



Application for a Class B Poker Licence for Texas Hold'em gaming event(s)

Gaming Policy and Enforcement Branch – Licensing and Grants Division

L&G File#: (for your organization)

Mail: PO Box 9310, Stn Prov Govt, Victoria, BC V8W 9N1
Courier: 3rd Floor, 910 Government St., Victoria, BC V8W 1X3
Telephone: (250) 387-5311 | **Web:** www.gaming.gov.bc.ca

Applications can be completed and submitted using the online service at: www.gaming.gov.bc.ca

- Refer to the **Guidelines for Applying for a Class A or Class B Gaming Event Licence** for more information about organization eligibility and requirements for a gaming event licence.
- Allow **at least 3 working days** from date of receipt by the Branch for your application to be processed.
- Submit this application with a non-refundable **\$25 processing fee**. Make cheque or money order payable to the Minister of Finance.
- You can confirm receipt of this application by visiting www.gaming.gov.bc.ca on the Internet.
- **Faxed applications are not accepted.**

SECTION 1 ORGANIZATION INFORMATION PLEASE PRINT CLEARLY

Name of organization (as it appears on the constitution and/or certificate of incorporation, if applicable): _____

Organization mailing address: Unit, Street and/or PO Box: _____

City: _____ Postal Code: _____

Organization physical address: Unit and/or Street: _____

City: _____ Postal Code: _____

If your organization is a registered society in BC, provide the BC Society Number: _____

On what date did your organization start operating (approximate)? _____ Fiscal Year End: Month: _____ Day: _____

General program/service or purpose of your organization (e.g. food bank, meal program, youth sports programs, etc.): _____

Date of most recent Annual General Meeting (DD-Mon-YYYY): _____ Number of voting members attending last AGM: _____

Will grant funds be used for a major capital project that has a total value greater than \$20,000? Yes _____ No _____
(If yes, a **Special Request for Capital Project Approval Form** must be attached to this application.)

SECTION 2 POKER EVENT DETAILS

Event name: _____

Location of event(s). Name of building or facility: _____

Address: _____ City: _____ Postal Code: _____

NOTE: A location cannot host more than one licensed poker event per week.

Single event (start and end on same day?): Yes _____ No _____ (If Yes, complete section 2A)

Multiple events? Yes _____ No _____ (If Yes, complete section 2B)

Retain a copy of this application for your organization's records.

SECTION 2A COMPLETE THIS SECTION FOR SINGLE POKER EVENTS ONLY

Start date (DD-Mon-YYYY): _____ End date (DD-Mon-YYYY): _____ Start and end times: _____

Number of players: _____ NOTE: Number of players cannot exceed 100 per event.

Entry fee: _____ NOTE: Entry fee per event cannot exceed \$100 per player

Total projected sales: (entry fees x players): \$ _____

Describe the Prize Structure (i.e. 1st, 2nd and 3rd place prizes):

Prizes, including cash and the retail prize value of any merchandise prizes, whether purchased or donated, must not exceed \$2,000 in total for the event, and must not exceed \$1,000 per player.

Attach additional sheets if necessary.

Maximum prize value per player: \$ _____

Total value of all prizes for the event: \$ _____

SECTION 2B COMPLETE THIS SECTION FOR MULTIPLE POKER EVENTS ONLY

Start date (day of first poker event): _____ End date (day of last poker event): _____

Schedule: If weekly, day of week _____ or once every _____

Start time: _____ End time: _____ Total number of events: _____

Attach a separate playing schedule if necessary, listing exceptions, e.g., holidays.)

Number of players per individual event: _____ NOTE: Number of players cannot exceed 100 per event.

Entry fee per individual event: _____ NOTE: Entry fee per event cannot exceed \$100 per player.

Total projected sales (entry fees x players x number of events): \$ _____

Describe the Prize Structure (i.e. 1st, 2nd and 3rd place prizes).

Prizes, including cash and the retail prize value of any merchandise prizes, whether purchased or donated, must not exceed \$2,000 in total for the event, and must not exceed \$1,000 per player.

Attach additional sheets if necessary.

Maximum prize value per player: \$ _____

Total value of all prizes for all events: \$ _____

Retain a copy of this application for your organization's records.

SECTION 3 USE OF NET GAMING PROCEEDS

Describe how the net gaming proceeds from this application will be disbursed, including how the community will benefit from the funds. If proceeds will be used for a capital project valued at \$20,000 or more, a **Special Request for Capital Project Approval** form must be completed and attached to this application form.

Attach additional sheets if necessary.

