

**PRODUCT CARE ASSOCIATION**

**FINANCIAL STATEMENTS**

**31 DECEMBER 2011**



**ROLFE, BENSON LLP**  
CHARTERED ACCOUNTANTS

# **PRODUCT CARE ASSOCIATION**

## **Financial Statements**

For the year ended 31 December 2011

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## **INDEPENDENT AUDITORS' REPORT**

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To the Members,  
Product Care Association

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Product Care Association, which comprise the statement of financial position as at 31 December 2011, and the statements of net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian generally accepted accounting principles, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the Association's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.



ROLFE, BENSON LLP

CHARTERED ACCOUNTANTS

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## INDEPENDENT AUDITORS' REPORT - Continued

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### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Product Care Association as at 31 December 2011, and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Rolfe, Benson LLP*  
CHARTERED ACCOUNTANTS

Vancouver, Canada  
17 May 2012



**PRODUCT CARE ASSOCIATION**  
**Statement of Financial Position**  
**31 December 2011**

	2011	2010
<b>Assets</b>		
<b>Current</b>		
Cash and short-term investments	\$ 2,233,650	\$ 2,036,120
Accounts receivable	2,096,064	1,591,524
Prepaid expenses and deposits	68,145	66,737
	<u>4,397,859</u>	<u>3,694,381</u>
Reserve - at market value (Note 3)	8,437,175	8,439,952
Capital assets (Note 4)	<u>205,744</u>	<u>210,750</u>
	<u>\$ 13,040,778</u>	<u>\$ 12,345,083</u>

**Liability**

<b>Current</b>		
Accounts payable and accrued liabilities	\$ 1,279,854	\$ 1,724,030

Commitments (Note 5)

**Members' Equity**

Unrestricted	3,118,005	1,970,351
Invested in capital assets	205,744	210,750
Reserve - internally restricted (Note 3)	8,437,175	8,439,952
	<u>11,760,924</u>	<u>10,621,053</u>
	<u>\$ 13,040,778</u>	<u>\$ 12,345,083</u>

APPROVED BY THE DIRECTORS:

<u>"J.D. Glassford"</u>	Director	<u>"Dave Russell"</u>	Director
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The accompanying notes are an integral part of these financial statements.

**PRODUCT CARE ASSOCIATION**  
**Statement of Net Assets**  
For the year ended 31 December 2011

	Unrestricted	Invested in Capital Assets	Internally Restricted Reserve	Total 2011	Total 2010
<b>Net assets - beginning of year</b>	\$ 1,970,351	\$ 210,750	\$ 8,439,952	\$ 10,621,053	\$ 9,246,588
Excess of revenues over expenses for the year	1,139,871	-	-	1,139,871	1,374,465
Transfer to reserve	2,777	-	(2,777)	-	-
Transfer to invested in capital assets, net	5,006	(5,006)	-	-	-
<b>Net assets - end of year</b>	\$ 3,118,005	\$ 205,744	\$ 8,437,175	\$ 11,760,924	\$ 10,621,053

The accompanying notes are an integral part of these financial statements.

**PRODUCT CARE ASSOCIATION**  
**Statement of Operations**  
For the year ended 31 December 2011

	2011	2010
<b>Revenues</b>	<b>\$ 9,251,748</b>	<b>\$ 7,875,857</b>
<b>Operating expenses</b>		
Collection, disposal, transportation and event advertising	<u>6,891,169</u>	<u>6,200,620</u>
<b>Gross margin</b>	<u><b>2,360,579</b></u>	<u><b>1,675,237</b></u>
<b>Administrative expenses</b>		
Technical, professional, management and communication	<u>892,972</u>	<u>669,505</u>
Office, rent and travel	<u>221,445</u>	<u>211,656</u>
Association and depot start up costs	<u>116,434</u>	<u>247,535</u>
	<u><b>1,230,851</b></u>	<u><b>1,128,696</b></u>
<b>Excess of revenues over expenses from operations</b>	<u><b>1,129,728</b></u>	<u><b>546,541</b></u>
<b>Other income (expenses)</b>		
Investment income	<u>207,358</u>	<u>196,645</u>
Interest income	<u>10,919</u>	<u>6,236</u>
Gain on disposal of capital assets	<u>2,000</u>	<u>-</u>
Gain (loss) on sale of investments	<u>(8)</u>	<u>873</u>
Unrealized gain (loss) on investments	<u>(210,126)</u>	<u>624,170</u>
	<u><b>10,143</b></u>	<u><b>827,924</b></u>
<b>Excess of revenues over expenses for the year</b>	<u><b>\$ 1,139,871</b></u>	<u><b>\$ 1,374,465</b></u>

The accompanying notes are an integral part of these financial statements.

