Certification Inspection Report

BRITISH COLUMBIA PROGRAM

at

CANADA BRITISH COLUMBIA INTERNATIONAL SCHOOLS - KUNMING
KUNMING, YUNNAN PROVINCE
PEOPLE'S REPUBLIC OF CHINA
NOVEMBER 9-10, 2023

INTRODUCTION

On November 9 and 10, a certification inspection was completed on Canada British Columbia International Schools – Kunming (CBCIS-K) in Kunming, Yunnan Province, People's Republic of China, referred to as the School in this report. The purpose of this inspection was to determine if the requirements for the British Columbia (BC) education program have been met, according to the BC Offshore School Program Certification Agreement (the Agreement). The inspection team (the Team), appointed by the Executive Director of the Independent Schools and International Education Branch, British Columbia Ministry of Education and Child Care (the Ministry) in accordance with the Agreement, consisted of Bob Esliger and Hugh Gloster, who served as Chair for this inspection.

The School's BC program has an enrolment of 63 students, in grades 10-12. The program is housed within Kunming No. 10 Middle School, a large public school that has been in operation since 1920 and is spread over a campus of close to 20 acres. The entire school, which houses the BC program, enrols approximately 3,500 students.

During the visit to the School, the Team reviewed all standards required in the *BC Offshore School Program Certification Agreement* and *Operating Manual* and met with the School's Owner/Operator, Offshore School Representative (OSR), BC Principal, BC teachers, students from each grade, Chinese head teachers and university advisors, International Director, host school Principal and BC program Administrative Assistant. The Chair also met virtually with the Superintendent of the CBCIS group of schools prior to the start of the inspection.

The Owner/Operator, Beijing Kezhi Times International Consulting Co. Ltd., is responsible for the BC program. The Kezhi organization also operates BC offshore schools in Hefei, Chengdu, Zibo, and has recently acquired a school in Wenzhou that is going through the certification process. Each of the CBCIS family of schools is associated with Lowell High School in Vancouver, British Columbia. This is a Group 4 independent school that offers the International

Baccalaureate Diploma Program and accepts students from the other Kezhi schools for both short-term and longer programs in BC. The Owner/Operator is also involved in other educational institutions in China and has relationships with other Canadian provinces.

The BC program's philosophy, objectives and special features start with the declaration of their mission statement, which states that they are dedicated to preparing their students for success in a rapidly changing world by providing a supportive learning environment that recognizes and respects individual differences, encourages students to challenge personal limits and promotes excellence.

The School also prides itself in offering students an authentic BC education that helps prepare them for the cultural and linguistic challenges they will face if attending universities outside China. Beyond the strong work ethic and memorization skills students learn within their Chinese classes, CBCIS-K promotes the development of individual skills in critical thinking, inquiry and problem-solving. Within the BC program, along with their intellectual development, students are supported in developing socially, emotionally and physically.

The Team would like to thank CBCIS-Kunming for its hospitality, cooperation and preparedness for the inspection visit.

The School has satisf report.	actorily addressed requ	uirements contained in t	the previous inspection
☐ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met	⊠ Not Applicable
made and the Team r	eviewed the School's re	quirements, however, seesponse to these. In each	n case, evidence

BUSINESS PLAN 1.0

The Owner/Operator has submitted a Child Care, confirming the sustainabil	•	Ainistry of Education and
	irement Partially Met	☐ Requirement Not Met
Comment: The Team reviewed the business plan interrupted the progress that was being past two years, the School has been all grade 10 cohort, and the prospects are the full support of the Owner/Operator gradually increase enrolment to a poinfuture. This will permit the addition of program options.	ng made toward increasing ble to fill close to 30 availale that the School will remander. The desire on the part out where there can be two	student enrolment. For the ble seats in the incoming in a viable enterprise with of the BC program is to sections of each grade in the
The Principal confirmed that a marketi School to prospective students each ye by the host school.		
The Team also discussed with the Schoinform school improvement planning. for looking at student performance daintervention and support. A variety of blocks and opportunities to qualify to conducting regular reviews of student the year and then conducting follow-udata is collected over time, a multi-year developed.	The Principal confirmed the tale arrows in each term to ide assistance is available to so have a re-assessment done performance data during less meetings with students a	nat a process is now in place entify individuals requiring tudents, including tutorial e. The School is also key milestones throughout and teachers. As more of this
The Team was also informed of the initial being. These included the establishme second block of the day. The School is program that will take place during the activities are organized and run during in a BC school.	nt of outdoor clubs/activit also in the process of deve week. Furthermore, a nu	cies every Friday during the eloping an indoor club mber of special event

