

Process A

Teacher Education Program Approval and Review
New Program Application

This form is to be completed by an applicant seeking approval for a new Teacher Education Program from the British Columbia Teachers' Council. Please submit the completed form to BCTC@gov.bc.ca with the following materials:

- An Expression of Interest
- Additional documentation, as needed

You will also be required to submit an application fee of \$12,000. Make your payment by cheque or through direct deposit or e-transfer. Please follow the instructions on the remittance form, which you can find on the last page of this application.

TO APPLY FOR A NEW TEACHER EDUCATION PROGRAM, PLEASE COMPLETE THE SECTIONS RELATED TO PROGRAM INFORMATION, BACKGROUND, PROGRAM DESIGN, AND TEACHER EDUCATION PROGRAM APPROVAL STANDARDS.

1. Program Information

| | |
|----------------------|--|
| Program Name | |
| Address | |
| Contact Name | |
| Position/Title | |
| Phone | |
| Email | |
| Date (YYYY-MM-DD) | |

2. Background

| |
|------------------------------|
| Introduction |
| |
| Program Mission Statement |
| |
| Program Consultation Process |
| |
| Program Goals and Strengths |
| |

3. Program Design

| |
|---|
| Course Sequence & Description |
| |
| Course Syllabi |
| |
| Admission Requirements/Withdrawals/Appeal |
| |

Program Delivery/Class Size and Structure/Practicum

Assessment System Overview (including Key Assessments, Essential Data to be Collected and Proposed Evaluation System)

4. Meeting the Teacher Education Program Approval Standards

Standard 1. Quality Assurance and Institutional Commitment

An institution must have a process for continuing review of its teacher education program in order that it can initiate changes or respond appropriately to changes arising from curricular, research, societal, and government policy directions.

Standard 2. Required Content

(a) Beginning September 2012, programs must include:

- (i) Three credits or the equivalent in studies related to teaching students with special needs which include diagnosis, planning for instruction and assessment and evaluation.
- (ii) Three credits or the equivalent in studies in First Nations pedagogy and issues related to the historical and current context of First Nations, Inuit and Métis learners.

(b) Programs must:

(i) Have educational and pedagogical content which provides a base of knowledge of sufficient breadth and depth to meet the Professional Standards for BC Educators and prepare candidates for an appropriate teaching assignment in the school system. This shall include studies in:

1. human development and learning,
2. educational foundations (history, philosophy, sociology),
3. curriculum and instruction in the applicable teaching area(s),
4. diagnosing and providing for the educational needs of individual students,
5. evaluation and testing.

(ii) Have an appropriate combination of academic and/or course work consistent with The Certification Standards of the BC Teachers' Council, recommended by the Faculty of Education and approved by the BC Teachers' Council prior to inception of the program.

(iii) Have at least six (6) credit/semester hours of English Literature and Composition.

(iv) Have content which provides a base of pedagogical knowledge informed by current research.

(v) Have content which provides a base of pedagogical skills that is informed by principles of effective practice and current research.

(vi) Have content which recognizes the diverse nature of our society and which addresses throughout the program philosophical, ethical, and societal concerns with specific attention to the following areas:

1. English Language Learners (-ELL)
2. First Nations, Inuit and Métis
3. Gender Equity
4. Multiculturalism and Racism
5. Students with Special Needs
6. Sexual Orientation, Gender Identity, Homophobia and Heterosexism
7. Poverty and Social Deprivation
8. Religion and Religious Intolerance
9. The Immigrant Experience
10. Violence and Bullying

(vii) Have content which provides a base of knowledge about the administrative, legal and political framework within which teachers work.

(viii) Have content which provides for inquiry and dialogue regarding the ethics, standards and practices of teaching as a profession.

(ix) Integrate theory and practice in all major areas of the program -- the practicum, educational studies, and pedagogical knowledge and skills -- to encourage the development of reflective practice.

(x) Recognize that reflective practice will be encouraged by programs in which their structure and nature allow time and opportunity to reflect.

(xi) Recognize that the integration of theory and practice is enhanced by:

1. Valuing good teaching and the appropriate modeling of teaching methodologies.
2. Ensuring that those who teach pedagogical skills and supervise practica have recent experience or significant involvement in such classrooms.
3. Encouraging the development of educational theories and research grounded in professional practice.

Standard 3. Practicum/Field Experience

Programs must include a minimum of 12 weeks of supervised practicum. The major practicum, that is, the practicum that is used to summatively evaluate applicants for recommendation for a certificate must be a minimum of eight weeks in length and be taken in schools which

- (a) are located in British Columbia,
- (b) are free from conflict of interest between the practicum student and any staff at the school, including that the school has not previously employed and does not currently employ the practicum student in any capacity,
- (c) do not discriminate in the admission of students on the basis of scholastic or intellectual ability or any federally or provincially protected human right,
- (d) teach the provincially approved curriculum,
- (e) provide supervision by sponsoring teachers and principals who hold certificates of qualifications, and
- (f) have been accredited, inspected, or approved using a process acceptable to the Ministry of Education.
- (g) the basis of scholastic or intellectual ability or any federally or provincially protected human right,
- (h) teach the provincially approved curriculum,
- (i) provide supervision by sponsoring teachers and principals who hold certificates of qualifications, and
- (j) have been accredited, inspected, or approved using a process acceptable to the Ministry of Education.

Placements in schools which do not meet the criteria may be considered by special application to the Director of Certification.

Standard 4. Selection & Admission & Withdrawal & Re-entry

Programs must have a defined selection and admission policy that recognizes the importance of academic standing, accounts for the content of British Columbia curriculum, and focuses on appropriate relationships with young people and suitability for entrance into the profession of teaching.

Standard 5. Resources and Personnel

Programs must have appropriate and sufficient

- (a) library and curriculum resources,
- (b) depth and breadth of personnel,
- (c) scholarly research, and institutional commitment to teacher education.
- (d) Institutional commitment to teacher education

Ministry of Education
Teacher Regulation – Teachers Act Special Account
Application for a New Teacher Education Program
Remittance Form

Name of Organization: _____

Address: _____

Contact Person: _____

Contact Telephone Number: _____

Contact Email Address: _____

Amount Remitted: \$ 12,000

Cheque Number or Date of Direct Deposit: _____

Date you submitted the completed
New Program Application and
Expression of Interest _____

TO MAKE YOUR PAYMENT, PLEASE FOLLOW THE INSTRUCTIONS BELOW.

You can make your payment of the Application Fee in one of two ways:

- Send a cheque, made payable to the Minister of Finance, with this remittance form to the Ministry of Education at 400 – 2025 West Broadway, Vancouver, BC V6J 1Z6.
- Deposit funds into the Ministry of Education's bank account:
 - Bank: Royal Bank of Canada
Main Branch – Royal Centre
1025 West Georgia Street
Vancouver, BC V6E 3N9
 - Institution Number: 003
 - Transit Number: 00010
 - Account Number: 103-584-9

After you make your deposit, email the direct deposit confirmation and this remittance form to BCTC@gov.bc.ca.