SECTION 4 TOURNAMENT DIRECTOR

The licensee must provide a Tournament Director who will be responsible for conducting the poker event in accordance with the applicable standard procedures and rules of play. The Tournament Director must:

- Be a volunteer member of the licensee or a registered gaming service provider hired by the licensee;
- Possess sufficient knowledge and skill to fulfill the position; and
- Be present throughout the poker event.

Tournament Director Name: _____

Address: _____ City: _____ Postal Code: _____

Work () _____ Home () _____ Fax () _____ Cell () _____ E-mail: _____

Is the Tournament Director a volunteer member of the licensee? Yes _____ No _____

Is the Tournament Director a registered gaming service provider hired by the licensee? Yes _____ No _____

SECTION 5 DELIVERY METHOD

The results of your application can be delivered by e-mail, by Canada Post or by logging onto Gaming Online Service with a user ID and password (BCeID). For more information on the BCeID, contact the Branch. Indicate below your preferred delivery method:

- E-mail: _____ (you must ensure that you can successfully receive an e-mail from our Online Service).
- Canada Post (your organization's mailing address will be used. If we do not have a mailing address on file, we will use the physical address).
- Gaming Online Service using your BCeID account (must be a Business BCeID account that is registered with the Branch).

SECTION 6 CERTIFICATION

My acceptance of this statement indicates that I confirm and acknowledge:

- I am a bona fide member of the organization or group (the 'applicant') making this application, and my position, title or role within it is as indicated herein.
- I am authorized to complete and submit this application by and on behalf of the applicant.
- I confirm personally and on behalf of the applicant that all facts stated and information furnished in this application are complete and true.
- The applicant undertakes to comply with all provisions of the Criminal Code, the Gaming Control Act and the Gaming Control Regulation.
- The applicant undertakes to comply with all conditions, guidelines, rules and policies published by the Gaming Policy and Enforcement Branch ('GPEB') and all directives issued by the General Manager, whether published or issued before or after the date of this application.
- The applicant understands and confirms that any information submitted herein may be disclosed by GPEB publicly, in compliance with the Freedom of Information and Protection of Privacy Act.
- The applicant understands that this is only an application and that the applicant can only conduct a gaming event if and when the application may be approved and a licence has been issued by GPEB.

This section continues on the next page >>

Retain a copy of this application for your organization's records.

SECTION 6 CERTIFICATION (continued from the previous page)

Submitter (member of the organization authorized to complete and submit this application):

Name _____ Position _____
Address _____ City _____ Province _____ Postal Code _____
Work () ___-___-___ Home () ___-___-___ Fax () ___-___-___ Cell () ___-___-___ E-mail: _____

Contact Person (member of the organization that the Branch can contact regarding this application):

Name _____ Position _____
Address _____ City _____ Province _____ Postal Code _____
Work () ___-___-___ Home () ___-___-___ Fax () ___-___-___ Cell () ___-___-___ E-mail: _____

Officer Responsible (board member of the organization who is responsible for the proper conduct and management of the gaming event):

Name _____ Position _____
Address _____ City _____ Province _____ Postal Code _____
Work () ___-___-___ Home () ___-___-___ Fax () ___-___-___ Cell () ___-___-___ E-mail: _____

Officer Responsible Signature _____ Date _____

SECTION 7 USING GAMING PROCEEDS FOR CAPITAL PROJECTS

Capital projects include construction of new facilities, renovation or maintenance of existing facilities, and property development.

Minor Capital Projects

- A project essential to the delivery of your organization's programs, with a total cost of \$20,000 or less, may be an eligible disbursement of your organization's gaming proceeds.
- Include the project as one of the uses of gaming funds described in the **Use of Net Gaming Proceeds** section. A separate application form is not required.

Major Capital Projects

- A project essential to the delivery of your organization's programs, with a total cost of more than \$20,000, is considered a Major Capital Project. Major Capital Projects must provide significant community benefit and be accessible to the public.
- If your organization's gaming proceeds will be used towards a Major Capital Project, the project must be pre-approved by the Branch. To have a capital project pre-approved, a **Special Request for Capital Project Approval** form and supporting documentation must be submitted to the Branch with this application.
- Service organizations planning to donate gaming proceeds to a Major Capital Project must ensure the project has been pre-approved by the Branch.
- Separate from licensed gaming events, an organization can apply for a Major Capital Project Grant. For more information about major capital project grants, refer to the **Application for a Major Capital Project Grant**.

The information requested on this form is collected under the authority of the Gaming Policy and Enforcement Branch pursuant to the Gaming Control Act. The information provided will be used to assess your eligibility for a gaming event licence. Questions may be directed to the Gaming Policy and Enforcement Branch, Victoria.

Retain a copy of this application for your organization's records.