# **Certification Inspection Report**

### **BRITISH COLUMBIA PROGRAM**

at

CANADA BRITISH COLUMBIA INTERNATIONAL SCHOOLS - KUNMING

KUNMING, YUNNAN PROVINCE

PEOPLE'S REPUBLIC OF CHINA

NOVEMBER 8-9, 2022

#### INTRODUCTION

On November 8 and 9, 2022, a virtual certification inspection was completed on Canada British Columbia International Schools – Kunming (CBCIS-Kunming), referred to as the School in this report. The purpose of this inspection was to determine if the requirements for the British Columbia (BC) education program have been met, according to the *BC Offshore School Program Certification Agreement* (the Agreement). The inspection team (the Team), appointed by the Executive Director of the Independent Schools and International Education Branch, British Columbia Ministry of Education and Child Care (the Ministry) in accordance with the *BC Offshore School Program Certification Agreement* (the Agreement), consisted of Dave Beeke and Wendy Hyer, who served as Chair for this virtual inspection.

The School's BC program has an enrolment of 63 students in grades 10, 11 and 12. The program is housed within a larger public school, Kunming No. 10 Middle School and is located on the fifth floor in one of two main complexes. The entire campus spreads across approximately 20 acres and enrols 3,500 students.

During the virtual visit to the School, the Team reviewed all standards required in the Agreement and *Operating Manual* and met with the Offshore School Representative (OSR), BC Principal, BC teachers, Academic Advisor/head teachers, Administrative Assistant and International Director from the host school. The Chair also met virtually with the OSR and Superintendent prior to the virtual inspection.

The Owner/Operator, Mr. Sunny Bai, Chief Executive Officer (CEO) of Beijing Kezhi Times International Consulting, is responsible for the BC program. Mr. Bai's company also owns and operates three other BC offshore schools in the People's Republic of China. This system of schools is known as Canada British Columbia International Schools (CBCIS). As well, he owns Lowell High School, a Group 4 independent school in Vancouver, BC. and other international schools associated with other provinces in China.



The BC program's philosophy, objectives and special features include:

**CBCIS-Kunming's Mission Statement:** "We are dedicated to preparing our students for success in a rapidly changing world by providing a supportive learning environment that recognizes and respects individual differences, encourages students to challenge personal limits and promotes excellence."

**CBCIS-Kunming's Objectives:** The School strives to offer students in Kunming an authentic BC education that helps prepare students for the linguistic and cultural challenges they will face in non-Chinese universities. In Chinese classes, students develop a strong work ethic and memorization skills. Critical thinking, inquiry and problem-solving are encouraged in CBCIS-Kunming classes. In addition to intellectual development, the School focuses on physical, social and emotional development.

The Team would like to thank CBCIS-Kunming for its cooperation and preparedness for the virtual inspection visit.

The School has satisfareport.	actorily addressed requ	uirements contained in	the previous inspection
☐ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met	⊠ Not Applicable
•	•	•	ccurred in October 2021.
they deemed necessa	ry within the context a	n the previous report ar nd priorities of the Scho tendent to work collabo	ool. Specific actions
Principal to support o	ongoing teacher develor nis year the Principal is	oment and updating the both new to the position	Food Business License n and the School.
	d email. An administrat	support to the Principal or handbook and orien	tation was also provided

