPENSE Acc Dep Expense - Computers Acc Dep Expense - Office Equipment Education/Training - Staff Education/Training Total Equipment/Furniture Purchases Miscellaneous Expense Travel Expense - Staff Total Miscellaneous Expense Total Expense Total Miscellaneous Expense Total Miscellaneous Expense Total Expense Total Miscellaneous Expense Total Miscellaneous Expense Total Expense Total Miscellaneous Expense Total Expense Total Miscellaneous Expense Total Expense Total Expense Total Expense Total Miscellaneous Expense Total Expense Total Expense	<u> </u>	654.37		
Subscriptions/Digital       1043.94         Subsriptions/Physical       67         Library Programming Expenses       437.83         TOTAL OPERATING EXPENSE       20629.76         MISCELLANEOUS EXPENSE       20629.76         Acc Dep Expense - Computers       935.83         Acc Dep Expense - Office Equipment       412.62         Education/Training - Staff       266.87         Education/Training Total       266.87         Equipment/Furniture Purchases       834.53         Miscellaneous Expense       20.99         Travel Expense - Staff       1361.04         Travel Expense Total       1361.04         X-fer to Reserve Accounts       15915.1         TOTAL MISCELLANEOUS EXPENSE       19746.98         TOTAL EXPENSE       192083.72         NET INCOME       3.25	•			
Subsriptions/Physical 67 Library Programming Expenses 437.83 TOTAL OPERATING EXPENSE 20629.76  MISCELLANEOUS EXPENSE Acc Dep Expense - Computers 935.83 Acc Dep Expense - Office Equipment 412.62 Education/Training - Staff 266.87 Education/Training Total 266.87 Equipment/Furniture Purchases 834.53 Miscellaneous Expense 20.99 Travel Expense - Staff 1361.04 Travel Expense Total 1361.04 X-fer to Reserve Accounts 15915.1 TOTAL MISCELLANEOUS EXPENSE 19746.98  TOTAL EXPENSE 192083.72  NET INCOME 3.25	-			
Library Programming Expenses TOTAL OPERATING EXPENSE  MISCELLANEOUS EXPENSE Acc Dep Expense - Computers Acc Dep Expense - Office Equipment Education/Training - Staff Education/Training Total Equipment/Furniture Purchases Miscellaneous Expense Travel Expense - Staff Travel Expense Total X-fer to Reserve Accounts TOTAL MISCELLANEOUS EXPENSE  MET INCOME  437.83 20629.76   437.83 20629.76   437.83 20629.76   437.83 20629.76   437.83 20629.76   437.83 266.87	•			
TOTAL OPERATING EXPENSE  MISCELLANEOUS EXPENSE  Acc Dep Expense - Computers  Acc Dep Expense - Office Equipment  Education/Training - Staff  Education/Training Total  Equipment/Furniture Purchases  Miscellaneous Expense  Travel Expense - Staff  Travel Expense Total  X-fer to Reserve Accounts  TOTAL MISCELLANEOUS EXPENSE  192083.72  NET INCOME  20629.76   935.83  412.62  266.87  266.87  266.87  266.87  21361.04  21361.04  21361.04  2266.87	· · · · · · · · · · · · · · · · · · ·		_	
MISCELLANEOUS EXPENSE  Acc Dep Expense - Computers  Acc Dep Expense - Office Equipment  Education/Training - Staff  Education/Training Total  Equipment/Furniture Purchases  Miscellaneous Expense  Travel Expense - Staff  Travel Expense Total  X-fer to Reserve Accounts  TOTAL MISCELLANEOUS EXPENSE  MISCELLANEOUS EXPENSE  192083.72  NET INCOME  3.25	, , ,			
Acc Dep Expense - Computers Acc Dep Expense - Office Equipment Education/Training - Staff Education/Training Total Equipment/Furniture Purchases Miscellaneous Expense Travel Expense - Staff Travel Expense Total X-fer to Reserve Accounts TOTAL MISCELLANEOUS EXPENSE  192083.72  NET INCOME  935.83 412.62 266.87 266.87 266.87 296.87 20.99 1361.04 1361.04 1361.04 1361.04 1361.04 1361.04 1361.04 1361.04 15915.1 19746.98	TOTAL OF ENATING EXITENSE		20023.70	
Acc Dep Expense - Office Equipment Education/Training - Staff Education/Training Total Equipment/Furniture Purchases Miscellaneous Expense Travel Expense - Staff Travel Expense Total X-fer to Reserve Accounts TOTAL MISCELLANEOUS EXPENSE  192083.72  NET INCOME  412.62 266.87 266.87 Equipment/Furniture Purchases 834.53 Miscellaneous Expense 20.99 1361.04 1361.04 1361.04 15915.1 19746.98				
Education/Training - Staff Education/Training Total Equipment/Furniture Purchases Miscellaneous Expense Travel Expense - Staff Travel Expense Total X-fer to Reserve Accounts TOTAL MISCELLANEOUS EXPENSE  192083.72  NET INCOME  266.87 266.87 266.87 1361.04 1361.04 1361.04 1361.04 1361.04 1361.04 15915.1 19746.98				
Education/Training Total 266.87 Equipment/Furniture Purchases 834.53 Miscellaneous Expense 20.99 Travel Expense - Staff 1361.04 Travel Expense Total 1361.04 X-fer to Reserve Accounts 15915.1 TOTAL MISCELLANEOUS EXPENSE 19746.98  TOTAL EXPENSE 192083.72  NET INCOME 3.25		200 07	412.62	
Equipment/Furniture Purchases  Miscellaneous Expense  Travel Expense - Staff  Travel Expense Total  X-fer to Reserve Accounts  TOTAL MISCELLANEOUS EXPENSE  19746.98  TOTAL EXPENSE  192083.72  NET INCOME  3.25	-	266.87	266.07	
Miscellaneous Expense       20.99         Travel Expense - Staff       1361.04         Travel Expense Total       1361.04         X-fer to Reserve Accounts       15915.1         TOTAL MISCELLANEOUS EXPENSE       19746.98         TOTAL EXPENSE       192083.72         NET INCOME       3.25				
Travel Expense - Staff       1361.04         Travel Expense Total       1361.04         X-fer to Reserve Accounts       15915.1         TOTAL MISCELLANEOUS EXPENSE       19746.98         TOTAL EXPENSE       192083.72         NET INCOME       3.25	• •			
Travel Expense Total 1361.04 X-fer to Reserve Accounts 15915.1 TOTAL MISCELLANEOUS EXPENSE 19746.98  TOTAL EXPENSE 192083.72  NET INCOME 3.25		1361.04	20.55	
X-fer to Reserve Accounts TOTAL MISCELLANEOUS EXPENSE  19746.98  TOTAL EXPENSE  192083.72  NET INCOME  3.25			1361.04	
TOTAL EXPENSE 192083.72  NET INCOME 3.25	·			
NET INCOME 3.25	TOTAL MISCELLANEOUS EXPENSE		19746.98	
NET INCOME 3.25				
	TOTAL EXPENSE		192083.72	
========	NET INCOME	-	3.25	
		Ξ	:=======	

