

Who can buy on behalf of a youth?

Parents or legal guardians who are 18 or older.

Licensed Guide Outfitters who hold a valid guide outfitter licence as long as they provide the required forms (written undertaking and/or licence application form) signed by the youth's parent or legal guardian.

Permit To Accompany holders can buy species licences on behalf of a youth named on their valid permit. They cannot buy a resident hunting licence or youth licence.

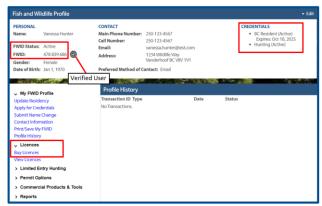
What licences can I buy for a youth?

A licensed guide outfitter or a parent or legal guardian can buy for a youth:

- A resident hunting licence
- A non-resident or non-resident alien hunting licence (restricted or unrestricted)
- Species licence(s)

Only a parent or legal guardian can buy for a youth:

A youth licence



NOTE: If you do not see a "Buy Licences" link, please check your profile has been verified.

Before you start

Before you buy on behalf of a youth, make sure you have:

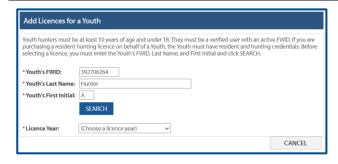
- A verified, active Fish and Wildlife ID
- Credit card for payment

Make sure the youth has:

- A verified, active Fish and Wildlife ID
- An active residency credential
- A **hunting credential** (depending on the licence type you want to buy for them)

From your (adult buying on behalf of a youth) Fish and Wildlife profile:

 Click on **Buy Licences** under the **Licences** lefthand menu item



Search for the youth's profile

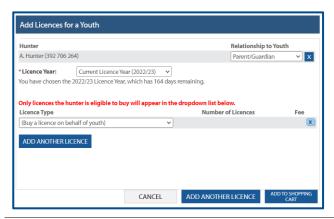
Click **Buy Licences on Behalf of a Youth -** a pop-up box will appear:

- Enter the youth's FWID, last name and first initial
- Click Search

NOTE: If you do not find the youth you are buying licences for, you will need to contact FrontCounter BC for assistance.

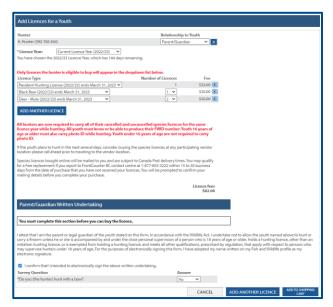
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Choose a licence

- Select your relationship to the youth from the dropdown box
- Select a licence year (if applicable)
- Click **Add Licence** and choose the licence type from the dropdown menu
- Information about the licence and the licence fee will appear



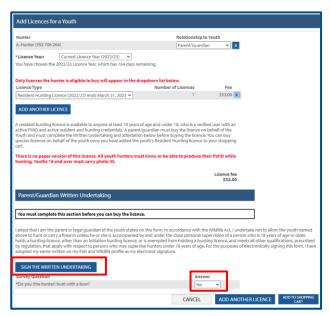
Buying a species licences for a youth

NOTE: You can't buy a species licence for a youth if they do not have a hunting licence. Make sure you add their hunting licence to the shopping cart before you try to buy a species licence.

- Choose the species licence you want to buy from the Licence Type dropdown
- Choose the number of licences (applies only to species with a bag limit over 1)
- Repeat the two previous steps until all of the licences have been added

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Purchasing as Agent:



Complete the written undertaking

Before buying a youth licence or a hunting licence on behalf of a youth, a written undertaking must be provided. If you are a licensed guide outfitter (purchasing as agent) buying a hunting licence on behalf of a youth, a hunting licence application form signed by the parent or guardian will also be required.

NOTE: If you are buying **only** species licences on behalf of a youth, you do not have to complete a written undertaking.

If you are the parent/guardian of the youth:

- Click Sign the Written Undertaking
- Click the box to confirm that you intended to provide an electronic signature

If you are a licensed Guide Outfitter (Agent):

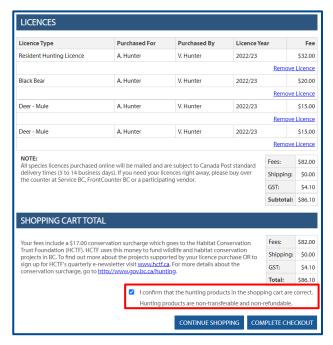
- Upload the Written Undertaking document that has been signed by the parent or legal guardian
- Upload the signed Hunting Licence Application form that has been signed by the parent or legal guardian
- Click the box to attest that you have been authorized by the applicant to submit a hunting licence application

Then:

- Answer the Survey Question (dropdown)
- If you added a hunting licence, you can choose to add species licence(s) click Add Another Licence (and follow instructions on next page); or,
- If you don't want to purchase any additional licences, click Add to Shopping Cart, then click Proceed to Checkout and follow the Pay and finish instructions on the next page

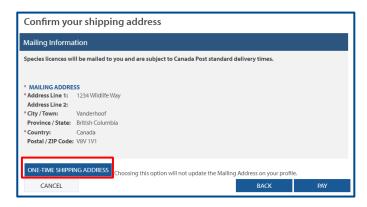
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Pay and finish

- Review your purchases in your shopping cart
- Click the box to confirm that your purchases are correct and that you understand purchases are non-refundable
- Click Complete Checkout



NOTE: Species licences will be mailed to the buyer's address.

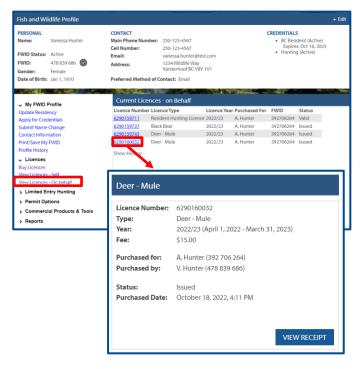
If between 15 to 30 business days from the purchase date, you have not received your licences in the mail, contact FrontCounter BC.

If you purchased species licences, confirm your shipping address

- If you want your licences mailed to a different address within Canada, click One Time Shipping Address and enter the mailing address
- Click Pay
- Complete the payment process
- View or print your receipt
- Click **Done** to return to your Fish and Willdife profile home page

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View the licence information

- From your Fish and Wildlife profile home page, click View Licences – on Behalf under the Licences lefthand menu item
- You can view licences you purchased on behalf of the youth
- Click a licence number to view the Licence Information box
- You can review details about the licence or click
 View Receipt

NOTE: The licence will also appear in the youth's profile, however, the youth will not be able to view the receipt.

Youth/Hunting licences are electronic and **do not need to be printed**; however, hunters must carry all of their species licences for the current licence year with them while hunting. Hunters aged 16 and older must also carry photo ID to present to an officer on request.

Need help or have questions?

Visit www.gov.bc.ca/hunting

OR

To contact the FrontCounter BC Contact Centre by chat, email or phone, click here:

FrontCounter BC Contact Us Webpage

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