

# APPLICATION FOR EXEMPTION (Civil Resolution Tribunal)

IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

APPLICATION FOR EXEMPTION (Civil Resolution Tribunal)

### In the case between:

Fill in the names of the parties, copying them from the Civil Resolution Tribunal (CRT) dispute notice. The claimant(s) will be the initiating party at the CRT and the defendant(s) are all other parties.

CLAIMANT(S)

\_\_\_\_\_

and

DEFENDANT(S)

\_\_\_\_\_

### FROM:

Fill in the name, address and telephone number of the applicant.

NAME \_\_\_\_\_ APPLICANT

ADDRESS \_\_\_\_\_

CITY, TOWN, MUNICIPALITY \_\_\_\_\_ PROV. \_\_\_\_\_ POSTAL CODE \_\_\_\_\_ TEL. # \_\_\_\_\_

**The applicant asks for an order that the Civil Resolution Tribunal not adjudicate the claim.**

**An application will be made to the court**

The Registry Staff will tell you the date of the hearing.

on \_\_\_\_\_ at \_\_\_\_\_  
time am/pm

or as soon after this time as the court schedule allows.

at \_\_\_\_\_  
court location

**The facts on which the application is based are as follows:**

Give the facts you wish the court to consider and then sign the application.

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**I certify these facts are true.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT

**Attached to this application are the following:**

Attach the documents that have been filed in the Civil Resolution Tribunal.

- all initiating notices, as defined in the *Civil Resolution Tribunal Act*, received by the applicant;
- all responses under section 7 of the *Civil Resolution Tribunal Act* received or made by the applicant.

This will be completed by the court.

**The Court orders that**

By the Court

court copy

**APPLICATION FOR EXEMPTION (Civil Resolution Tribunal)**  
IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER
REGISTRY LOCATION
Civil Resolution Tribunal FILE NUMBER

In the case between:

\_\_\_\_\_ CLAIMANT(S)

and \_\_\_\_\_ DEFENDANT(S)

NAME \_\_\_\_\_ APPLICANT  
ADDRESS \_\_\_\_\_  
CITY, TOWN, MUNICIPALITY \_\_\_\_\_ PROV. \_\_\_\_\_ POSTAL CODE \_\_\_\_\_ TEL. # \_\_\_\_\_

**FROM:**  
This person named as "applicant" will be asking the court to make this order.

The applicant asks for an order that the Civil Resolution Tribunal not adjudicate the claim.

An application will be made to the court

on \_\_\_\_\_ at \_\_\_\_\_ time \_\_\_\_\_ am/pm or as soon after this time as the court schedule allows.  
at \_\_\_\_\_ court location

The facts on which the application is based are as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify these facts are true. \_\_\_\_\_ SIGNATURE OF APPLICANT

Attached to this application are the following:

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By the Court

APPLICATION FOR EXEMPTION (Civil Resolution Tribunal)

other party's copy

other party's copy

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In the case between:

\_\_\_\_\_ CLAIMANT(S)

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FROM:

NAME \_\_\_\_\_ APPLICANT

ADDRESS \_\_\_\_\_

CITY, TOWN, MUNICIPALITY \_\_\_\_\_ PROV. \_\_\_\_\_ POSTAL CODE \_\_\_\_\_ TEL. # \_\_\_\_\_

**SERVICE COPY**

The applicant asks for an order that the Civil Resolution Tribunal not adjudicate the claim.

An application will be made to the court

on \_\_\_\_\_ at \_\_\_\_\_ time \_\_\_\_\_ am/pm or as soon after this time as the court schedule allows.

at \_\_\_\_\_ court location

The facts on which the application is based are as follows:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I certify these facts are true.

\_\_\_\_\_  
 SIGNATURE OF APPLICANT

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**SERVICE COPY**

By the Court

**APPLICATION FOR EXEMPTION (Civil Resolution Tribunal)**

service copy

# CERTIFICATE OF SERVICE

REGISTRY FILE NUMBER

REGISTRY LOCATION

CERTIFICATE OF SERVICE

Fill in:

Who served the document(s)?

the **name of the party** served;

When were the document(s) served?

Where were the document(s) served?

I certify that

I, \_\_\_\_\_

served \_\_\_\_\_

on \_\_\_\_\_  
Day/Month/Year

at \_\_\_\_\_  
Street address or location, city, province

with \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LIST and ATTACH ALL** document(s) that you served.

Tell how service took place by checking appropriate box(es) for:

by

an individual;

- Leaving a copy of it with him or her.  
 Mailing a copy of it by registered mail to him or her.

a company as defined in the *Business Corporations Act*;

- Mailing a copy of it by registered mail to the registered office of the company.  
 Leaving a copy of it  at the registered office of the company  
 at the place of business of the company, with a receptionist or a person who appears to manage or control the company's business there  
 with a director, officer, liquidator, trustee in bankruptcy or receiver manager of the company.

Insurance Corporation of BC (ICBC);

- Mailing a copy of it by registered mail to the legal department at the Insurance Corporation of British Columbia (ICBC).  
 Leaving a copy of it at the legal department at the Insurance Corporation of British Columbia (ICBC).

an extraprovincial company as defined in the *Business Corporations Act*;

- Mailing a copy of it by registered mail to the attorney shown in the corporate registry.  
 Leaving a copy of it with the attorney shown in the corporate registry.  
 Leaving a copy of it at the head office shown in the corporate registry if that head office is in British Columbia.  
 Mailing a copy of it by registered mail to the head office shown in the corporate registry if that head office is in British Columbia.

a partnership;

- Mailing a copy of it by registered mail to a partner.  
 Leaving a copy of it  with a partner  
 at the place of business of the partnership, with a person who appears to manage or control the partnership business there  
 with a receptionist who works at a place of business of the partnership.

a municipal corporation, regional district or other local government body;

- Giving a copy to the clerk, deputy clerk or a similar official.

a young person;

- Leaving a copy of the notice with the defendant's mother, father or guardian.

a society within the meaning of the *Societies Act*;

- Mailing a copy of it by registered mail to the mailing address of the society's registered office on file with the Registrar of Companies.  
 Leaving a copy of it  at the delivery address of the society's registered office on file with the Registrar of Companies  
 with a director, officer, receiver manager or liquidator of the society.

a corporation incorporated outside British Columbia if it is not an extraprovincial company;

- Mailing a copy of it by registered mail to a place of business or registered office of the corporation outside British Columbia.  
 Leaving a copy of it  at a place of business or registered office of the corporation outside British Columbia with a receptionist or a person who appears to manage or control the corporation's business  
 with a director, officer, liquidator, trustee in bankruptcy or receiver manager of the corporation.

ordinary mail (and fill in the date mailed);

- Mailing a copy of it by ordinary mail to that person's address on \_\_\_\_\_  
Day/Month/Year

(NOTE: The date the documents are presumed served (above) is 14 days after this date.)

- (Indicate other service method or instructions given by a judge or registrar for service.)**

OTHER SERVICE method or alternate method ordered by the Court.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTE: You must give proof of service by REGISTERED MAIL by attaching one of the following:**

1. a copy, produced by fax or otherwise, of the signature obtained by Canada Post at the time the document was delivered.
2. a print-out of the delivery confirmation made available on the Internet by Canada Post (<http://www.canadapost.ca>).

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By the Court

**APPLICATION FOR EXEMPTION (Civil Resolution Tribunal)**

applicant copy

applicant copy