Generated On: 4/21/2022

Lena Schultz Reading Centre Balance Sheet As At 12/31/2021 ASSETS

CURRENT ASSETS Scotia Bank Account Gst Receivable TOTAL CURRENT ASSETS		13578.62 70.79 13649.41
FIXED ASSETS Computer Equipment Accum Depred: Computer Equipment Net: Computer Equipment TOTAL FIXED ASSETS	1153.11 -1153.11	0
TOTAL ASSETS	_	13649.41
LIABILITIES	•	
CURRENT LIABILITIES CPP Payable EI Payable Income Tax Payable Total Receiver General Payable WCB Payable TOTAL CURRENT LIABILITIES	0 0.01 0	0.01 20.55 20.56
OTHER LIABILITIES Library Operating Reserve TOTAL OTHER LIABILITIES		7562 7562
TOTAL LIABILITIES		7582.56
EQUITY	-	
CAPITAL RESERVES Capital Current Change in Capital Total Capital Reserves		6065.19 1.66 6066.85
TOTAL EQUITY		6066.85
LIABILITIES AND EQUITY	-	13649.41

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#### McBride & District Public Library Balance Sheet As At 12/31/2021 ASSETS

CURRENT ASSETS Petty Cash Scotia Bank Account Scotia Bank Savings 241 Dominion Investment GIC Investment Accounts Total Cash Accounts Receivable GST Receivable TOTAL CURRENT ASSETS	50 33277.4 60060.39 68209.09 96678.59	258275.47 1398.13 1105.33 260778.93
FIXED ASSETS Computer Equipment Accum Depred: Computer Equipment Net: Computer Equipment Office Equipment/Furniture Accum Deprec - Office Equip/Furn Net: Office Equipment/Furniture TOTAL FIXED ASSETS	39715.16 -39282.67 20577.6 -17958.81	432.49 2618.79 3051.28
TOTAL ASSETS	=	263830.21
LIABILITIES		
CURRENT LIABILITIES Accounts Payable New Horizons-Seniors Grant Decoda Literacy Grant One-Time Tech Grant NCLF-Covid Grant CPP Payable El Payable Income Tax Payable Total Receiver General Payable	0 0.07 0	0 15365.82 5896.15 3579.63 255.25
WCB Payable TOTAL CURRENT LIABILITIES		283.16 25380.08
OTHER LIABILITIES Building Maintenance Reserve Computer/Software Reserve Office Equip. & Furniture Reserve 521 Main Infrastructure Reserve Library Operating Reserve Outdoor Development Reserve TOTAL OTHER LIABILITIES		47306.66 6034.33 18679.53 68209.09 57361.12 2599.64 200190.37

