



SECTION 55 WILDLIFE ACT & SECTION 1.05.1 COMMERCIAL ACTIVITIES REGULATION

**THE ACCURATE COMPLETION OF THIS FORM IS REQUIRED BY THE WILDLIFE ACT OF BRITISH COLUMBIA
FOR INSTRUCTIONS SEE APPENDIX**

TO BE COMPLETED BY LICENSED GUIDE OUTFITTER OR DESIGNATE

LAST NAME OF LICENSED GUIDE OUTFITTER		FIRST NAME		GUIDE OUTFITTER LICENCE #	
LAST NAME OF HUNTER		FIRST NAME		HUNTER FWID	DID THIS HUNTER ATTEND THE HUNT? YES NO
HUNT DATES:					
FROM:			TO:		
DID THE GUIDE OUTFITTER GUIDE THE HUNTER?		YES	NO	IF NO, PROVIDE ASSISTANT GUIDE DETAILS.	
LAST NAME OF ASSISTANT GUIDE		FIRST NAME		HUNTING GUIDE ID #	
1.					
2.					

HUNT DETAILS TO BE COMPLETED BY THE GUIDE WHO GUIDED THIS HUNT OR DESIGNATE

SPECIES	GTC #	MU	# OF DAYS HUNTED	WAS THIS SPECIES HARVESTED?	SPECIES LICENCE #	WAS THE HARVEST A QUOTA ANIMAL?	IF HARVEST WAS DURING LEH SEASON, PROVIDE LEH HUNT AREA		ANIMAL CLASS	DATE OF HARVEST	IF GUIDED HUNT TOOK PLACE IN A PARK, PROVIDE PARK NAME AND PARK USE PERMIT #		QUANTITY HARVESTED (SMALL GAME ONLY)
							MU	ZONE			PARK NAME	PARK USE PERMIT #	

I, THE LICENSED GUIDE OUTFITTER OR THE DESIGNATE OF THE LICENSED GUIDE OUTFITTER, DECLARE THAT THE INFORMATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

PRINT NAME OF LICENSED GUIDE OUTFITTER OR DESIGNATE

SIGNATURE OF LICENSED GUIDE OUTFITTER OR DESIGNATE

DATED (MMM DD, YYYY)

APPENDIX

INSTRUCTIONS

The completion and accuracy of the information contained in this form is the legal responsibility of the licensed guide outfitter as prescribed in section 55 of the *Wildlife Act* & section 1.05.1 Commercial Activities Regulation.

GENERAL

Commercial Guide Outfitters are required to complete a guide report immediately after a hunt is concluded and submitted no later than 30 days after the hunt is concluded. Guide Outfitter Reports should be submitted online through [WILD](#). **This paper form is not needed when the report is completed online.** Digital copies of guide reports submitted through WILD will automatically be displayed on the hunter's Fish and Wildlife profile.

Completion and distribution of this (paper) Guide Outfitter Report form

1. Immediately on the **termination of a hunt**, accurately complete and sign this form.
2. The hunt details section of the form records the management information about the hunt and should be completed by the guide who guided the hunt or agent. Species hunted for, number of days hunted, and management unit must be indicated for all species hunted, whether successful or not.
3. If the hunt occurred within a Parks and Protected Areas, the name of the park and the Park Use Permit number authorizing the guided activity must be provided.
4. If the hunt was successful, the hunt details must be completed in full.
5. A copy of the completed form must be provided to the hunter.

Submission of Guide Outfitter Report form

All reports must be submitted **within 30 days** after a hunt is concluded regardless of submission method. Where it is not possible to submit the guide report online within the prescribed timeline due to no internet access and not having a legal agent acting as designate, this form can be submitted:

- In person to a [FrontCounter BC office](#).
- OR
- By mail to: Ministry of Forests
Guide Outfitter Reporting
PO Box 9374 STN PROV GOV
Victoria, B.C. V8W 9M8

LEGISLATION

Here are some, but not all, relevant excerpts from the *Wildlife Act* and Regulations:

Wildlife Act:

Guide reports

- 55** (1) A guide outfitter must
- (a) immediately after a hunt is concluded, complete and sign a guide report in the form specified by the director, and
 - (b) immediately after signing the completed guide report, give a copy of the report to each hunter guided on the hunt
- (2) A guide outfitter who contravenes subsection (1) commits an offence.
- (3) A guide outfitter may comply with subsection (1) by having an agent of the guide outfitter complete and sign the guide report, and give a copy of that report, on behalf of the guide outfitter.

False statements

- 82** (1) A person commits an offence if the person knowingly makes a false statement
- (a) in order to obtain a licence, permit or limited entry hunting authorization,
 - (b) on a licence or permit issued by him or her under this Act,
 - (c) in a book, record, certificate, report or return made, kept or furnished under this Act, or
 - (d) to an officer engaged in the discharge of his or her duties under this Act, if the person is required to provide information under this Act.
- (2) A licence, permit or limited entry hunting authorization is void if it is issued contrary to this Act.
- (3) A person commits an offence if the person, without lawful authority, changes or alters a licence, permit or limited entry hunting authorization issued under this Act.
- (4) A person commits an offence if the person obliterates, alters, imitates or duplicates a stamp, tag, seal, brand, mark or signature that is placed on wildlife or a part of wildlife under this Act.
- (5) A person commits an offence if the person makes a false statement in an application that the person makes on behalf of another person.
- (6) A person is not guilty of an offence under subsection (5) if at the time of the statement the person did not know that the statement was false and, exercising due diligence, could not have known that the statement was false.

Wildlife Act Commercial Activities Regulation:

Delivery of guide report

- 1.05.1** (1) A guide outfitter must deliver to the regional manager, within 30 days after the hunt is concluded, the original of the completed guide report referred to in section 55 (1) of the Act.
- (2) A guide outfitter who contravenes subsection (1) commits an offence.