## **BUSINESS PLAN 1.0**

The Owner/Operator has submitted a business plan to the BC Ministry of Education,		
confirming the sustainability	of the program.	
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
demographics, school facilitie recruitment strategies for stu	ol's business plan. The elements ones, goals for the upcoming year, stadents, staff retention, post-second allenges the School has experience	affing changes, marketing and dary transitions, the
previous principal worked off challenging for students, tead to-day operations. Fortunatel Principal is more involved wit respectful learning environme student information system (	ne School is working to overcome of site. Working with an online principle of the support staff and the host soly, the current Principal is working hothe daily operations of the Scholent, building teacher capacity with WebTESS), navigating BC's curricund re-establishing the relationship	ipal for the past two years was chool with respect to the day- onsite rather than online. The ol, focusing on creating a the recently implemented lum documents in planning for
enrolment. This year, grade 1 short-term goal to double gra long-term goal would be to m	hree goals for 2022/23. The first go 0 enrolment grew from 12 to 30 so de 10 enrolment from one to two naintain the grade 10 numbers thro ng enrolment capacity, which is cu nts.	tudents. The School has a classes of 30 students. The ough to graduation. The host
respected and trusted institut	fforts focus on establishing its reption that prepares students for posighout Yunnan province and partications have been effective.	st secondary education.



# **INSPECTION CATALOGUE 2.0**

2.02 The Owner/Operator mo	eets all requirements as set fortl	h in the Agreement.
☐ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
1	n operating schools that offer the Owner/Operator continues to me	
instrumental role in the School Owner/Operator who is respondent of the Courriculum implementation, pappears to be a good working	es to be supportive of the BC pro ol's success. A BC based Superintonsible for supporting the CBCIS so professional development and progressionship between the Owner Superintendent and Principal.	endent is employed by the system of schools with ogram administration. There
Commendation: The Team commends and th investment in the BC prograi	anks the Owner/Operator for them.	e long-term vision, support and
2.03 The Owner/Operator ha	s written approval from the app	propriate government entity to
operate the School, as outline	ed in section 5.03 of the Agreem	ent.
□ Requirement Met     □	☐ Requirement Partially Met	☐ Requirement Not Met
Bureau of Panlong District, Ku the host school as outlined in 2017 and remains valid until I school is responsible for rener Representative (OSR) and Prin submitted the new applicatio document. Since it is still valid	Owner/Operator has written appropriate the BC offshorts section 5.03 of the Agreement. To December 2022. Under the goverwing the letter of approval. Both acipal indicated that the host scholin in October and is now waiting for the Ministry won't issue the upupdated before it expires. CBCIST tis issued.	re school on the premises of The letter is dated December mance structure, the host the Offshore School ool's administrative office for the new approval



Evidence provided also confirmed that the Owner/Operator has a business incorporation license issued by the Dongcheng Branch of Beijing Administration for Industry and Commerce, which remains valid until January 30, 2030.

	s building inspection/safety, food ns. The facilities are deemed to be	• •
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
on the fifth floor. The School room and a computer lab w	vithin Kunming No.10 Middle Schoo of has two offices, three classrooms with functional internet. The School nce lab facilities for chemistry and p courts and cafeteria.	s, an activity room, a reading also has access to the host
Kunming No. 10 Middle Sch building safety documents:  • Testing Report from	nt and current safety codes and regool. The Team reviewed translated Kunming Testing Center of Constru	d copies of the following

- Food Business License, which is valid to January 2025;
- Use of State-Owned Land Permit, dated April 2009; and
- Fire Safety Testing Report, dated 2008.

Based on information reviewed during the inspection, the Team deems the facilities suitable to support the BC program.

As well, the School has a comprehensive *International School Emergency Response Manual*, which includes such items as contact lists, a phone tree, incident report forms and response plans for medical emergencies, bomb threats, lockdowns, evacuations etc. School emergency plans include appropriate plans for both temporary and permanent closure. Students have access to a fully functional medical clinic, which is operated by two on-site doctors. Currently, there are no ongoing health and safety protocols regarding COVID-19. Protocols are implemented when the School is advised to do so. Emergency plans have been vetted by the Offshore School Representative (OSR) for accuracy and functionality.