TOTAL LIABILITIES	225570.45
EQUITY	
CAPITAL RESERVES	
Capital	38256.51
Current Change in Capital	3.25
TOTAL CAPITAL RESERVES	38259.76
TOTAL EQUITY	38259.76
LIABILITIES AND EQUITY	263830.21
-	========

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#### **Schedule of Debt**

# **Financial Information Act - Statement of Financial Information**

Library Name: McBride & District Public Library

Fiscal Year December 31, 2021

The McBride & District Public Library has no long term debt.

# **Schedule of Guarantee and Indemnity**

# **Financial Information Act - Statement of Financial Information**

Library Name: McBride & District Public Library

Fiscal Year December 31, 2021

**McBride & District Public Library** has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

#### **Schedule of Remuneration and Expenses**

#### **Financial Information Act - Statement of Financial Information**

**Library Name:** McBride & District Public Library

Fiscal Year December 31, 2021

Table 1 - Total Remuneration & Total Expenses

Table 1 - Total Remuneration & Total Expenses			
	Total	Total Expenses	
	Remuneratio	(Reimbursement	
	n	for	
	(Wages/Sala	Conferences/Mileag	
	ries)	e etc.)	
Board Members			
1)	\$	\$	
2)	\$	\$	
3)	\$	\$	
Total Board Members	\$	\$	
Detailed Employees Exceeding \$75,000			
<b>Detailed Employees Exceeding \$75,000</b>			
Detailed Employees Exceeding \$75,000	\$	\$	
	\$	\$ \$	
1)			
1) 2) 3) Total Detailed Employees Exceeding	\$	\$	
1) 2) 3) Total Detailed Employees Exceeding \$75,000	\$	\$	
1) 2) 3) Total Detailed Employees Exceeding	\$	\$	
1) 2) 3) Total Detailed Employees Exceeding \$75,000  Total Employees Equal to or Less Than	\$ \$	\$ \$	

Table 2 - Total Employer Premium to Receiver General for Canada

<b>Total Employer Premium for Canada</b>		
Pension Plan and Employment	DO NOT USE	\$ 6246.06
Insurance		

<sup>\*</sup> A Reconciliation to the financial statements is required, and any variance must be explained.

st The Total Remuneration column and the Total Expenses Column **MUST REMAIN SEPARATE** throughout the form.

**Reconciliation of Remuneration and Expenses** 

<b>Total Remuneration</b>		\$ 126,141.05
Reconciling Items		
	Item 1 EI, CPP Item 2 WCB Item 3 Health Benefits	\$ 6,246.06 \$ 240.67 \$ 2601.00
Total Per Statement of Revenue and Expenditure		\$ 135,228.78
Variance*		\$ 0

# **Statement of Severance Agreements**

# **Financial Information Act - Statement of Financial Information**

**Library Name:** McBride & District Public Library

Fiscal Year December 31, 2021

There were **0** severance agreements made between **McBride & District Public Library** and its non-unionized employees during fiscal year **2021**.

# **Schedule of Changes in Financial Position**

#### **Financial Information Act - Statement of Financial Information**

**Library Name:** McBride & District Public Library

Fiscal Year December 31, 2021

A Statement of Changes in Financial Position has not been prepared because this information is provided in the Financial Statements.

# **Schedule of Payments Made For the Provision of Goods and Services**

# **Financial Information Act - Statement of Financial Information**

**Library Name:** McBride & District Public Library

Fiscal Year December 31, 2021

Name of Individual, Firm or Corporation	Total Amount Paid During Fiscal Year
1)	\$
2)	\$
3)	\$
Total (Suppliers with payments exceeding \$25,000)	\$
Total (Suppliers where payments are \$25,000 or less)	\$ 51,002.69
Consolidated Total	\$ 51,002.69

#### **Reconciliation of Goods and Services**

Total of Suppliers with Payments Exceeding \$25,000		\$ 0
Consolidated Total of Supplier Payments of \$25,000 or Less		\$ 51,002.69
<b>Reconciling Items</b>		
	Item 1 Amortization	\$ 1,348.45
	Item 2 Travel Expenses	\$ 1,661.04
	Item 3 Payroll	\$ 135,228.78
	Item 4 X-fer to Reserves	\$ 17,961.10
<b>Total Per Statement of Revenue and Expenditure</b>		\$ 207,202.06
Variance*		\$ 0