PROVINCIAL IDENTITY INFORMATION MANAGEMENT (IDIM) AUTHENTICATION SERVICES CLIENT ONBOARDING QUESTIONNAIRE

IDENTITY AND AUTHENTICATION SERVICES
CLIENT ONBOARDING QUESTIONNAIRE

1. INTRODUCTION

Our IDIM team is here to help ensure your service launches successfully.
Please answer the questions in this document as best you can.

2. YOUR INFORMATION & KEY CONTACTS

Your Organization	
a) Organization Type and Name (Ministry, Crown Corp, Agency, Board, other)	Click here to enter text.
b) Program/branch/ division	Click here to enter text.

Your Key Contacts (name, title, email address)	
a) Executive Sponsor	Click here to enter text.
b) Project Manager/Business Lead	Click here to enter text.
c) Technical Lead(s)	Click here to enter text.
d) Privacy Lead(s)	Click here to enter text.
e) Communications Lead(s)	Click here to enter text.
f) Security Lead(s)	Click here to enter text.

3. YOUR SERVICE

3.1. About Your Service

Some preliminary information about your Service	
Name of Service	Click here to enter text.
URL	Click here to enter text.
Provide an executive summary on the value of this service to the citizens of BC and your organization. Click here to enter text.	
Provide a description of the end-to-end citizen experience when using your service with the BC Services Card. (including benefits of using the BC Services Card) Click here to enter text.	

Please complete your anticipated volumes by completing the table below. We appreciate that it may be challenging, but we need your best guess at this point in time for each of the 3 years (if you have projections that extend out beyond 3 years, please include those as well):

	2022 (From first use to end of calendar year)	2023 (cumulative total)	2024 (cumulative total)
Projected Volume			

What other service channels are available to end users of this service? E.g. in-person, phone, mail?
Click here to enter text.

Outline your support structure to users of your service including all tier levels.
Click here to enter text.

3.2.   Your Project Details

Key Milestone Dates – Please include key milestone dates required:	
a) Testing	Click here to enter text.
b) Production Environment (with BC Services Card)	Click here to enter text.
c) First use by citizens / end users	Click here to enter text.
d) Other significant Milestones or Notes / Comments	Click here to enter text.
Other Project Details	
a) Have you consulted with the Government Communications and Public Engagement organization? (Ministry only)	Yes ☐ No ☐
b) Have you secured funding for your project?	Yes ☐ No ☐
c) Do you need support outside of the corporate standard service levels? https://www2.gov.bc.ca/gov/content/home/contact-us	Yes ☐ No ☐

d) What success factors have you identified for the service	
Click here to enter text.	

What products and services do you require from IDIM?

Please list the products and services that you will require from IDIM to authenticate users to your online services

a) BC Services Card	Click here to enter text.
b) BCeID	Click here to enter text.
Click here to enter text.	

Click here to enter text.

COMPLETED BY:

Click here to enter text.

DATE:

Please send the completed document to:
IDIM.Consulting@gov.bc.ca

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