2.06 Offshore School Representative (OSR) - The Owner/Operator must appoint an		
individual to act as an OSR. This individual must be confirmed by the Province and must		
meet all the requirements se	et out in section 14 of the Agreeme	ent.
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
Comment:		
to support all four of the CBC teacher in BC offshore school	pointed an experienced Offshore So IS schools. The OSR has more than Is, administrator in the international everal years' experience as an OSR	20 years of experience as a al program at a post-
duties and confirms that he n Agreement, including serving	s job description in which it describ neets all the requirements set out i gas the primary liaison between the sy to legally represent the Owner/C	in section 14 of the e Owner/Operator and the
information relating to any si	his obligation to report in a timely find gnificant changes in the operation antly impact the School's operation	of the School and/or
related to the educational pro	perintendent of the CBCIS schools of the case of the four some sincipals and teachers of the four some some some some some some some some	n. Together they
2 07 The Principal meets the	requirements as outlined in section	on 2 07 of the Annual Report
for offshore schools.	requirements as outlined in section	on 2.07 of the Annual Report
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
international experience to the past 12 years. Previous expersystem coordinator, departmental provided a Letter of Exem	ar of leadership at CBCIS-Kunming. The School, having taught at BC offslicence includes serving as an educatent head, athletic director and curnption (LOE), confirming that, base incipal of a BC offshore school with	hore schools in China for the tion program coordinator, riculum writer. The Ministry d on his experience, the



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The Team examined the job description and contract of the Principal, confirming that all required elements are included. The Principal meets the requirements as outlined in section 2.07 of the Annual Report for offshore schools.

In addition to his administrative duties, the Principal teaches part-time. He speaks Mandarin, which is a tremendous asset in his position and to the School.

It is noted that the Principal is navigating the School through recovery from the challenges of COVID-19, resulting in the previous principal working remotely for two years. During his first two months at the School, the Principal's focus has been on creating a positive school climate among students and staff, implementing a new student management system (WebTESS) and addressing administrative procedures that required immediate attention. In addition, he has made re-establishing a respectful rapport with the host school a priority. It appeared to the Team that there is extensive collaboration between the teaching staff and the administration at the School, all aimed at supporting student success. The Principal is commended for the leadership and stability he is providing at CBCIS-Kunming.

#### Commendation:

The Team commends the Principal for the leadership and stability he is providing at CBCIS-Kunming.

The Team commends the staff for the sense of community that has developed at the School. The genuine care and concern shown for students as well as the collaborative and collegial teamwork that appears to exist among the staff is all aimed at supporting student success.

2.08 The School meets the administrative support requirements as outlined in section 2.08 of the Annual Report for offshore schools.		
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
outlined in section 2.08 of the	structure in place to meet the ade Annual Report for offshore scho nost school, an administrative ass	ools. Support staff includes the

As observed by the Team, the International Director is passionate about and a strong advocate for the BC offshore program. She provides a line of communication between the host school and CBCIS-Kunming, working with the Principal to address concerns that arise and to provide support to further improve the BC program. In addition, she plays a significant role in promoting the program and recruiting students to the program. The Team commends the host school for their promotion of and ongoing student recruitment efforts.



The academic advisors/head teachers assist students and parents in creating a detailed plan for selecting and applying to post secondary institutions. They supervise evening study sessions for students who reside on campus and act as a liaison/interpreter between students and parents, and teachers.

As mentioned earlier, Web/TESS by Windsor Harts is the approved administrative software and school information system that is used to store and transmit school and student data to the Ministry. It is managed by the Principal. Although CBCIS-Kunming meets the required bandwidth established by the Ministry, consistent connectivity for effective use of technology in the classroom was identified as area that has room for improvement.

Being a boarding school, the host school provides Chinese national staff to supervise the students in their dormitories. The BC school has no responsibility in student housing.

#### Commendation:

The Team commends both the host school and CBCIS-Kunming for their promotion of the BC program and ongoing student recruitment efforts.