INSPECTION CATALOGUE 2.0

2.02 The Owner/Operato	r meets all requirements as set forth	in the Agreement.
☐ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
the Agreement. The Owner indicated a desire to support the Owner/Operator emp CBCIS schools in areas suc	the Owner/Operator meets all of the over/Operator was able to participate in ort the future growth and success of Colors a full-time superintendent who ph as curriculum implementation and and benefits of this system-level coordin	the inspection process, and CBCIS-Kunming. provides leadership to all associated professional
operate the School, as ou	r has written approval from the approtined in section 5.03 of the Agreeme	nt.
Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
 operate the School: a letter from the Young International Department a December 31, 20 from the Education until December, 20 	the Owner/Operator received written funnan Provincial Education Department at Kunming No. 10 Middle School Letter of Approval/no objection to Bureau of Panlong District, Kunming 027. erm Business License issued to Beijing	ent in 2010 to open the hool. The operation of the School This agreement is in place

2.04-2.05 The School meets building inspection/safety, food preparation/cafeteria and fire		
safety codes/regulations	. Facilities are deemed to be suitable	to support the BC program.
□ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met

Comment:

The BC program operates primarily on the fifth floor of one building within Kunming No. 10 Middle School. This provides the School with adequate classroom and office space, along with a small library/reading room. Separate science and computer labs have also been dedicated to the BC program and are located elsewhere in the education complex.

The host school campus occupies approximately 20 acres and includes a variety of other facilities that can be booked for use on an as-needed basis.

The Team reviewed the following translated copies of building safety documents:

- a Testing Report from Kunming Testing Center of Construction Quality, dated 2008, confirming the building had been inspected and meets the building requirements;
- a Building Fire Safety Report, dated 2009, verifying the building was built to the appropriate standards;
- a Use of State-Owned Land Permit, dated April, 2009; and
- a 2020 Food Business License that is valid until January, 2025.

Based on this information and the tour of the campus at the start of the inspection, the Team confirmed that the facilities were suitable to support the BC program.

The Team also confirmed that the School has emergency plans in place, including a detailed Emergency Response Manual that identifies protocols with appropriate response scenarios. In the event of an unplanned temporary or permanent school closure, students from CBCIS-Kunming can be accommodated in a variety of ways — either locally, in alternate classroom spaces approved by the Education Bureau, or online, as was done during forced closures caused by the COVID-19 pandemic. Depending on the circumstances, students could also be reassigned to one of the company's other BC program campuses in China, or to Lowell High School in Vancouver.

The School participates in routine emergency drills conducted by the host school. An on-site medical clinic, staffed by qualified medical practitioners provided by the host school, is also available.

2 06 Offshore School Represer	ntative (OSR) - The Owner/Oner	rator must annoint an
2.06 Offshore School Representative (OSR) - The Owner/Operator must appoint an individual to act as an OSR. This individual must be confirmed by the Province and must		
meet all the requirements set out in Schedule B, Part II of the Agreement.		
meet an the requirements set	out in schedule B, I art ii of the	Agreement.
□ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
Comment: The Offshore School Representative (OSR) is well qualified for the position, having spent 12 years as an educator in BC offshore schools in China, followed by multiple years as an educational consultant. He has also worked in international education at the post-secondary level in BC and has an extensive network of contacts throughout the international community and especially in China.		
with the Superintendent to pro	ties as outlined in the Agreemer ovide support to the School. Clea tions and the School reported be	rly articulated role
been helpful in supporting the challenge of filling the three vaso in a timely fashion. The OSR	teacher on staff, their backgrour continuity of the BC program. The cant classroom teaching position is also conscious of the need for le staff throughout the CBCIS sys	nis year the OSR had the ns and was successful in doing succession planning, and
_	tion to report critical information nership structure that could signi	
The OSR actively participated in team prior to, during and follows:	n the inspection process and was wing the on-site inspection.	s very helpful to the inspection
	e work done to support the Schoolied teachers to move to Kunmin	-