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**PRODUCT CARE ASSOCIATION****Statement of Cash Flows****For the year ended 31 December 2011**

	2011	2010
<b>Cash provided by (used in):</b>		
<b>Operating activities</b>		
Excess of revenues over expenses for the year	\$ 1,139,871	\$ 1,374,465
Items not involving cash		
Gain on disposal of capital assets	(2,000)	-
Loss (gain) on sale of investments	8	(873)
Market value adjustment to reserve	210,126	(624,170)
Amortization	137,853	105,979
	<u>1,485,858</u>	<u>855,401</u>
Changes in non-cash working capital balances	<u>(950,131)</u>	<u>(566,655)</u>
	<u>535,727</u>	<u>288,746</u>
<b>Investing activities</b>		
Transfer to reserve	(207,350)	(197,517)
Purchase of capital assets	(132,847)	(105,640)
Proceeds on disposal of capital assets	2,000	-
	<u>(338,197)</u>	<u>(303,157)</u>
<b>Net increase (decrease) in cash and short-term investments</b>	<b>197,530</b>	<b>(14,411)</b>
<b>Cash and short-term investments - beginning of year</b>	<b><u>2,036,120</u></b>	<b><u>2,050,531</u></b>
<b>Cash and short-term investments - end of year</b>	<b>\$ 2,233,650</b>	<b>\$ 2,036,120</b>
<b>Cash and short-term investments consist of:</b>		
Cash	\$ 1,209,579	\$ 1,019,396
Term deposits	<u>1,024,071</u>	<u>1,016,724</u>
	<u>\$ 2,233,650</u>	<u>\$ 2,036,120</u>
<b>Supplemental Cash Flow Information:</b>		
Interest received	\$ 10,919	\$ 6,236

The accompanying notes are an integral part of these financial statements.





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**PRODUCT CARE ASSOCIATION**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2011**

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**1. Incorporation of Product Care Association**

On 7 May 2001, Letters Patent were obtained for the creation of Product Care Association (the "Association"). The new entity is the result of the amalgamation of PPC Paint and Product Care Association with Product Care Association on 1 July 2001. The Association is a not-for-profit organization and as such, the Association is not subject to income taxes.

The Association was created to collect and dispose of paint, aerosols, solvents, pesticides, gas and other household waste in an environmentally safe manner as mandated by various provinces.

**2. Summary of significant accounting policies**

These financial statements are prepared in accordance with Canadian generally accepted accounting principles. The significant policies are detailed as follows:

**(a) Cash and cash equivalents**

Short-term fixed income investments that either mature within 90 days of the balance sheet date or can be readily redeemed for cash are considered cash equivalents.

**(b) Capital assets**

Capital assets are recorded at cost. The Association provides for amortization using the straight-line method at rates designed to amortize the cost of the capital assets over their estimated useful lives. The annual amortization rates are as follows:

Storage Depots	5 years
Office Equipment	2 years
Depot Equipment	3 and 5 years
Leasehold Improvements	5 years

**(c) Revenue recognition**

Revenue from eco-fees is recognized at the time an eco-fee applicable product is sold by a member of the Association, and the eco-fee becomes due and payable.

Investment income includes interest income, and realized and unrealized investment gains and losses. Unrealized gains and losses on held-for-trading financial assets are reported in the statement of operations. Unrestricted investment income is recognized as revenue when earned.

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**PRODUCT CARE ASSOCIATION**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2011**

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**2. Summary of significant accounting policies - Continued**

(d) Investments

The Association has elected to classify all of its investments as held-for-trading, and accordingly they are recorded at fair value. Changes in fair values during the year are reported in the statement of operations.

Quoted market prices were used to determine the fair value of the investments as at the year end date.

(e) Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the balance sheet date and the reported amounts of revenues and expenses during the year. Actual results could differ from those estimates.

(f) Future accounting changes

Changes in accounting framework

The Association is classified as a not-for-profit organization. The Association will be required to adopt a new accounting framework and the options are Canadian Accounting Standards for Not-for-Profit Organizations or International Financial Reporting Standards (IFRS), effective for fiscal years beginning on or after 1 January 2012. The Association is in the process of reviewing the potential impact of these two accounting standards on its reporting framework and financial statements.