2.09 The School meets the Student Record requirements as outlined in section 2.09 of the Annual Report for offshore schools.		
□ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
Comment:		
•	ooth the Principal and Administra records are securely stored in fili fice.	, and the second se
	mitted samples of student files front ntained the required elements as chools.	9
The student and parent conse Ministry guidelines for the 20	ent forms (2018 version) have be 022/23 school year.	en updated based on the



2.10-2.18 The School meets the teacher certification requirements as outlined in sections 2.10-2.18 of the Annual Report for offshore schools.		
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
Commonti		

#### Comment:

CBCIS-Kunming employs four teachers to teach the BC program. The Team examined the Verification Response File issued by the Teacher Regulation Branch (TRB) and confirms that the Principal and one teacher have current and valid Certificates of Qualification. The third teacher has a Subject Restricted Independent School Teaching Certificate. The Team confirms that this teacher is teaching within the appropriate subject areas as specified on the certificate.

The fourth teacher has a Letter of Exemption (LOE) from the Ministry, which is valid until January 17, 2023. This teacher has received a Letter of Eligibility (LOE) from the TRB, dated August 30, 2022, which indicates that he is eligible to be issued an Interim Subject Restricted Independent School Teaching Certificate. This certificate, however, will not be issued until the teacher pays the annual practice fee. Once the certificate is issued, the teacher is no longer eligible to teach the subjects currently assigned to him, meaning he would be teaching outside his subject area. In conversations with the Offshore School Representative (OSR) and Principal, it is the Team's understanding that the teacher will be requesting a reconsideration of this decision with the TRB. Given that the LOE will soon expire, the Team strongly encourages the School to address the situation by paying the practice fee and requesting a reconsideration of this decision as soon as possible.

The School employs two locally certified teachers to teach the exempted courses of Mandarin 10 to 12 and Physical and Health Education 10. All locally certified teachers who work in the BC program have undergone Chinese criminal record checks. CBCIS-Kunming has two Chinese academic advisors/head teachers who are classified as teachers' assistants (TAs) for the purpose of this report. Documentation confirms that both TAs have undergone Chinese criminal record checks.

The Team examined the Independent Personal Services Agreement (teacher contract) that teachers sign upon employment with Kezhi. The contract covers scope of work, time and effort, warranties and representations, term of hiring, payment, benefits, termination and other legal contractual agreements. In summary, the Team confirms that the personal services agreement meets the requirements of section 2.16 of the Annual Report. The OSR is responsible for teacher recruitment and contracting of qualified instructional staff.

The Team examined teacher files and confirms that they contain most of the elements required by section 2.13 of the Annual Report, including the: teacher contract, Ministry teacher certification, updated personal information consent forms, work permit, residence



permit and contact information. The Principal verified that no teacher observations or evaluations occurred in the past two years as the previous principal was working online due to COVID-19 restrictions. School policy requires BC staff to be evaluated each year. The Team recommends that the Principal, as per school policy, completes teacher evaluations this year.

Professional development for teachers is facilitated by both the Principal and Superintendent. Teachers are involved in a professional learning community involving all four CBCIS schools in which teachers in similar/same subject areas are able to connect with one another and share teaching resources that include instructional and assessment materials.

2.19 The School meets the requirements for curriculum implementation outlined in

section 2.19 of the Annual I	Report for offshore schools.	
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
Comment:		
	nistration and teachers to discuss p	
	urces and assorted school-wide ma	
•	iculum. The Team observed implen with teachers and reviewing planni	· .
	f integration of all essential elemen	-
, 5 5		
	fessional development to teachers	• •
implementation and has ma	ide it a focus for future professiona	I development sessions.
	requirements for English language of the Annual Report for offshore s	
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
Comment:		
_	English language learning (ELL) asset	
,	de 10. These assessments are desig	ned to provide relevant
information about the langu	uage proficiency of each child.	
Teachers are provided with	on-going professional developmen	t to assist them in meeting the
needs of their ELL students	and are encouraged to differentiate	e the learning based on the
_	esources are also provided to supp	ort students in their English
language growth.		



The School intentionally has focused on six specific school-wide strategies to support English language acquisition. Teachers are encouraged to use clear language, make lessons visual, provide direct instruction of new vocabulary, connect to students' prior knowledge, formulate and communicate learning intentions for lessons, and provide opportunities to talk, share, and learn in small groups.