2.07 The Principal meets the Agreement and Section 2.07	requirements as outlined in Sche (b) of the Annual Report.	dule B, Part III of the
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
in Social Sciences as well as a also completed a Master's de Along with his formal educati having taught and assumed a	year in the role at CBCIS – Kunmin Bachelor of Education degree. Wi egree in Educational Leadership fro ion, the Principal has a variety of in number of different leadership ro cluded serving as a program and sy rector and curriculum writer.	thin the last three years he om a Canadian university. nternational experience, oles in BC offshore schools for
	ipal's resume, job description and I concluded that all requirements I	
culture and establishing man	, the Principal has been focused or y routines and procedures to ensu onment. Having all new teachers in port his staff in their transition to	re a safe, orderly and nthe BC program this year, he
•	for the efforts that have been mad cational program and supporting s	·
2.08 The School meets the acof the Annual Report.	dministrative support requiremer	nts as outlined in Section 2.08
⊠ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
who are working with the BC #10 High School who acts as a the BC program Principal is the student files and assists the tworking in China. Three China BC program teachers and the advisors who meet regularly to the student of the student files and the student files are the student files and the student files are the student files	am met with the members of the a program. This included the Intern a direct contact with the host scho ne International Administrative Ass eachers with all their needs — espe ese head teachers are also in place of Chinese parents. Two of them als with parents and students at the g m and communication with parent	ational Director for Kunming old. Also working directly with sistant. This person handles ecially as they adjust to e to act as a link between the co act as post-secondary grade level they are

The Owner/Operator has also hired a superintendent to support the principals and leadership teams in each of the Canada British Columbia International Schools. The Superintendent helps to coordinate the delivery of the educational program and facilitates collaboration and resource development and acquisition throughout the system.

2.09 The School meets the Student Record requirements as outlined in Section 2.09 of the Annual Report.		
☐ Requirement Met	☑ Requirement Partially Met	☐ Requirement Not Met
for both establishing and ma (Permanent Student Records the required elements, with Student and Parent/Guardia	upport staff member who has impintaining student files. Information – form 1704) and in hard copy. State exception of the current (March information consent forms. The example aware that outdated forms had be	n is being stored both digitally cudent files contained most of ch 15, 2023) version of the School began to address this
Internet connectivity was als requirements as well as the	o reported to be satisfactory to sueducation program.	pport both the administrative
forms to the current (March Ministry update	late the Student and Parent/Guard 15, 2023) versions.	

2.10-2.18 The School meets the teacher certification requirements as outlined in Sections 2.10-2.18 of the Annual Report.
☐ Requirement Met ☐ Requirement Partially Met ☐ Requirement Not Met
Comment: The Team confirms that all Authorized Persons under the Agreement possess valid and current certification under the Ministry of Education and Child Care.
Three new teachers were hired for the BC program this year. Two of the new staff completed their teacher education programs in BC and the third person is well-experienced in teaching the curriculum.
The credentials and criminal record checks of the locally certified teachers were also provided for review during the inspection. Official translations of documents confirmed that these individuals all met the requirements to work in the BC program.
2.19 The School meets the requirements for curriculum implementation outlined in section2.19 of the Annual Report for offshore schools.
☑ Requirement Met ☐ Requirement Partially Met ☐ Requirement Not Met
Comment: The Team met with school administration and BC teachers to discuss course planning documents, teaching and assessment practices, reporting procedures, and teaching and learning resources as they apply to the implementation of BC's curriculum. The Team confirms that all requirements for curriculum implementation have been met. In addition, BC teachers have expressed a desire to deepen their knowledge and practice regarding the application of the First Peoples Principles of Learning across all curricular areas. School administration has provided a work environment that promotes regular collaboration and professional development opportunities in addition to the School's involvement with
CBCIS schools' Professional Learning Community (PLC) via Teams.
Commendation: The School is commended for their collaborative and robust curricular planning processes which demonstrates full implementation of all aspects of BC's curriculum.

