



VOLUME	SECTION	SUBSECTION	PAGE
4	1	01.06	1 of 2
SUBJECT			
Guide Outfitter Licence Issuance, Amendment and Renewal			

This Policy Replaces:

None

Staff and Organizations Affected:

Wildlife Management Staff
Wildlife Administrative Staff
Conservation Officers
Regional Managers
Director of Wildlife
FrontCounter BC
Hunters
Guide Outfitters


Reason for this Policy:

The Ministry has established this policy to define the manner and form for guide outfitter licence applications and issuance.

POLICY STATEMENT

It is the policy of the Ministry that:

1. The Director of Wildlife issues guide outfitter licences;
2. Guide outfitter licences are issued for a term of either one year or five years;
3. Issuance, applications, renewals and amendments of guide outfitter licences be processed in the Wildlife Information and Licensing Data (WILD) system;
4. For the issuance of five year guide outfitter licences, in addition to the requirements prescribed in the *Wildlife Act* and its regulations, the following criteria should be met:
 - (a) The Director of Wildlife should be satisfied that the consent of guiding privileges granted by the guiding territory certificate holder or the agent named on the guiding territory certificate to the applicant is for, at least, the same duration of the five year licence;
 - (b) Quota for the first year of the licence is attached as an annual quota attachment;
 - (c) In subsequent years, the Director of Wildlife updates the annual quota attachment in the WILD system;
5. The duration of the guide outfitter licence cannot exceed the term of a corresponding guiding territory certificate(s) to which it is linked.

PREPARED BY		AUTHORIZATION	
NAME	Pam Martins	NAME	Tom Ethier
POSITION	Senior Policy Analyst	SIGNATURE	
		DATE EFFECTIVE	
		Feb 22, 2015	



VOLUME	SECTION	SUBSECTION	PAGE
4	1	01.06	2 of 2
SUBJECT			
Guide Outfitter Licence Issuance, Amendment and Renewal			

Definitions:

Fish and Wildlife ID (FWID) – is a personalized identification number obtained when an individual registers in the Wildlife Information and Licensing Data (WILD) system. The FWID is linked to an electronic profile that consists of users' personal information, credentials, licences, permits, applications and limited entry hunting authorizations.

guide outfitter – means a person licensed as a guide outfitter; as defined in section 51 of the *Wildlife Act* (RSBC 1996 c.488).

guiding area – in relation to a guide outfitter, means the area described in the guide outfitter's licence issued under section 51 of the *Wildlife Act* (RSBC 1996 c.488).

guiding territory – as defined in the *Wildlife Act* (RSBC 1996 c.488) means

- (a) an area described in a guiding territory certificate; or
- (b) an area designated under section 65 (1) of the *Wildlife Act* (RSBC 1996 c.488) as a guiding territory.

guiding territory certificate – means a certificate issued under section 59 of the *Wildlife Act* (RSBC 1996 c.488).

Policy Manual Cross-References:

- 4-1-01.01 Guiding Activities
- 4-1-01.02 Exclusive Guide Area
- 4-1-01.03 Refusal to Issue a Guide Outfitter Licence for an Inappropriate Area

Procedure Manual Cross-References:

- 4-1-01.01 Guide Outfitter Licence Issuance, Amendment and Renewal
- 4-7-01.03.1 Allocation of Hunting Privileges
- 4-7-01.05.1 Quota Allocation — Guided hunting

Other Cross-References:

- Wildlife Act* [RSBC 1996]
- Wildlife Act Commercial Activities Regulation* [B.C. Reg. 52/2018]