The Principal shared various other ELL supports including morning reading for 15-30 minutes each day where students choose a book and have a time of supervised independent reading. English acquisition is supported by the head teachers with additional English support class opportunities outside of the BC program.

The School is focusing on developing extra-curricular opportunities for students to use and acquire English. Initial steps have been taken to plan for school events, sports clubs, and spirit days. The first event was well received by staff and students.

#### Commendation:

The Team commends the School for beginning to develop extra-curricular opportunities that facilitate English language acquisition and involve student voice.

	he course credit requirements (es) as outlined in section 2.21 (a-e	
☑ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
Comment: CBCIS-Kunming meets all cou	rse credit requirements.	
The School does not offer any	Board/Authority Authorized (BA	AA) courses at this time.
movement elements of this c	d Health Education 10 taught by a curse are taught by the locally center are taught by the BC overe provided to the Team.	ertified teacher while the



2.21(f-g) The School meets the in Schedule B Part I, 2. € of the the School meet or exceed Min educational program guides for	Agreement; namely, that all Boistry learning outcomes/learni	C program courses offered in
☑ Requirement Met  ☐	Requirement Partially Met	☐ Requirement Not Met
Comment: The Team reviewed the submitt Course overviews showed vario represented. Most of the course the Know-Do-Understand mode learning standards are integrate elements are not consistently in development and embedding of	us layout formats with different e overviews connected Big Idea: el. The Big Ideas, Curricular Com ed into lessons and planning do ncluded, notably strategies relat	t BC curriculum components s with units and represented petencies and content cumentation, however other sed to Core Competencies
2.22 The School meets the instr 2.22 of the Annual Report for o sections 1.1 to 6, with the exce Ministerial Order 41/91, the Ed School Act.	offshore schools, including the reption of s. 4(5)(b), 4 (6), 5 (8)(a	requirements set out in ) and (d) and s. 5.3 of
□ Requirement Met □ □	Requirement Partially Met	☐ Requirement Not Met
Comment: The School reports it provides fi total of 940 hours of instruction minimum of 850 hours per year	al time each year. This exceeds	
2.23 The School meets the asse the Annual Report for offshore		s as outlined in section 2.23 of
☑ Requirement Met	Requirement Partially Met	☐ Requirement Not Met
Comment: Examples of students demonstr Team. The Team observed evide practices, use of student self-re- variety of creative examples of sexamples of the use of achiever	ence of the use of formative and flection, and student self-assess student learning on hallway wal	d summative assessment sment. The Team observed a lls and in teacher binders.



several examples of current growth as well as targeted areas of future growth in the School's assessment practices.

2.24 The School meets the learning resources requirements as outlined in section 2.24 of the Annual Report for offshore schools.
☐ Requirement Met ☐ Requirement Partially Met ☐ Requirement Not Met
Comment: With support from the host school, the School has been able to expand its library collection. A focus is placed on stocking the library with text of suitable reading levels. Planning is underway to utilize online options to further support course instruction with properly vetted resources. A book resource room is available to teachers which includes novel sets, English language learning (ELL) games, magazine sets, picture books and multimedia resources.  CBCIS-Kunming has a computer lab with 48 computers. Other technology supplied includes projectors, speakers, and a smartboard for each classroom. Wi-Fi is available for the BC
program.
2.25 The School meets the student progress report requirements as outlined in section 2.25 of the Annual Report for offshore schools.
☐ Requirement Met ☐ Requirement Partially Met ☐ Requirement Not Met
Comment: The Team verified that the School meets the Ministry's student progress report requirements.
Interim reports are made available to parents four times a year. BC certified teachers issue interim reports to struggling students as needed. The School holds parent-teacher conferences four times each year. BC program teachers have regular communication with head teachers who support staff with parent communication.
Report comments are translated into Chinese to assist in effective communication. Parents are provided with opportunities to meet with teachers and administration to discuss their child's progress and review report cards.



