# **INSTRUCTIONS: How to complete a Safekeeping Agreement**

# WHAT IS A SAFEKEEPING AGREEMENT?

The Safekeeping Agreement document, along with a supporting Guarantee Investment Certificate (GIC), forms a Reclamation Security that is required by the Ministry of Energy, Mines and Low Carbon Innovation (EMLI) and is governed by the "Mines Act". EMLI requires that the original (typed or clearly printed) Safekeeping Agreement be signed by the Applicant(s) and their Financial Institution, and then forwarded to EMLI for approval and execution. THIS DOCUMENT IS <u>NOT VALID</u> UNTIL IT HAS **BEEN APPROVED AND SIGNED BY THE MINISTRY.** EMLI retains the original, and sends copies to both the Applicant(s) and their Financial Institution.

The Safekeeping Agreement in Fillable PDF form can be provided for your convenience.

# HOW TO COMPLETE A SAFEKEEPING AGREEMENT

## Page 1

Financial Institution – the name of a Canadian bank (for up to \$25,000.00)

## Page 2

Applicant – means name of the proponent/mining company providing this security.

Under "and if to the Province and/or the Minister: *The delegated Ministry making this Agreement*"

Provide name, address and phone number of permitting office

## Page 3

Under "and if to the Financial Institution"

Provide name, address and phone number of the Canadian bank/Credit Union providing these funds.

Under "and if to the Applicant"

Provide name, address and phone number of proponent/mining company. Paragraph 16 (d)

Provide fax numbers of Financial Institution and Applicant (if applicable).

## Page 4

To be signed by an authorized signatory of Financial Institution where indicated; and witness

To be signed by an authorized signatory of Applicant where appropriate; and witness

## Schedule "A"

Include Mine Permit number, Mine number and name of property in the description.

## Schedule "B"

Provide information from the Guarantee Investment Certificate (GIC) or other supporting document. Please provide the certificate number, amount thereof, interest and maturity date.