

## Supporting Document Example: Grant Application – Organization Budget

This document provides an example of a community organization budget. When applying for a community gaming grant, organizations are required to submit their budgets for the current fiscal year and the next fiscal year. If your organization is unsure of what to include in its budgets, for your reference, the following example can be used as a guide. Full application requirements can be found in the program Guidelines and related documents on the Community Gaming Grants branch website at: <http://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants>

### Example: Organization Budget

<b>BUDGET <sup>(1)</sup></b>			
<b>[Name of Organization]</b>			
<b>Projected Revenues &amp; Expenses</b>			
<b>for the year ending [your organization's fiscal year end]</b>			
	General Fund	Gaming Fund (2)	Total
<b>Revenues <sup>(3)</sup></b>			
Federal Funding <sup>(3)</sup>	4,000	-	4,000
Provincial Funding <sup>(3)</sup>	3,000	-	3,000
Municipal Funding <sup>(3)</sup>	1,000	-	1,000
Community Gaming Grant <sup>(2)</sup>	-	5,000	5,000
Licensed Gaming <sup>(2)</sup>	-	1,000	1,000
Donations	1,000	-	1,000
Registration fees	15,000	-	15,000
Fundraising	2,000	-	2,000
Membership Fees	1,000	-	1,000
Interest & other	1,250	250	1,500
	<b>\$28,250</b>	<b>\$6,250</b>	<b>\$34,500</b>
<b>Expenses</b>			
Advertising	750	-	750
Bank charges	60	50	110
Heat & Light	500	1,000	1,500
Insurance	1,500	-	1,500
Legal	250	-	250
Miscellaneous	75	-	75
Office	1,200	-	1,200
Property taxes	793	-	793
Rent	4,000	5,200	9,200
Telephone	622	-	622
Wages & benefits	18,500	-	18,500
	<b>\$28,250</b>	<b>\$6,250</b>	<b>\$34,500</b>
Excess of Revenues over Expenses	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Notes:**

- (1) Budget for your entire organization including all programs and all services.
- (2) Per the Conditions, gaming funds include any funds generated through gaming, including community gaming grants; licensed gaming events (e.g., ticket raffles); gaming fund donations received from a Service Club(s); PST, GST/HST rebates; interest; and revenues from the sale of assets purchased with gaming funds.
- (3) Itemize funding sources. Do not use abbreviations or acronyms.