2.26 The School meets the parent/student handbook requirements as outlined in section 2.26 of the Annual Report for offshore schools.				
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met		
Comment: The Team reviewed the School's updated 2022/23 parent/student handbook. The comprehensive handbook consists of four sections: 1) mission statement and philosophy, 2) school staff, 3) school organization and procedures, and 4) assessment and evaluation. The handbook includes a table of contents and several policies, such as student code of conduct, student assessment and evaluation, admissions, student supervision, parent appeals, violence and bullying, academic dishonesty and attendance. The handbook has also been translated into Chinese, which assists parents and students in understanding and following the expectations of the School.				
The Principal is cognizant that as he makes any school level changes, the handbook will need to be updated. For example, he is currently working with staff to update assessment and reporting procedures and once completed, changes to the handbook will be necessary.				
The Team confirms that the School meets the parent/student handbook requirements as outlined in section 2.26 of the Annual Report for offshore schools.				
2.27 The School meets the teacher handbook requirements as outlined in section 2.27 of the Annual Report for offshore schools.				
□ Requirement Met     □	☐ Requirement Partially Met	☐ Requirement Not Met		
Comment: The staff handbook is a common document for all CBCIS schools, which is updated each year. It consists of five sections: 1) CBC International Schools in China, professional responsibilities, 3) school organization, assessment and evaluation and 5) school policies and procedures. The handbook is detailed and includes content that informs staff members of their roles and responsibilities. Documents provided verified that the School has both a standards-based teacher and principal evaluation policy. Both the Principal and teachers are to be evaluated on a yearly basis.				
The School's teacher handbook clearly delineates expectations and procedures to be followed and meets the requirements as outlined in the Annual Report for offshore schools.				



2.28 The School meets the Online Learning requirements (formerly Distributed Learning) as outlined in section 18 of the Agreement and section 2.28 of the Annual Report for offshore schools.				
□ Requirement     Met	☐ Requirement Partially Met	☐ Requirement Not Met	□ Not Applicable	
Comment: The School will offer one course, Career Life Education, to one student via Online Learning in the second semester. The Team confirms that this course will be provided by the Ministry approved Online Learning service provider, Global Education - School District #73 Business Company.				
In accordance with the CBCIS equivalency review policy this course is found to be compliant with BC curriculum learning standards and students may be granted credit for taking them.				
The Principal and the Head Teacher will supervise and provide support to the student. The student will have access to the computer lab as required.				
2.29 The School meets the requirements for offering Remote Instruction under the BC Offshore School Remote Instruction Policy and as outlined in section 2.29 of the Annual Report for offshore schools.				
☐ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met	⊠ Not Applicable	
Comment: The Principal confirmed that there is no plan to offer Remote Instruction. The Team clarified that prior to delivering Remote Instruction, all criteria in the policy must be met and the School must request approval from the Ministry to facilitate remotely instructed courses during the school year by submitting the BC Offshore School Program Remote Instruction course planning form.				

# **CONCLUSION**

## **Commendations**

The Inspection Team wishes to recognize the Owner/Operator, Principal, staff and Offshore School Representative (OSR) of CBCIS-Kunming for:

• the long-term vision, support and investment in the BC program by the Owner/Operator.



- the leadership and stability the Principal is providing at CBCIS-Kunming.
- the sense of community that has developed at the School. The genuine care and concern shown for students as well as the collaborative collegial teamwork that appears to exist among the staff is all aimed at supporting student success.
- the promotion of the BC program and ongoing active student recruitment efforts.
- the initial extra-curricular opportunities that facilitate English language acquisition and involve student voice.

#### SUMMATIVE RECOMMENDATION

The Offshore Inspection Team recommends to the Executive Director of the Independent Schools and International Education Branch that the British Columbia education program offered at Canada British Columbia International Schools - Kunming *continues* to be recognized as a British Columbia-certified school.