2.20 The School meets the recast outlined in Section 2.20 of	quirements for English language the Annual Report.	assessment and acquisition
⊠ Requirement Met	□ Requirement Partially Met	☐ Requirement Not Met
entrance assessment to all stu assessment provides informat	th the host school in the administ dents as they enter the BC progra ion about the English language pa he Principal shares with BC teach	am in grade 10. This roficiency of each student as
their students and differentiat assessment practices. Teacher English language acquisition: u	I ongoing role in addressing the late instruction based on the results of some six specific curriculuments of the language, making lesson the prior knowledge, being ing strategies.	s of both formal and informal -wide strategies to support ons visual, providing direct
supports such as "Reading for independent reading. Tutorial and consist of three blocks per teachers. As well, students are their teachers during office ho continues to focus on the deve day for students to interact so	re implemented various other Eng Pleasure" which is a 20-minute p sessions are also scheduled into r week where students can seek a e encouraged to schedule one-on- urs before or after school. This so elopment of extra-curricular oppo- cially while practicing their Englis port opportunities outside of the	the School's master timetable additional support from their one time to meet with any of chool year the School ortunities within the School sh. The head teachers also
CBCIS-Kunming. Teachers inforbehind in their English acquisit provide evidence that efforts a skills for students who are struis taking the form of a language	age support is embedded through rm the Principal each week of and tion and/or in their academics. Pa are being made outside of school aggling. A new initiative that has be se support block for students who is scheduled during the seventh be	y students who are falling arents are requested to to improve English language been initiated this school year o require more intensive
Commendation: The School is commended for language learning for all stude	the thorough and intentional foc nts.	us in supporting English

2.21(a-e) The School meets the course credit requirements (equivalency, challenge, exemptions and BAA courses) as outlined in Section 2.21 (a-e) of the Annual Report.		
⊠ Requirement Met	\square Requirement Partially Met	☐ Requirement Not Met
Comment: The School meets all course of Authorized (BAA) courses at t	credit requirements and does not of this time.	fer any Board/Authority
The School offers Physical and Health Education (PHE) 10 taught by a locally certified teacher. The movement components of this course are taught by a locally certified teacher while the physical and mental health components are taught by the BC certified teacher in the Career and Life Education (CLE) course. Course overviews using the common templates were provided to the Team.		
2.21(f-g) The School meets the course overview/course planning requirements as outlined in Schedule B Part I, 2. € of the Agreement; namely, that all BC program courses offered in the School meet or exceed Ministry learning outcomes/learning standards identified in the educational program guides for each course.		
☑ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met
confirms that they meet the Child Care. The School has im	planning documents for all courses or requirements established by the BC aplemented common course plannin Il required components of BC's curri	Ministry of Education and ag templates that are used by
including an annual plan, uni	ourse taught at the School has a full t plans, and daily lesson plans which stegies, and assessment methods the	clearly outline specific

