

# Application for Case Management Order

## Form 10

Provincial Court Family Rules  
Rules 54, 55, 64, 83, and 159

Registry Location:

Court File Number:

1. My name is \_\_\_\_\_. My date of birth is \_\_\_\_\_. My contact information and address for service of court documents are:

(full name of party/person)

(mmm/dd/yyyy)

Lawyer (if applicable):			
Address:			
City:	Province:	Postal Code:	
Email:	Telephone:		

2. ☐ I understand I must give notice of this application to other party, including any other person who may be directly affected by the order. To give notice, they must be served with the application and supporting documents at least 7 days before the date of the court appearance unless the court allows the application to be made without notice or with less than 7 days' notice.

3. The other party is \_\_\_\_\_

(full name of other party/parties)

4. *Complete only if applicable. You may leave this section blank.*

The following other person(s) who may be directly affected by the order is/are:

(full name of other person(s))

5. *Complete only if everyone consents to the order you are asking for. You may leave this section blank.*

☐ Each party, including any person directly affected by the order, has consented to the case management order and:  
*Select only one of the following options*

- ☐ a **draft Consent Order** in Form 18 signed by each party, and any other person directly affected by the order, or their lawyer, is submitted with this application and supporting documents for review without attending before the court
- ☐ a court appearance is requested

6. I have contacted the other party to discuss available dates and times for the court appearance ☐ Yes ☐ No

*If yes, have they have agreed to a date and time for the court appearance?* ☐ Yes ☐ No

### **For registry use only**

This application will be made to the court at \_\_\_\_\_  
(court registry, street address, city)

on \_\_\_\_\_ at \_\_\_\_\_ am/pm.  
(date) (time)

You must attend the court appearance \_\_\_\_\_, unless otherwise allowed by the court.

☐ See attached for details (method of attendance)

**NOTICE TO PARTIES:** If you do not attend court on the date and time scheduled for the court appearance, the court may make an order in your absence. You may also choose to file a written response in reply to the application in Form 19 Written Response to Application.

**7. I am filing this form in the court registry:**

*Select only one of the options below*

- ☐ where my existing case with the same party/parties is located
- ☐ closest to where the child lives most of the time, because my case involves a child-related issue
- ☐ closest to where I live because my case does not involve a child-related issue
- ☐ permitted by the court order

**8. I am applying for the following case management order(s):**

- ☐ transferring the court file to another registry for all purposes or specific purposes
- ☐ relating to the management of a court record, file or document, including access to a court file
- ☐ correcting or amending a filed document, including the correction of a name or date of birth
- ☐ setting a specified period for the filing and exchanging of information or evidence, including a financial statement in Form 4 *[Financial Statement]*
- ☐ specifying or requiring information that must be disclosed by a person who is not a party to the case
- ☐ requiring that a parentage test be taken under section 33 *[parentage tests]* of the *Family Law Act*
- ☐ requiring access to information in accordance with section 242 *[orders respecting searchable information]* of the *Family Law Act*
- ☐ authorizing an official of the court, in accordance with section 10 of the *Family Orders and Agreements Enforcement Assistance Act* (Canada), to make an application under section 12 of that Act for the release of information
- ☐ recognizing an extraprovincial order other than a support order
- ☐ waiving or modifying any requirement related to service or giving notice to a person, including allowing an alternative method for the service of a document
- ☐ waiving or modifying any other requirement under these rules, including a time limit set under these rules or a time limit set by an order or direction, even after the time limit has expired
- ☐ allowing a person to attend a court appearance using a different method of attendance
- ☐ adjourning a court appearance
- ☐ respecting the conduct of a party or management of a case
- ☐ relating to a report under section 211 *[orders respecting reports]* of the *Family Law Act*, including requiring that a person who prepared the report attend a trial as a witness
- ☐ adding or removing a party to the case, including leave to intervene under section 204 (2) *[intervention by Attorney General or other person]* of the *Family Law Act*
- ☐ respecting the appointment of a lawyer to represent
  - i) the interests of a child or,
  - ii) a party
- ☐ settling or correcting the terms of an order made under the rules
- ☐ cancelling a subpoena
- ☐ changing, suspending or cancelling an order made in my absence

**9. The details of the order(s) I am applying for are as follows:**

*Tell the court and the other party the details of the order(s) you are asking for.*

10. Select only one of the options below and complete the required information:

- ☐ I am not a party to the case
- ☐ I am a party to the case and the case does not involve a child-related issue
- ☐ I am a party to the case and the case involves a child-related issue about the following child or children:

Child's full name	Child's date of birth (mmm/dd/yyyy)

11. The facts on which this application is based are as follows:

*Provide the facts you want the court to consider. If you are applying to change, suspend or cancel an order made in your absence, you must explain why you did not file a reply or attend court when required, why the order should be made and the reasons(s) for any delay in making this application.*