

Open Call Grant Opportunity **Supporting Healthy Relationships** **Domestic Violence Prevention/Intervention Programming** **Evaluation**

The Ministry of Public Safety and Solicitor General, Community Safety and Crime Prevention Branch (CSCP) invites proposals from qualified, experienced evaluators/evaluation consultants to plan, design, undertake, and report on an evaluation of domestic violence prevention/intervention programs. The overall purpose of this grant is to conduct evaluations of 10-12 government funded community-based domestic violence perpetrator prevention/intervention programs delivered throughout the province over an 18-month period.

Evaluation Goals

1. To examine program frameworks and components;
2. To assess program implementation including fidelity to the program delivery framework;
3. To measure program effectiveness (initial impacts; reductions in intensity and/or frequency of aggressive and violent behaviour; consideration of victim outcomes) and relevance;
4. To identify key successes from which to derive best transferrable practices that can be applied to the specific community and to BC communities more widely; and
5. To report on each program individually and produce a roll up report for the collection of 10-12 programs.

Key Dates

Open Call Issue Date: October 17, 2016

Proposal Submission Deadline: **November 14, 2016, 4:30pm**

Project Funding Duration: December 1, 2016 to October 31, 2018

Proposal Submission

Proposals must be submitted no later than **4:30pm on November 14, 2016**.
Please provide five hardcopies of your proposal and supporting materials to:

Attention: Lorinda Stoneman
#302—815 Hornby Street
Vancouver BC, V6Z 2E6

Please contact Lorinda Stoneman with any questions no later than November 10th at noon at 604-660-4897 or Lorinda.Stoneman@gov.bc.ca

Project Overview

Funding has become available as part of the three-year *Provincial Domestic Violence Plan* released by the Provincial Office of Domestic Violence (PODV) in February 2014. The Plan includes a commitment to support programming and intervention services for perpetrators of domestic violence prior to the charge, conviction, or sentencing stage of the criminal justice process in response to stakeholder concerns that most services for perpetrators are available only after a person has been convicted or has become involved with the criminal justice system.

The project includes the selection and funding of community (not-for-profit) organizations that presently deliver this type of programming through an open call grant process. Successful organizations will be funded to expand or develop enhancements to their existing programming (e.g., expand length or reach; develop new topics; include a mechanism to support victims of clients) and deliver the programming over a period of 18-months.

In addition to the delivery of direct service, this project underscores the importance of evaluation throughout program delivery and during follow up, and as such, asks successful organizations to work with a government-identified evaluator (including utilizing data collection tools as outlined by the evaluator). Through this evaluation, the project aims to identify key successes and best transferrable practices that are meaningful for grant holders and for BC communities more widely. As such, funded organizations are required to work collaboratively with a government-funded evaluator (including utilizing data collection tools as outlined by the evaluator), the subject of this grant opportunity.

Programs that are expanded/enhanced, delivered and evaluated will:

1. Contribute to the safety and well-being of victims who have experienced, or are at-risk of experiencing, domestic violence; and
2. Support changes in behaviour for perpetrators of domestic violence and the fostering of healthy intimate relationships.

Project Coordination

The evaluator is expected to lead the evaluation. A Community of Practice will be established for grant recipients, subject matter experts, government partners and the evaluation team. The Community of Practice will convene in-person and via teleconference three to five times over the course of the funding. It is expected that the evaluator participates in each Community of Practice meeting.

Prevention/Intervention Program Characteristics

The grant opportunity for community organizations is being run concurrently with this grant opportunity. It is expected that programming:

- Will be delivered by 10-12 community organizations across the province;
- May be offered in some rural and/or remote communities;
- Will be delivered in group settings (approximately 20 clients per cycle); and
- Will be delivered as a series of sequential sessions that clients attend from start to finish (i.e., a cohort design).

Some programs may:

- Include accompanying resources and/or support for victims; and
- Prioritize continued support for clients after their formal program participation ends.

Evaluation activities will likely involve: program clients who have used domestic violence in their relationships, victims, program facilitators, and other relevant community/justice partners.

Timeline

This project will be completed over multiple years and in several stages:

Development Stage (December 1, 2016 to February 28, 2017)

During the development stage, community organizations will enhance program components according to their plans and will undertake promotion of their programs to develop and/or grow a client base. Community organizations will make program materials available to the evaluator throughout this stage as they are finalized. This phase will also include consultation with the evaluator regarding logistics and planning, and the evaluator's development of the evaluation framework.