**3. Reserve**

The reserve fund was established to (1) respond to environmental impairment liability exposures and director and officers liability exposures up to predetermined levels in conjunction with the overall insurance program and (2) to fund the ongoing operations and various other projects of the Association from time to time. The amount is internally restricted and expenditures from the reserve are at the discretion of the Board of Directors. Transfers to the reserve fund are made upon resolutions passed by the Board of Directors. During the year there were no transfers to the reserve fund.

The assets in the reserve fund consist of cash and investments in fixed income and equity securities and are independently managed. All income earned on these investments are initially reported in the unrestricted fund and then transferred to the reserve fund. During the year, \$2,777 was transferred from the reserve fund to the unrestricted fund, which consisted of an unrealized loss of (\$210,127) at 31 December 2011 and realized investment income of \$207,350. In the prior year, \$821,688 was transferred from the unrestricted fund to the reserve fund, which consisted of an unrealized gain of \$624,170 at 31 December 2010 and realized investment income of \$197,518.

**PRODUCT CARE ASSOCIATION**  
**Notes to the Financial Statements**  
For the year ended 31 December 2011

**4. Capital assets**

	Cost	Accumulated Amortization	2011 Net	2010 Net
Depot equipment	\$ 955,070	\$ 756,158	\$ 198,912	\$ 194,266
Office equipment	81,658	74,826	6,832	16,484
Storage depots	576,096	576,096	-	-
Leasehold improvements	483,749	483,749	-	-
	<u>\$ 2,096,573</u>	<u>\$ 1,890,829</u>	<u>\$ 205,744</u>	<u>\$ 210,750</u>

**5. Commitments**

The Association has a lease agreement for a 60 month lease term on the Surrey office and building facility which expires on 31 January 2016. The lease includes a clause that the Association can terminate the lease with six months notice.

During the year, the Association entered into a lease agreement for a 36 month lease term on the Vancouver office building which expires on 31 January 2015. The Association has the option to renew the lease term for an additional 36 months.

The annual lease payments are as follows:

2012	\$ 198,238
2013	204,571
2014	204,571
2015	134,905
2016	10,714
	<u>\$ 752,999</u>

Additionally, at year end the Association had unprocessed product on hand with an estimated cost to process, transport and recycle of \$75,919 which will be incurred during 2012.

**6. Management of capital**

The Association considers its capital to be its net assets invested in capital assets and its unrestricted and restricted net assets. The Association manages its capital primarily through its investments and adheres to the guidelines of the Association's investment policies. There have been no changes to these guidelines during the year. In addition, the Association's capital is restricted for the purposes as described in Note 3.

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**PRODUCT CARE ASSOCIATION**  
**Notes to the Financial Statements**  
**For the year ended 31 December 2011**

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**7. Financial instruments**

The Association has elected to use the exemption provided by the CICA permitting not-for-profit organizations not to apply the CICA Handbook Section 3862 "Financial Instruments - Disclosure" and Section 3863 "Financial Instruments – Presentation" which would otherwise have applied to the financial statements. The Association applies the requirements of Section 3861 of the CICA Handbook.

The Association's financial instruments consist of cash and short-term investments, accounts receivable, reserve and accounts payable and accrued liabilities.

**(a) Fair value**

Cash and short-term investments are classified as held for trading, accounts receivable as loans and receivables and accounts payable and accrued liabilities as other liabilities and are measured at their carrying amounts since it is comparable to their fair value due to the approaching maturity of these financial instruments.

The reserve is classified as a held-for-trading financial asset. It is measured at fair value, determined on the basis of market value.

**(b) Credit risk**

The Association's financial instruments that are exposed to concentrations of credit risk consist of cash and accounts receivable. Cash is in place with major financial institutions. Concentrations of credit risk with respect to accounts receivable are limited due to the large number of customers. The Association has evaluation and monitoring processes in place and writes off accounts when they are determined to be uncollectible.

**8. New Brunswick Paint Recycling Program**

The New Brunswick Paint Recycling Program was developed by Product Care Association on behalf of the paint industry in response to the New Brunswick "Designated Materials Regulation". The program has been approved by the government agency, Recycle New Brunswick, for a three year period commencing 1 April 2009. The Association operates the New Brunswick Paint Recycling Program on behalf of the paint industry "brand owners" who are the manufacturers and retailers of household paint in New Brunswick ("NB").

**2011 Results:**

The Association collects the eco fees from the NB members and subsequently pays the depots and processors for collection and disposal of paint. In 2011, eco fee revenue relating to the NB program was \$953,465 (2010 - \$1,038,929) and expenses relating to collection, processing, and administration for the NB program were \$776,073 (2010 - \$743,231).