



BC Carriers applying for a BCeID will need to identify if they are a Proprietorship, General Partnership, BC Corporation or BC Incorporated Society.

Go to the BCeID Website <https://www.bceid.ca>

Click **Register for a Business BCeID**



A BCeID account provides secure access to online government services.



### It's Convenient

Many government services are available online. You can use your BCeID account to log in to [participating services](#).



### It's Secure

BCeID uses secure technology and policies to enable authorized access to information.



### It Respects Your Privacy

Learn more about the [B.C. government's privacy policies](#) and the [BCeID privacy policy](#).

### Register for a BCeID

There are three [types of BCeID](#) accounts.

Already know what type you want to register for?

- [Register for a Business BCeID](#)
- [Register for a Personal BCeID](#)
- [Register for a Basic BCeID](#)

Not sure which one to register for?

The type of BCeID you need depends on the service you want to use. To find out what type you need:

- [Find the service in the service directory](#). Many of the services that use BCeID are listed in the directory.
- If you can't find the service in the directory, check with the service provider and they'll be able to tell you the type you need.

### Already Have a BCeID?

Manage your BCeID account, such as:

- Update your contact information, user ID, password, login preferences
- Update your businesses preferences and manage business BCeID accounts
- Use the activation code you received in the mail to complete your Business BCeID registration process
- Continue an existing Business BCeID registration at the step you left off
- Check the registration status of your Personal or Business BCeID registration

[Log in to Manage Account](#)

BCeID Help Desk is open Monday to Friday (except statutory holidays) from 8:30am to 5:00pm Pacific Time / 9:30am to 6:00pm Mountain Time.

- ☎ 1 888 356-2741 (Canada and USA toll free)
- ☎ 604 660-2355 (Within lower mainland or outside Canada and USA)
- ✉ [bceid@gov.bc.ca](mailto:bceid@gov.bc.ca)



## 1. Review the information on the **Register for a Business BCeID**

### Register for a Business BCeID

Registering for a Business BCeID is a five-step process. It'll take about 15 minutes.

- Step 1: Getting Started**

This step includes a few registration set up questions. You'll need to:

  - **Confirm you're not already registered.** A business or organization may only register once. Check if your business or organization is registered in the [business directory](#). If it's registered, contact them.
  - **Confirm you're authorized to register the business or organization.** The person who registers the business must accept the [Business Registration Agreement](#). Only a principal or a person authorized by a principal can accept the terms of this agreement.
  - **Select your business type.** How you prove the identity of your business or organization is based on the business type. Depending on the [business type](#), you may be asked to provide additional information, such as if you have a OneStop account.
  - **Indicate if you're converting a Basic BCeID to a Business BCeID.**
- Step 2: Your Business Contact Information**

Tell us who you are and provide your contact information.
- Step 3: BCeID Account Details**

Choose your user ID and password.
- Step 4: Business Details**

It depends on what type of business you're registering how you'll complete this step. [Learn more about how to verify a business.](#)
- Step 5: Accept Terms**

Accept the [Terms of Use](#) and [Business Registration Agreement](#).

[Start registration >](#)

#### Have a registration already in progress?

Go to Manage Account to:

- Use the activation code you received in the mail to complete your Business BCeID registration process
- Continue an existing Business BCeID registration at the step you left off
- Check the registration status of your Personal or Business BCeID registration

[Log in to Manage Account](#)

#### Registration Checklist

The information you'll need to register and the way you'll prove the identity of your business or organization depends on your business type:

- [Proprietorship](#)
- [General Partnership](#)
- [BC Corporation](#)
- [Extra Provincially Registered Company](#)
- [BC Incorporated Society](#)
- [Extrajurisdictional Non-Share Corporation](#)
- [Other \(none of the above\)](#)

### Under **Step 1: Getting Started**

Ensure your business is not already registered with BCeID

• **Confirm you're not already registered.** A business or organization may only register once. Check if your business or organization is registered in the [business directory](#). If it's registered, contact them.

Confirm you're authorized to register the business of organization

• **Confirm you're authorized to register the business or organization.** The person who registers the business must accept the [Business Registration Agreement](#). Only a principal or a person authorized by a principal can accept the terms of this agreement.

Select your business types

• **Select your business type.** How you prove the identity of your business or organization is based on the business type. Depending on the [business type](#), you may be asked to provide additional information, such as if you have a OneStop account.

## BCeID for BC Companies

Review the **Registration Checklist**. Select your type of company and review the information needed to register your company with BCeID.