2.22 The School meets the instructional time allotment requirements as outlined in Section			
2.22 of the Annual Report, including the requirements set out in Sections 1.1 to 6, with the			
-	exception of s. 4(5)(b), 4(6), 5(8)(a) and (d) and s. 5.3 of Ministerial Order 41/91, the		
Educational Standards Or	der, enacted under the Independen	t School Act.	
☑ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met	
	,	·	
Comment:			
	a a a Charle alla a a a alla da Cara a	. 100 -	
<u>-</u>	ours of instruction each day for over	• •	
yielding a total of 945 hou	rs of instructional time each year. Th	is exceeds the Ministry	
requirement of a minimun	n of 850 hours per year.		
2 22 The Cobe of weeks the			
	e assessment methods requirement	s as outlined in Section 2.23 of	
the Annual Report.			
☑ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met	
Comment:			
	achers in developing their assessmer	nt practices through regular	
1			
	meetings and planned professional development (pro-d), staff training, and school goal-		
setting. In the pro-d sessions, a focus is placed on the development of accurate grading			
practices, differentiated assessment methods, assessment criteria, and the selection of the			
most appropriate assessment methods. BC Performance Standards were introduced in			
1	regularly at staff meetings. Through		
		•	
teachers monitor assessm	ent results, identify student learning	; needs, and provide follow-up	
with students, administrat	ion, head teachers, and parents.		
Evidence that teachers are	e using a wide variety of teaching and	d assessment strategies was	
		_	
_	oservations, a review of course plann	-	
through BC teacher and st	udent interviews. All planning docun	nents contain descriptions of	
the formative and summa	tive assessment strategies employed	I in the teaching and learning	
sequence. A new student	re-assessment opportunity has recer	ntly been implemented called	
1	ss" where students have the opporti	•	
'	s to bring their work to a higher stan		
students were excited abo	out this new process and were appre	ciative of the additional	
learning and assessment of	pportunity.		
	, ,		
The BC Ministry's literacy	and numeracy assessments are erga	nized and invigilated by PC	
1	and numeracy assessments are orga		
	essments, teachers attend the BC in	_	
computers are adjusted by	the BC Principal to ensure that stud	dents cannot open additional	

tabs/windows or make use of electronic messaging services, dictionaries, or translators.

Commendation:

The School is commended for the creation of a formative re-assessment process through which students can request extra support from their teachers, fill in gaps in their learning, and when ready, enter into a reflective reassessment of their work.

2.24 The School meets the learning resources requirements as outlined in Section 2.24 of
the Annual Report.
oximes Requirement Met $oximes$ Requirement Partially Met $oximes$ Requirement Not Met
Comment:
The School has a fully functional computer lab and software upgrades have recently been made. Each classroom is equipped with a projector, speakers, and an interactive whiteboard. Wi-Fi is available in each of the BC program classrooms, although internet access in some spaces is still less than optimal at times.
The School has class sets of novels and short story anthologies, however, it was reported to be short of textbooks in certain curricular areas. The program has a library that contains classroom games, magazines, picture books, and multimedia resources, all targeted to English language learning students. These resources span a wide variety of curricular areas including reading, writing, mathematics, science, and drama. The library also has books for readers of varying literacy levels.
The host school maintains rules and regulations regarding the use of technology in the classroom and on campus. In 2022/23, the school Principal updated twelve laptops and set

them up as classroom resources which teachers may book for students to use in the classroom without having to visit the computer lab.

The Principal has worked with the host school to acquire an available science lab for use by the BC program. This is a welcome addition to program space but comes with limited basic science teaching materials.

Teachers have a well set-up preparation/office area with collaborative space, photocopier, and printer. However, greater availability of consumable and instructional resources for classroom teaching was found to be something that could benefit the teaching and learning process.

The School is initiating the roll-out of the Canvas integrated learning management system in second semester as an addition to the existing Web Tess system. Canvas could provide the School with opportunities to house course learning resources online, present assessment results with accessibility to students and their parents, and provide communication opportunities that would benefit sharing between the School, head teachers, and the parent community.

