

Supporting Document Example: Grant Application – Program Financial Statements and Budgets

This document provides an example worksheet containing program-based revenues, expenses and budgets. When applying for a Community Gaming Grant, organizations are required to submit program-based financial information. For your reference, the following example can be used as a guide. Full application requirements can be found in the program Guidelines and related documents on the Community Gaming Grants branch website at:

<http://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants>

Example: Program Financial Statements and Budgets (see next page)

[Program # and Name]			
Program Actual Revenues /Expenses: Previous Fiscal Year Current Program Budget and Next Year's Program Budgets			
	Program Actual Revenues/Expenses <i>[Previous Fiscal]</i>	Program Budget <i>[Current Fiscal]</i>	Program Budget <i>[Next Fiscal]</i>
Revenues ⁽¹⁾			
Federal Funding ⁽¹⁾	2,000.00	2,000.00	2,000.00
Provincial Funding ⁽¹⁾	5,000.00	5,000.00	5,000.00
Municipal Funding ⁽¹⁾	3,000.00	5,000.00	6,000.00
Community Gaming Grant	4,000.00	5,000.00	6,000.00
Licensed Gaming	1,000.00	1,000.00	1,000.00
Registration fees	5,023.05	5,000.00	5,000.00
Membership fees	1,000.00	1,000.00	1,000.00
Fundraising	8,455.36	8,000.00	8,000.00
Fees	2,114.98	2,000.00	2,000.00
Interest	159.64	150.00	150.00
Other	1,272.91	1,250.00	1,250.00
Sub-Total	\$33,025.94	\$35,400.00	\$37,400.00
In-Kind Income: ⁽³⁾			
Labour	5,655.00	6,000.00	6,000.00
Materials	3,350.25	3,000.00	3,000.00
Total	\$42,031.19	\$47,800.00	\$49,800.00
Expenses			
Advertising	1,666.51	1,500.00	1,700.00
Bank charges	62.83	60.00	60.00
Heat & Light	1,131.31	1,200.00	1,500.00
Insurance	2,100.00	2,000.00	2,000.00
Legal	250.00	250.00	250.00
Wages & benefits	16,114.88	17,500.00	18,500.00
Office	5,950.00	6,000.00	6,000.00
Property taxes	1,750.00	1,750.00	1,950.00
Rent	4,300.00	4,300.00	4,500.00
Telephone	621.70	620.00	620.00
Miscellaneous	112.19	220.00	320.00
Sub-Total	\$34,059.42	\$35,400.00	\$37,400.00
In-Kind Expenses: ⁽³⁾			
Labour	5,655.00	6,000.00	6,000.00
Materials	3,350.25	3,000.00	3,000.00
Total	\$43,064.67	\$44,400.00	\$46,400.00
Surplus / Deficit	(\$1,033.48)	\$0.00	\$0.00

Notes:

- (1) Itemize funding sources. Do not use abbreviations or acronyms.
- (2) This amount should be the \$ value of the gaming grant received for the previous fiscal year and requested \$ value for the program for the current and next fiscal year.
- (3) Additional information regarding donations of in-kind goods and services is reported on the In-Kind Contributions Summary example document.