SUMMARY OF PROCESSES FOR COMMUNITY IMPACT STATEMENTS

Community Impact Statement (CIS) Program

Designated Program	Community Safety and Crime Prevention Branch
How do individuals obtain the CIS form?	CIS form is available at the BC Government website.
How do individuals get assistance with the form?	Individuals can call **1-844 660-5343** (toll free) if they have questions about how to complete the form or they can ask a Victim Service worker for assistance.
Where do individuals send their completed form?	Individuals will file completed CIS forms at the court registry responsible for the case.
Who files the forms with the Court?	Court Registry staff file completed CIS forms in the court file. They are distributed to Crown, defence counsel, and Judge at the time of finding of guilt.
Can an individual read their CIS in court?	Individuals must indicate on the CIS form if they would like to present (read) their CIS in court and complete the CIS coversheet. It will be up to the Judge to allow the individual to read their statement.
How does an individual keep updated on the status of the court proceedings?	Individuals can monitor court proceedings through Courts Services Online or by phoning the Court Registry for updates.