2.25 The School meets the student progress report requirements as outlined in Section 2.25 of the Annual Report.				
☑ Requirement Met ☐ Requirement Partially Met ☐ Requirement Not Met				
Comment: The Team verified that the School meets the Ministry's student progress report requirements. Interim reports are made available to parents four times per year. BC certified teachers also issue interim reports to struggling students as needed. The School holds parent-teacher conferences four times each year. BC program teachers have regular communication with head teachers who are the liaison with parents. Existing protocol has parents working through head teachers to discuss their child's progress and review report cards with the BC teachers and Principal. The School's goal is to provide transparency in the teaching and learning process for all stakeholders.				
2.26 The School meets the parent/student handbook requirements as outlined in Section 2.26 of the Annual Report.				
☐ Requirement Met ☐ Requirement Partially Met ☐ Requirement Not Met				
Comment: The Team reviewed the School's 2023/24 parent/student handbook and confirms that the handbook meets the requirements as outlined in Section 2.26 of the Annual Report. Chinese translation of the content is located within each section of the handbook for easy reference.				
The handbook includes a functional table of contents organizing the necessary information for students and parents into four sections: 1) Mission and Philosophy, 2) School Staff, 3) School Organization and Procedures, and 4) Assessment and Evaluation. The handbook also contains all necessary policies and procedures appropriately embedded within each corresponding section.				
2.27 The School meets the teacher handbook requirements as outlined in Section 2.27 of the Annual Report.				
☐ Requirement Met ☐ Requirement Partially Met ☐ Requirement Not Met				
Comment: The Team confirmed that the teacher handbook is comprehensive and meets the requirements as outlined in section 2.27 of the Annual Report. The handbook contains all necessary information required by teachers to aid in their understanding of their roles and responsibilities as a professional BC teacher in the BC Offshore School Program.				

The handbook includes a functional table of contents which organizes the necessary information for teachers and is divided into five sections: 1) CBC International Schools in China, 2) Professional Responsibilities, 3) School Organization, 4) Assessment and Evaluation, and 5) School Policies and Procedures. The teacher handbook also contains all necessary policies, procedures and protocols appropriately embedded within each corresponding section.

2.28 The School meets the Online Learning requirements (formerly Distributed Learning) as outlined in Section 18 of the Agreement and Section 2.28 of the Annual Report.				
□ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met	□ Not Applicable	
Comment: The Team confirms that the School has met the requirement for offering Online Learning. The School offers one course, Computer Studies 10, to one student via Online Learning in the first semester. The Team confirms that this course is provided by the Ministry approved online learning service provider, Global Education - School District #73 Business Company. In accordance with the School's equivalency review policy these courses are found to be compliant with BC curriculum learning standards and students may be granted credit for taking them. The Principal ensures that the student has a laptop and internet connection as well as the necessary audio and microphone technology. In addition, the Principal remains in regular contact with the online teacher as well as with the Principal of the online school. Weekly check-ins with the student and teacher are also a part of the role, as well as ensuring that the student is able to attend the classes with little or no disruption to their regularly scheduled courses.				
2.29 The School meets the requirements for offering Remote Instruction under the BC Offshore School Remote Instruction Policy and as outlined in Section 2.29 of the Annual Report.				
☐ Requirement Met	☐ Requirement Partially Met	☐ Requirement Not Met	⊠ Not Applicable	
Comment: The Team confirmed that there is no Remote Instruction being offered.				

CONCLUSION

Commendations

The Inspection Team wishes to recognize the Owner/Operator, Principal, staff and Offshore School Representative of Canada British Columbia International School – Kunming for:

- the work done by the OSR to support the School, and particularly for locating and recruiting three well-qualified teachers to move to Kunming to deliver the BC program this year.
- the efforts that have been made by the Principal to initiate positive changes at the
 School in both the educational program and supporting students' health and well-being.
- the collaborative and robust curricular planning processes which demonstrate full implementation of all aspects of BC's curriculum.
- the thorough and intentional focus on supporting English language learning for all students.
- the creation of a formative re-assessment process through which students can request extra support from their teachers, fill in gaps in their learning, and when ready, enter into a reflective reassessment of their work.

Requirements

In order to meet the requirements of the *BC Offshore School Program Certification Agreement,* the Team requires that by January 26, 2024 the Owner/Operator provide the Executive Director of the Independent Schools and International Education Branch, responsible for the BC Offshore School Program, with a plan and timeline for proposed implementation of the following items:

- The School is required to update the Student and Parent/Guardian Information Consent Forms to the current (March 15, 2023) versions.
 - As of January 26, 2024, this requirement has been met to the satisfaction of the Ministry.

SUMMATIVE RECOMMENDATION

The Inspection Team recommends to the Executive Director of the Independent Schools and International Education Branch that, contingent on responding to the above requirement to the satisfaction of the Executive Director, the British Columbia education program offered at Canada British Columbia International School – Kunming continues to be recognized as a British Columbia-certified school.

