



Ref: 90754

To: All Community Gaming Grant Recipients

Re: Reporting Obligations – terms and conditions for grant recipients, conduct or activity affecting the integrity of the community gaming grants program

Purpose

This memorandum provides formal notice to Community Gaming Grant Recipients of the obligation to report real or suspected conduct or activity that may affect the integrity of gaming grants or be contrary to applicable legislation.

Background

Effective April 13, 2026, the Community Gaming Grants Branch (CGG Branch) assumed responsibility for the compliance oversight, audit, and enforcement of the community gaming grants program in British Columbia. This change follows the coming into force of the *Gaming Control Act* (SBC 2022, c. 29) and the Gaming Control Regulation on April 13, 2026. Part 9 of the *Gaming Control Act* designates a grant manager with authority over the administration, compliance and enforcement of community gaming grants.

Legislative Authority

Community gaming grants are governed by the *Gaming Control Act*. Relevant provisions include:

Section 130 – Authorizes the grant manager to attach conditions to a community gaming grant, including requirements to report conduct or activity that may be contrary to law or affecting the integrity of gaming grants.

Section 132 – Requires grant recipients to provide financial statements as required.

Section 134 – Establishes the purposes of audits and inspections by the grant manager.

Section 141 – Requires grant recipients to cooperate during audits or inspections.

Section 142 – Prohibits obstructing or interfering with audits or inspections.

Grant recipients are required to comply with all conditions of the grant, including reporting obligations.

Reporting Obligations

Grant recipients must notify the CGG Branch without delay of any real or suspected conduct, activity, or incident that:

- a) may be considered contrary to the *Criminal Code of Canada*;
- b) may be considered contrary to the *Gaming Control Act* or Gaming Control Regulation; or
- c) may affect the integrity of the community gaming grants program.

This includes, but is not limited to:

- d) Theft or misappropriation of gaming funds;
- e) Fraud, including the use or attempted use of false or forged documentation to obtain a grant;
- f) Money laundering or suspicious financial transactions involving gaming funds;
- g) False or misleading statements in grant applications or financial reports;
- h) Use of gaming funds for ineligible purposes; and
- i) Any other conduct that may compromise the integrity of the community gaming grants program.

Reporting Process

Detailed reporting procedures, including how and where to submit a report and what information to include, are set out in Appendix A – Reporting Procedures.

Conclusion

The CGG Branch appreciates the cooperation of community gaming grant recipients in meeting these reporting obligations. Prompt reporting supports effective oversight, protects public trust, and ensures the responsible administration of gaming funds in British Columbia.

Sincerely,

Claire Avison
Assistant Deputy Minister and Grant Manager
Ministry of Tourism, Arts, Culture and Sport

APPENDIX A

Reporting Procedures for Community Gaming Grant Recipients

Overview

Effective April 13, 2026, the Community Gaming Grants Branch (CGG Branch) is responsible for the audit, compliance, and enforcement oversight of community gaming grant recipients in British Columbia. Part 9 of the *Gaming Control Act* designates a grant manager with authority to administer these functions, supported by the CGG Branch, whose mandate is to ensure the integrity, accountability, and transparency of community gaming grants.

Purpose

This appendix provides guidance to community gaming grant recipients on reporting real or suspected conduct, activity, or incidents that may affect the integrity of gaming grants or contravene applicable legislation.

Legislative Authority

Reporting procedures are established pursuant to the *Gaming Control Act* (SBC 2022, c. 29), including:

Section 130 – Authority to impose reporting conditions on grants.

Section 132 – Requirement to provide financial statements.

Section 141 – Duty to cooperate with audits and inspections.

When to Report

Grant recipients must notify the CGG Branch without delay of any real or suspected conduct, activity, or incident that may be contrary to the *Criminal Code of Canada*, the *Gaming Control Act*, the Gaming Control Regulation, or that may affect the integrity of gaming grants.

How to Report

Reports should be submitted directly to the CGG Branch, preferably by email, using one of the following methods:

Mail:

Attn: Audit Department
Community Gaming Grants Branch
PO Box 9892 Stn Prov Govt
Victoria, BC V8W 9T6

Courier / In-person:

Attn: Audit Department
Community Gaming Grants Branch
2nd Floor, 800 Johnson Street
Victoria, BC V8W 1N3

Email: CGGAudit@gov.bc.ca

Telephone: (250) 356-1081

3.3 Information to Include

When submitting a report, grant recipients should provide:

- Organization name and grants file number
- Contact name, phone number, and email address
- A description of the conduct, activity, or incident; and
- Any relevant supporting documentation, if available.