

NOTICE OF CHANGE RESPECTING DISSOLVED COMPANY'S RECORDS

FORM 27S BC SCHOOL DISTRICT BUSINESS COMPANY

Section 351 Business Corporations Act

Telephone: 1 877 526-1526 www.bcregistryservices.gov.bc.ca Mailing Address: PO Box 9431 Stn Prov Govt Victoria BC V8W 9V3 Location: 200 – 940 Blanshard Street Victoria BC V8W 3E6

Freedom of Information and Protection of Privacy Act (FOIPPA) Personal information provided on this form is collected, used and disclosed under the authority of the *FOIPPA*, and the *Business Corporations Act* for the purpose of assessment. Questions regarding the collection, use and disclosure of personal information can be directed to the Executive Coordinator of the BC Registry Services at 1 877 526-1526, PO Box 9431 Stn Prov Govt, Victoria BC V8W 9V3.

INSTRUCTIONS:

Please type or print clearly in block letters and ensure that the form is signed and dated in ink.

Section 351 of the *Business Corporations Act* defines "dissolved company's records" to mean the records the dissolved company was required to keep under section 42. If a liquidator was appointed, the definition covers the records the company was required to keep under section 42 and those referred to in section 333(1). The following person must retain and produce the dissolved company's records for a period of two years:

- 1) the person who was shown in the application for dissolution as having custody of those records, or
- if there was no application for dissolution, the person who had custody of the records at the time of dissolution, or
- if one or more liquidators were appointed, the liquidator shown in the application for dissolution as having custody of those records.
- Item A Enter the incorporation number and the name of the
- and B company at the time it was dissolved. The incorporation number and name would be shown on the company's Certificate of Incorporation or Certificate of Amalgamation.
- Item C The person who is required to retain and produce the dissolved company's records must promptly file with the registrar any change in the location of the dissolved company's records.

The person must also promptly file any change in the identity of the person having custody of the dissolved company's records, along with the court order approving the change.

A INCORPORATION NUMBER OF DISSOLVED COMPANY

B NAME OF DISSOLVED COMPANY

The person must also promptly file any change in the prescribed two-year retention period that records are required to be kept, along with a court order approving the reduction in time.

OFFICE USE ONLY - DO NOT WRITE IN THIS AREA

- Item D The delivery address must be for a location in BC that is accessible to the public between 9 a.m. and 4 p.m. on business days for the delivery of records. The address must not be a post office box.
- Item F If the person having custody of the records is a corporation or firm, enter the full name of the corporation or firm.
- Item G Enter the expiration date of any period ordered by the court.
- Item H This form is to be signed by the person having custody of the dissolved company's records. If that person is a corporation or firm, this form is to be signed by an authorized signing authority for that corporation or firm.

Filing Fee: \$20.00 plus \$20.00 to file court order (if applicable) Submit this form and court order (if applicable) with a cheque or money order made payable to the Minister of Finance, or provide the registry with authorization to debit the fee from your BC OnLine Deposit Account. Please pay in Canadian dollars or in the equivalent amount of US funds.

С	CHANGES TO THE INFORMATION RESPECTING DISSOLVED COMPANY'S RECORDS
	Changes to the following information must be filed with the registrar. Please indicate which information is to be changed.
	1) A change to the location of the dissolved company's records (complete Items D, E and H).
	2) A change to the identity of the person having custody of the dissolved company's records (complete Items F and H).
	3) A reduction in the period that the dissolved company's records must be retained (complete Items G and H).

CHANGE TO THE LOCATION OF THE DISSOLVED COMPANY'S RECORDS

DELIVERY ADDRESS OF THE NEW LOCATION	ON OF DISSOLVED COMPANY'S RECORDS		
		PROVINCE	POSTAL CODE
		BC	
MAILING ADDRESS OF THE NEW LOCATIO	N OF DISSOLVED COMPANY'S RECORDS		
		PROVINCE	POSTAL CODE
		BC	
ANGE TO THE IDENTITY OF THE PERS	SON HAVING CUSTODY OF THE DISSOLV	ED COMPANY'S RE	CORDS
	Y OF THE DISSOLVED COMPANY'S RECORDS		
LAST NAME	FIRST NAME	MIDDLE NAME	
CORPORATION OR FIRM NAME			
EDUCTION IN THE PERIOD THAT THE D	DISSOLVED COMPANY'S RECORDS MUS	Γ BE RETAINED	
	SOLVED COMPANY'S RECORDS MUST BE RET	TAINED	
Expiration Date of new period			
CERTIFIED CORRECT - I have read this	form and found it to be correct.		
dissolved company's records and/or	t order approving the change of identity r the court order reducing the period wi ubmitted to the registrar for filing conc	thin which the diss	olved company's
NAME OF PERSON HAVING CUSTODY	SIGNATURE OF PERSON HAVING CUST	TODY DAT	E SIGNED YYYY / MM / DD
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