

REQUEST FOR REMOTE ATTENDANCE BY THE ACCUSED/YOUNG PERSON FOR RESOLUTION OF A CRIMINAL MATTER

(Persons Out of Custody)

Canada: Province of British Columbia

NAME

DATE OF BIRTH

ACCUSED/YOUNG PERSON: _____

COURT FILE NUMBER(S)	COURT LOCATION	REASON FOR APPEARANCE		CHARGE(S)
		<input type="checkbox"/> Guilty plea and sentencing	<input type="checkbox"/> Guilty plea and requesting report	
		<input type="checkbox"/> Guilty plea and sentencing	<input type="checkbox"/> Guilty plea and requesting report	
		<input type="checkbox"/> Guilty plea and sentencing	<input type="checkbox"/> Guilty plea and requesting report	

REASON FOR REQUEST TO APPEAR REMOTELY: (maximum 150 characters allowed, if more room is required please attach an additional page.)

TIME ESTIMATE: _____

DEFENCE COUNSEL and ACCUSED/YOUNG PERSON CONTACT INFORMATION:

DEFENCE COUNSEL: NAME _____

TELEPHONE: (____) _____

EMAIL: _____

The accused will be: ☐ in the presence of counsel ☐ if appearing from a separate telephone number, the number is (____) _____

The means and contact information through which the accused will receive a printed copy of any court order(s) is: *[Please provide EMAIL, FAX OR MAILING ADDRESS]*

CROWN COUNSEL CONTACT INFORMATION:

CROWN COUNSEL: NAME _____

TELEPHONE: (____) _____

EMAIL: _____

ACKNOWLEDGMENTS: *[Each box must be checked.]*

- ☐ The accused/young person is aware of and has waived their right to be present in person and the accused requests to appear remotely by Microsoft (MS) Teams audioconference or videoconference or by telephone.
- ☐ The prosecutor has advised that they consent to having this matter heard remotely by MS Teams audioconference or videoconference or by telephone.
- ☐ The prosecutor and defence counsel have agreed to seek a sentence that does not involve any incarceration but may factor in time already spent in custody and include a one day jail sentence where the accused is not taken into custody or a conditional sentence order.
- ☐ All materials to be relied upon must be provided to the court two (2) business days prior to the hearing date. Those materials will include the picklist or other terms agreed to as part of any peace bond, probation order, or conditional sentence order.

EXHIBITS:

Will any exhibits or reports be tendered: ☐ No ☐ Yes (If yes, must be provided to the court two (2) business days prior to the hearing date)

TELECONFERENCE AND AUDIO/VIDEOCONFERENCE REQUIREMENTS: *[Please acknowledge by checking each box.]*

- ☐ The parties will use the contact information provided by the Court registry to attend the hearing.
- ☐ The parties will be alone (or with their counsel) in quiet and private locations.
- ☐ The materials to be filed have been reviewed by all the parties including the accused/young person.
- ☐ The hearing will not be recorded or published by any participants. See the Court's [Notice to the Profession and Public \(NP 21\) Remote Attendance in the Provincial Court](#), and [Access to Court Proceedings](#) policy.

DATED: _____

ELECTRONIC SIGNATURE OR TYPE NAME OF DEFENCE COUNSEL _____

COURT USE ONLY:

DATE SCHEDULED: _____ TIME: _____

☐ Crown and Defence notified

COURT LOCATION: _____

CONFERENCE CALL DETAILS: _____

☐ Registry notified and provided copies of exhibits

JUDGE: _____

THE COURT ORDERS THAT: ☐ APPLICATION GRANTED ☐ APPLICATION DENIED ☐ OTHER: _____