Implementation/ Evaluation Stage (March 1, 2017 to August 31, 2018)

Programs will be delivered over an 18-month period (may include several cycles). It is expected that the evaluation framework and data collection tools will be implemented during this phase. Program delivery ends by August 31, 2018.

Evaluation/ Reporting Stage (September 1, 2018 to October 31, 2018)

Community organizations will complete individualized reporting out. The evaluator will prepare final evaluation reports for each program and a final report roll up for the collection of programs during this stage. Results of all reporting and evaluation may be presented to the Community of Practice at the final meeting. Summary reports on activities undertaken and how the grant funds were spent are provided to the funder on or before October 31, 2018.

Scope of Work

The evaluator will:

- Design and implement a comprehensive program evaluation framework (required: pre and post measures; outcomes related to reported behaviour and attitudes regarding domestic violence; victim-related outcomes; qualitative and quantitative measures);
- Identify, develop, and implement data collection tools to support a robust evaluation process;
- Develop an information sheet for participants including information on the evaluation purposes, confidentiality and anonymity;
- Support program sites in successfully implementing evaluation activities including data collection processes and evaluation tools;
- Gather and analyze data, including statistical analysis of participant assessment tools/questionnaires;

- Inform future revision and refinement of program materials;
- Keep funder regularly informed of evaluation status;
- Meet with the funder as required (in person or via teleconference);
- Participate in Community of Practice meetings;
- Prepare a detailed evaluation report on each program, and a final report roll up for the collection of programs; and
- Report out to the funder on the activities undertaken and how the grant funds were spent.

Evaluation Objectives

The overall objects of the evaluation are to undertake the following for each of the 10-12 programs:

1. Determine initial program impacts and relevance for clients, victims and service providers;
2. Assess program implementation fidelity;
3. Demonstrate validity of performance measures, assessment tools and change indicators;
4. Assess levels of satisfaction with the program; and
5. Identify and document lessons learned as well as opportunities for future program development and enhancement.

Deliverables

1. Evaluation framework, including description of methodology and logic model;
2. Data collection tools (both quantitative and qualitative as appropriate);
3. Final evaluation reports with an executive summary that reviews and interprets key findings; and
4. A summary report to the funder on the activities undertaken and how the grant funds were spent.

Selection Criteria

Proposals will be assessed by a review committee on demonstrated knowledge and experience, proposed approach and budget including the following:

- Professional experience in planning, developing, and implementing program evaluations;
- Experience identifying and employing validated evaluation tools;
- Experience designing evaluation tools;
- Exceptional quantitative and qualitative analytical skills;
- Proven ability to produce evaluation reports;
- Ability to work both independently and in a collaborative team environment;
- Knowledge of domestic violence issues and/or experience conducting research related to domestic violence/intimate partner violence;
- The proposed approach, including methodology, research ethics, timeframe and work plan; and
- Budget.

Mandatory Application Requirements

To be considered, the proposal must include each the following:

1. An introduction to yourself/your team and your services;
2. Relevant qualifications and experience in program evaluation; and
3. A summary of experience working on projects related to domestic violence/intimate partner violence.
4. One sample of relevant previous work authored/ co-authored by at least one applicant to support statements made in relation to qualifications and experience.
5. Brief outline of proposed approach, including methodology and timeframes/work plan.
6. Detailed budget of up to \$120,000 (travel must not exceed 25% of budget). *Applicants must provide one fixed all-inclusive budget for all services proposed. No costs or expenses in addition to the budget proposed will be paid.*
7. Two professional references; and
8. The attached completed and signed declaration that acknowledges your responsibility to report on project activities and expenditures.

Declaration

To be signed by the contractor/team lead certifying that the information contained in this proposal is accurate and complete.

I acknowledge that should this proposal be approved for funding, in addition to adhering to the timelines, scope of work, objectives and deliverables as outlined in the evaluation grant information document, I will be required to provide a summary report to the funder on the activities described in this proposal and how the grant funds were spent, on or before October 31, 2018.

Name of contractor/team lead:

Signature:

Date:

If this proposal is approved, cheque is to be made payable to: