PPR Quick Guide: Amending a Registration

Step 1: Select a registration from 'My Registrations' on the PPR dashboard to amend





'Confirm registration to be amended' panel displays upon selecting the registration to be amended



Entering a debtor associated with the registration confirms that the intended registration has been selected



Step 3: Once the registration that is to be amended is confirmed, the **'Registration Amendment'** page displays the current information about the registration to be amended. Information displayed will depend on the type of registration that is being amended

Base Registration Number 100378B	Base Registration Date and Time	: January 5, 2022 at 9:58:54 pm Pacific time		
Security Agreement	Current Expiry Date and Time	: January 5, 2047 at 11:59:59 pm Pacific time	Information on base	
			registration date time	
			and current expiry	
Registration Amendment		Fee Summary		
Review the current information for this registration as of January 17, 2022 at 4:18:46 pm Pacific time.		Registration \$10.00 Amendment		
To view the full history of this registration including descriptions of any amendments and any court orden need to conduct a separate search.	ers, you will	Service Fee \$1.50	Select 'Review and Complete'	
Important: Secured Parties in this registration will receive a copy of the Amendment Verification Statement.		Total Fees CAD \$11.50	to proceed with the amendment(s)	
		Save and Resume Later Cancel	amonamoni(o)	
🐻 Current Expiry and Trust Indenture		Review and Complete >		
Current Expiry January 5, 2047 at 11:59:59 pm Pacific time		Current Expiry and Trust Indenture		'Done' saves changes
Trust Indenture Yes	Amend	Current Expiry January 5, Trust Indenture	5, 2047 at 11:59:59 pm Pacific time t Indenture (Optional)	
			Done Cancel	
			🐻 Current Expiry and Trust Indenture	
Any information that can be amended will have the 'Amend' button beside it	Selecting the 'An button opens the for that registration	nend' editing on field	Current Expiry January 5, 2047 at 11:59:59 pm Pacific time	
Note that Registration Length cannot be changed as part of an Amendment and that it must be done through a Renowal	Ŭ		Trust Indenture No	∽ Undo
			Amended fields display an amen badge. Undo button discards the	ded
Ish Services			cnange	

BRIT

Step 3 continued: Secured Parties and Debtors can be added to the registration, and existing entries can be Amended or Deleted



4

Step 3 continued: Vehicle Collateral can be added to the registration, existing entries can be Amended or Deleted

+ Add Vehicle Collat	eral					Additional vo	ehicle collateral will have an e. Removed vehicle
Vehicle Type	Year	Make	Model	Serial/VIN/D.O.T. Number		collateral wi	ll have a Removed badge
Boat (BO)	2011	Christensen	Luxury Yacht	987654321	🖍 Amend 🕞		General Collateral
Trailer (TR)	1975	ProLite	Gypsy	98765	Edit Remove		Indicate the General Collateral to be deleted from or added to this registration.
General Collateral					Amend		Enter the General Collateral to be deleted from this registration.
View General Collateral Changes and Amendments (0)			Selecting the	General Collateral to be Added			
						unrolls the	Enter the General Collateral to be added to this registration.
Details Description	n					collateral fields	
If this registration is relat registration below, other	ed to a Subor wise the Detai	dination, Transfer o ils Description is op	f Security, or Transl tional.	er of Collateral, you MUST ente	r a description of the		Done Cancel
Details Description	De	tails Description (Op	otional)				General Collateral can be included by specifying text to be removed and added
					0 / 4000		



🗐 Court Order		
If this registration is pursuant to a c empty.	ourt order, enter the court order information below, otherwise leave the Court Order information	
Court Name	Enter the court name For example: Supreme Court of British Columbia	
Court Registry	Enter the court registry	
Court File Number	The location (city) of the court. For example: Richmond Enter the court file number	Calendar button opens up a
Date of Order	Select the date of the order	date
Effect of Order	Enter the effect of order	
	0/512	



Step 4: The Review and Confirm page displays all information that was amended, added or deleted





Step 4 continued: The Review and Confirm page requires authorization confirmation

	•						
	Registering Party for this Amendment ()						
	Name	Address	Email Address	Registering Party Code			
Field for optional Folio number for user's reference	AMITIS PARTOVI TEST	200-940 BLANSHARD ST VICTORIA BC V8W 3E6 Canada					
	1. Folio or Reference Number Add an optional number for this transaction for your own tracking purposes. This information is not used by the Personal Property Registry.						
	Folio Number	Folio or Reference Number (Optional)					
	2. Authorization The following account information will be recorded by BC Registries upon registration and payment. This information is used to confirm you have the authority to submit this registration and will not appear on the verification statement.						
	Name	Account Name	Address	Email Address			
	L SUSAN LYN BYRNE	Amitis Partovi TEST	200-940 Blanshard St Victoria BC V8W 3E6 Canada				
heck-box to confirm Ibmitting person is	Confirm Authorization	 I, SUSAN LYN BYRNE , have rei registration. Date: January 18, 2022 	levant knowledge of, and am author	ized to submit, this			

Chec subm autho registration



Step 5: View the amended registration in the 'My Registrations' table on the PPR dashboard and access the verification statement



Select PDF to access the Verification Statement.

Information bubble: Verification Statements (PDF) are only available to Secured Parties or the Registering Party of this filing. To view the details of this registration, you must conduct a search



view any

to a base

registration;

background

amendments.

renewals, or

Sample PDF of an Amended Registration Verification Statement



