

Supporting Document Example: Grant Application – Organization Balance Sheet

This document provides an example of a community organization balance sheet. When applying for a Community Gaming Grant, organizations are required to submit an organization-based balance sheet along with other financial statements. If your organization is unsure of what to include in its balance sheet, use the following example as a guide. Full application requirements can be found in the program Guidelines and related documents on the Community Gaming Grants branch website at: <http://www2.gov.bc.ca/gov/content/sports-culture/gambling-fundraising/gaming-grants>

Example: Organization Balance Sheet

| <i>[Name of Organization]</i> | | | |
|--|--------------|-------------|----------|
| BALANCE SHEET | | | |
| <i>As at [your most recent fiscal year end]</i> | | | |
| | General Fund | Gaming Fund | Total |
| Current Assets | | | |
| Cash on hand | 100 | - | 100 |
| Cash in bank | 3,000 | 1,350 | 4,350 |
| Prepaid expenses | 400 | - | 400 |
| Short-term investments | 8,000 | - | 8,000 |
| | 11,500 | 1,350 | 12,850 |
| Capital Assets | | | |
| Furnishings & equipment | 3,000 | - | 3,000 |
| Total Assets | \$14,500 | \$1,350 | \$15,850 |
| Current Liabilities | | | |
| Accounts payable & accruals | 1,000 | - | 1,000 |
| Fund balances | | | |
| Externally Restricted, ⁽¹⁾ see note [#] | 2,000 | - | 2,000 |
| Internally Restricted, ⁽²⁾ see note [#] | 2,000 | - | 2,000 |
| Unrestricted | 9,500 | 1,350 | 10,850 |
| | 13,500 | 1,350 | 14,850 |
| Total Liabilities and fund balances | \$14,500 | \$1,350 | \$15,850 |
| Approved by: _____ | | | |
| <i>[Director]</i> | | | |
| _____ | | | |
| <i>[Director]</i> | | | |

Notes:

(1) Per section 5.2 of the Guidelines: Ineligible financial status, externally restricted funds must be clearly identified in the financial statements (e.g. bequests, endowments).

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- (2) Per section 5.2 of the Guidelines: Ineligible financial status, internally restricted funds must be clearly identified in the financial statements and include the date the restriction was approved by the Board or membership and the purpose. The minutes of the meeting(s) regarding the restriction of funds and the purpose must also be provided (e.g., building fund).