## Compulsory and Voluntary Reporting for Hunters



#### Required when:

A Compulsory Report (CR) is required to be submitted within 30 days following the kill date when a hunter takes or kills certain species in specified areas. Please refer to the <a href="Hunting">Hunting</a> and <a href="Trapping Regulations Synopsis">Trapping Regulations Synopsis</a> for the most up to date information on CR requirements.

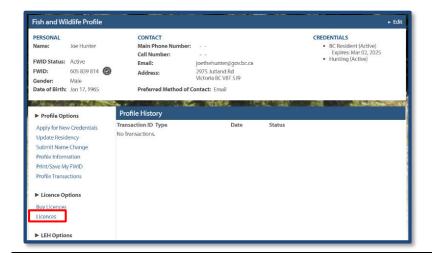
**Note:** If you are listed on a Permit to Accompany or were guided by a Guide Outfitter, a Compulsory Report may have been submitted on your behalf. To find a report, see **View a Report** on page 2 of this guide.

**Note:** If your kill is not on compulsory reporting requirements, or if you did not take or kill, but you hunted with a hunting or species licence, you can voluntarily submit details of your hunting activity.

## Who is eligible to submit?

Any person who hunts, takes, or kills an animal can submit a report.

This guide describes how to submit a report as a licenced hunter reporting on a hunting licence and/or species licence for the current licence year. A report can be submitted up to 60 days after the end of the licence year. After that time, contact FrontCounter BC for information on how to submit a report.



### **Getting Started**

Before you create a report, make sure you have:

- An active Fish and Wildlife ID with verified user status
- A hunting or species licence to report on

Navigate to your current licences by clicking on **Licences** or **Licences – Self** under the **Licence Options** section on the left side of the screen.



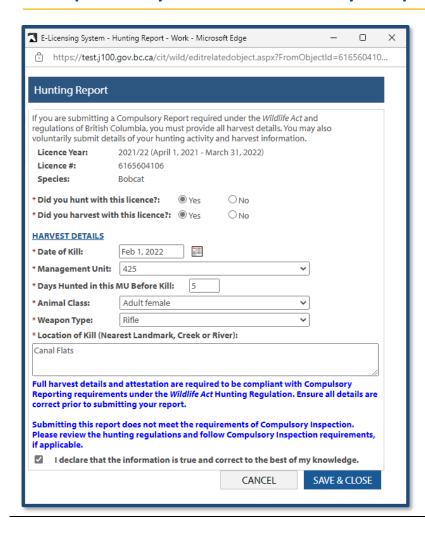
### Select a licence to report on

- Click the Submit Report link for the licence you would like to report on
  - Hunting Licence: you can submit multiple reports against this licence any time during the licence year
  - Species licence: you can submit a single report against this licence any time during the licence year

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# Enter hunt information and save the report

**Note:** Fields may vary slightly depending on which licence type you choose to report on

- If you did not hunt or harvest with this licence, you may still choose to submit a report (See page 3: Revising a nonharvest report)
- If you did harvest with this licence, you will be prompted to enter the harvest details before saving the report.
   Complete all required fields, confirm the hunting details are correct, confirm the attestation and click Save and Close

**Note:** Once a report with a harvest has been submitted, it cannot be modified online. If modifications are required, contact FrontCounter BC.



### **View a Report**

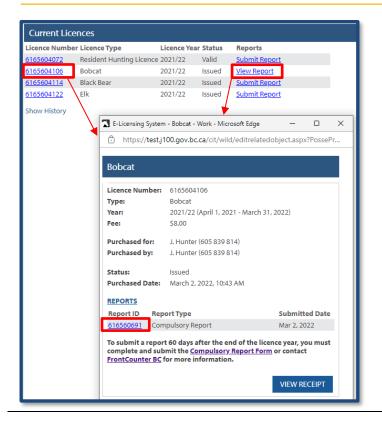
You can view a report two ways, from the **Reports menu** or the **Licences menu**:

- A) Hunting Reports (view all reports)
  - From the left side menu, under Reports, click Hunting to display all your hunting reports
  - Clicking Show History will display reports from previous licence years

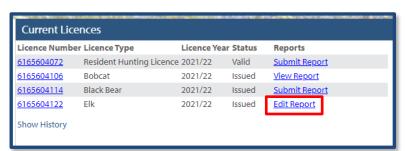
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- **B)** Licences (view reports associated with licences)
  - Click the Licence Number or View Report link to open the licence details pop-up. From the pop-up, click on the Report ID link to view or print the report document



### **Revising a non-harvest report**

If you submitted a Voluntary Report for a species licence and reported no harvest, you may edit the report at a future date if a harvest takes place.

 Click on the Edit Report link and enter the required information

### **Need help or have questions?**

Visit www.gov.bc.ca/hunting

OR

To contact the FrontCounter BC Contact Centre by Chat, Email or phone click here:

FrontCounter BC Contact Us Webpage

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