BRITISH COLUMBIA	# Communication Site ## Application Requirements Checklist

**The following requirements are part of the application and must be provided.
Incomplete applications will be returned to the applicant.**

**In addition to the General Application Requirements included on the Application Form, the
following items are required for all Communication Site applications:**

☐ See the Natural Resource Online Services website for key requirements and advice on
applications.

☐ You are required to provide at least two (2) digital maps (spatial data, .pdf, .jpg or other
commonly used format)
- General Location Map
- Site Plan (see link for specific site plan requirements)

☐ Complete Communications Site Inventory listing all communications uses on the tenure area.

☐ A completed Communications Site Questionnaire

☐ A copy of the sub-tenure agreement for each subsidiary or third party using the site. The sub-
tenure agreement should contain the following:

- Names of the parties involved
- The proposed term of the sub-tenure. Note: all sub-tenures must expire at least one day prior
to the absolute expiry of the head tenure
- The sub-tenure consideration (fee, rental, etc.) paid to the tenure holder
- An updated site plan if the additional facilities are not show on the original site plan.

☐ Copies of Federal government radio licences for all communication uses on the tenure.

AND

☐ A Management Plan which includes the project overview, project description and additional
information as necessary. Information is provided in the Management Plan Application Guidance
Document. Specific requirements for Communication Sites are listed below – be sure to include
these in the relative sections of the Management Plan.

- 3.1 Construction details, such as foundation type, building(s), power source, tower(s), guy
wires, exterior finishing, materials to be used, etc.
- 4.1 Proposed method of disposal for environmentally hazardous material.

> **Note**: Applicants should restrict management plan content to information that is directly
> relevant to the proposed project. Management Plans should not contain statements that are
> biased or judgmental or which may be harmful to other applicants, other licensed users of
> Crown land and resources, the general public, or businesses operating on private land.