



STATUTORY DECLARATION

Re: Amendment of a Given Name on a Birth Record

Please read the instructions and documentation requirements on the reverse.

APPLICANT'S INFORMATION

<i>PRINT your name, address and identifying information clearly. This portion is used when mailing your service or correspondence.</i>		FOR OFFICE USE ONLY: AFS#
SURNAME	GIVEN NAMES	
MAILING ADDRESS		
CITY, PROVINCE/STATE, COUNTRY		POSTAL CODE
HOME PHONE (INCLUDING AREA CODE)	WORK PHONE (INCLUDING AREA CODE)	IF COMPANY, ATTENTION:

DETAILS OF BIRTH AS CURRENTLY REGISTERED

SURNAME ON BIRTH RECORD		GIVEN NAME(S) ON BIRTH RECORD	SEX
MONTH	DATE OF BIRTH DAY	YEAR	PLACE OF BIRTH (CITY, TOWN OR VILLAGE)
			BRITISH COLUMBIA
SURNAME OF FATHER/ PARENT		GIVEN NAMES	BIRTHPLACE OF FATHER/ PARENT (CITY, PROV/STATE, COUNTRY)
MAIDEN SURNAME OF MOTHER		GIVEN NAMES	BIRTHPLACE OF MOTHER (CITY, PROV/STATE, COUNTRY)

AMENDMENT REQUESTED

Child is under 1 year old. The given name(s) for the above birth to be registered as:

(FULL GIVEN NAMES)

Child is over 1 year old. Certified evidence of the usage of the proposed given name(s) obtained before the child's 12th birthday is attached.

(FULL GIVEN NAMES)

DECLARATION

- I/We desire the amendment as shown above to be made pursuant to the *Vital Statistics Act*.
- I/We **have enclosed all certificates in my/our possession** that relate to this event and understand that they will not be returned on completion of this amendment.
- I/We understand that **all certificates issued prior to this amendment will be ordered cancelled** under section 40.1 of the *Vital Statistics Act*.
- I/We make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath.

Declared before me at _____

in the Province of British Columbia, this _____ (DAY)

day of _____ (MONTH), _____ (YEAR)

} _____
* (SIGNATURE OF MOTHER OR DECLARANT)

} _____
* (SIGNATURE OF FATHER/ PARENT OR DECLARANT)

} _____
SIGNATURE OF LAWYER, ARTICLED LAW STUDENT, NOTARY PUBLIC,
OR COMMISSIONER FOR TAKING AFFIDAVITS

* Note: The signature of BOTH parents is required for a change to the birth record of a minor.

The information on this form is collected under the authority of the *Vital Statistics Act* (RSBC 1996, c. 479 s. 3(1)). The information provided will be used to correct the registration, produce certificates and provide statistical and demographic information required for the administration of the Health Care system. If you have any questions about collection and use of this information contact a Vital Statistics Client Service Representative at 250 952-2681, or write to the mailing address given above. Personal information will be used and disclosed in accordance with the privacy protection provisions of the *Freedom of Information and Protection of Privacy Act*.

Amendment of a Given Name

Section 10 of the *Vital Statistics Act* provides the authority to make an amendment to the given name(s) ONLY of a child where the name was changed or given to the child prior to his/her 12th birthday. This must be supported by documentary evidence of the name being used prior to the 12th birthday. All other circumstances require a legal change of name.

Who is eligible to apply for the amendment?

- If the child is 18 years of age or younger - the parents or the guardian of the child.
- If the child is 19 years of age or older - the child is the only eligible applicant.

What to include with your application

Include the following items with your completed, *Statutory Declaration Re: Amendment of a Given Name on a Birth Record*:

1. A minimum of two pieces of evidence to support the requested amendment under section 10 of the *Vital Statistics Act*:

- Baptismal Record
- School records
- Immunization cards
- Dental records
- Health records
- Aboriginal band records

In order to be considered valid evidence, documents must be BOTH:

- Completed and dated prior to the person's 12th birthday, AND
- Certified*

* A certified copy is a photocopy of a document, authenticated by an authorized official (lawyer, articulated law student, notary public or commissioner for taking affidavits), as a true photocopy of the original document.

2. Payment of the \$27.00 fee for the amendment of a given name.

3. Payment for a new certificate if you would like one mailed or couriered to you once the amendment is complete. (\$27.00 for a certificate delivered by mail; \$60.00 for a certificate delivered by courier).

4. All birth certificates that list the child's given name as it is prior to the amendment.

Birth certificates listing the pre-amendment name are no longer valid once the name is amended, so must be returned to the Vital Statistics Agency.

Note: This request must be reviewed and may be denied if the supporting evidence provided is not deemed sufficient.

CONTACT INFORMATION

Mailing Address: Vital Statistics Agency, PO Box 9657 Stn Prov Govt, Victoria BC V8W 9P3
Telephone: (Victoria & Outside B.C.) 250 952-2681, (within B.C.) 1 888 876-1633
Web: www.gov.bc.ca/vitalstatistics

Apply for services in person at any Service BC Centre. Visit www.servicebc.gov.bc.ca for your nearest location.

FEES FOR NEW CERTIFICATES (ADD TO \$27.00 FEE FOR CHANGE TO REGISTRATION)

Regular Service - \$27.00 per certificate (Prints 2 - 5 business days after the amendment is complete, and is mailed.)

- Birth Certificate (Individual Information only - 12.5 cm x 17.6 cm)
- Birth Certificate (Includes Parental Information - 12.5 cm x 17.6 cm)
- Registration Photocopy, Regular Service - \$50.00 per photocopy (average 20 business days processing time)

Courier Service* - \$60.00 per certificate (Prints the first business day after the amendment is complete, and is sent by courier.)

- Birth Certificate (Individual Information only - 12.5 cm x 17.6 cm)
- Birth Certificate (Includes Parental Information - 12.5 cm x 17.6 cm)
- Registration Photocopy, Courier Service - \$60.00 per photocopy

* Vital Statistics sends certificate orders by mail unless courier service is requested. Delivery time is dependent on shipping destination. Courier delivery is not made to post office boxes, apartment complexes, homes that use Super Box mailboxes, or basement suites. Instead, Canada Post leaves a notice with instructions for you to pick up the certificate at the closest postal facility. ID and signature are required upon pick up.

PAYMENT METHOD

AMOUNT ENCLOSED FOR:

Correction \$ 27.00 **New Certificate** (see fees in section above) \$ _____ **Total Amount Enclosed** \$ _____

Cheque or Money Order payable to the Minister of Finance - **Postdated cheques are not accepted**

Credit Card: Please bill my VISA _____ MASTERCARD _____ AMEX _____ Total Amount \$ _____

Signature _____

Card Number _____ Expiry date _____

Credit card information will not be retained. Upon authorization of the payment request, all credit card information will be destroyed.