### Registration Checklist

The information you'll need to register and the way you'll prove the identity of your business or organization depends on your business type:

- [Proprietorship](#)
- [General Partnership](#)
- [BC Corporation](#)
- [Extra Provincially Registered Company](#)
- [BC Incorporated Society](#)
- [Extraprovincial Non-Share Corporation](#)
- [Other \(none of the above\)](#)

After you have finished reviewing the information, select the **Back to Getting Started**



The screenshot shows the top navigation bar of the BCeID website. It includes the British Columbia logo and 'BCeID' text on the left, and 'Register' and 'Login' buttons on the right. Below this is a menu with links for 'Types of BCeID', 'Service Directory', 'Locations', 'Agreements', 'FAQs', and 'Contact Us'. A red box highlights a 'Back to Getting Started' button with a left-pointing arrow.

Once you reviewed the 5 Steps to **Register for a Business BCeID** account and have collected to correct information, you can select **Start Registration** at the bottom of the page to apply for a new BCeID.



2. Is your organization already registered?

If you are certain your organization is **not** registered with BCeID, select **No**.



The form asks 'Is your organization already registered?' and has two radio button options. The first option is 'Yes or uncertain. Search the Online Business Directory before continuing.' The second option, 'No, my organization is not registered. Continue registering.', is selected and highlighted with a red box. Below the options are 'Back' and 'Continue' buttons.

Click **Continue**.

### 3. Are you authorized to register your organization?

Select **YES** I am authorized-saying that your company has designated you to be their point person for BCeID. Click **Continue**.

Are you authorized to execute the Business BCeID Registration Agreement on behalf of your organization and willing to be a Business Profile Manager?

- Yes, I am authorized and willing to be a Business Profile Manager.
- No, I am not authorized.  
*Choosing this option will cancel your registration. An authorized individual can register your organization and create a BCeID account for you.*
- No, I am not willing to be a Business Profile Manager.  
*Choosing this option will cancel your registration.*

### 4. Select your business type:

If you are incorporated in BC and registered with B.C. Registry Services to do business in BC, select **BC Corporation** as your business type and click **Continue**.

What type of business are you registering?

If you are not sure, see [Business Types](#) for definitions.

Select your business type:

- Proprietorship  
*AKA sole proprietorship, doing business as, firm*
- General Partnership  
*Excluding limited partnership (LP) and limited liability partnership (LLP)*
- BC Corporation  
*Name ends in Ltd, Ltée, Inc, Limited, Corporation, Corp or ULC*
- Extra Provincially Registered Company  
*AKA extraprovincial company, extra-pro, ex-pro*
- BC Incorporated Society  
*A not-for-profit organization incorporated in BC*
- Extraprovincial Non-Share Corporation  
*An "Extraprovincial Non-Share Corporation" means a society or association, incorporated or otherwise, formed outside British Columbia. It does not include a society or association, incorporated or otherwise, formed to acquire profit or gain or, that has a capital divided into shares.*
- Other  
*None of the above. For example, LP, LLP, non-registered society, association, charity, business registered outside Canada*

### 5. Read through the information on the **BC Corporation Registration Details** page, and click **Continue**.

6. Do you want to convert an existing Basic BCeID?

Select **No** and click **Continue**

Do you want to convert an existing Basic BCeID?

If you have an existing Basic BCeID, you may convert it to a Business BCeID. If you do this, Online Services accessed with the existing Basic BCeID may not be accessible with the new Business BCeID.

No, do not convert an existing Basic BCeID

Yes, convert my existing Basic BCeID account  
*You will be prompted to logon with your Basic BCeID. If you are unable to logon you will not be able to return to this page and will have to start the registration process from the beginning.*

7. Collection of Personal Information:

Enter in the details as required on this screen

- Surname
- Given/First name
- Contact Email
- Contact Phone Number

Click **Continue**

8. Choose User ID

- Enter a user ID
- Create a password
- Select three password hint questions and enter the answers.  
**Important!** Your answers will be used to prove you are the owner of your BCeID account. You will only be able to reset your password if you answer all three questions correctly.
- Check the **I'm not a robot** box

Click **Continue**

9. Verify Registration with B.C. Registry Services:

- Enter in your **Incorporation Number**
- Select one of the following:
  - Select Access Code and enter in field provided
  - B.C. Registry Services Company Password and enter in field provided.
  - I do not know my Company Password or Access Code.
- Click **Continue**



## BCeID for BC Companies

Work through the remaining screens to:

- Identify your Business or Organization
- Read and accept terms and conditions

Once you have completed your registration online, you need to set your Business BCeID account preferences to ensure you can access the Weigh2GoBC service.