

1.07 PROCEDURES

Created: 1998 JUL 15 Revised: 2016 AUG 04

1.07 VOLUNTEER RECOGNITION PROGRAM

1.07.1 RELATED DOCUMENTS

- <u>1.07 Volunteer Recognition Program Policy</u>
- 1.07 Volunteer Recognition Program Annual Award Nomination Form

1.07.2 PROCEDURES

The following are the procedures to complete the Annual Volunteer Recognition Award Nomination Form.

- (1) Full name and address of nominee for processing purposes. Please ensure that writing is legible. Check to ensure nominee is a registered EMBC volunteer.
- (2) Nominee may be enrolled in multiple categories.
- (3) The two people or groups used as reference may be of varied origins (e.g. physician, mayor, council member, fire chief, local SAR Manager/Leader).
- (4) Provide brief biographical summary of nominee.
- (5) Full name and address of nominator for processing purposes. Please ensure that writing is legible. Date request form completed.