Safety Standards Appeal Board

Appeal Process Flow Chart

Notice of Appeal filed with the Safety Standards Appeal Board

Preliminary Applications

- If there is a preliminary application in the Appeal it will usually be dealt with before the matter goes to hearing
- The Board may receive evidence and hear submissions regarding the application
- The Board will render a preliminary decision regarding the application before the matter proceeds
- Upon rendering its decision, the Board will direct the Appeal either back to the Appeal Management stage of the proceedings, to a Settlement Conference or to a Hearing

Response to Appeal and Appeal Record filed by Respondent (within 14 days of service)

Appeal Management Conference

Settlement Conference

- A without prejudice meeting that tries to find a mutually agreeable resolution to one or more issues in an appeal

If no resolution, Appeal moves to a hearing

Hearing

- Normally takes place via written submissions but may include an oral component or a full oral hearing in exceptional circumstances
- Parties must file their evidence and submissions as ordered by the Board

Decision – by consensus

Decision – by the Board