



ORGANIZATION

Organization Name (Legal Name of the Organization)				
Physical Address - Street	City	Province/State	Postal/Zip Code	Country

ORGANIZATION CONTACTS

Last Name		First Name		<input type="checkbox"/> Authorized for signing agreements with the ministry <input type="checkbox"/> Needs to receive incident-related notifications from the ministry	
Role	Work Phone	Mobile	Email Address		
Physical Address - Street (if different from Organization)		City	Province/State	Postal/Zip Code	Country
Contact Type (defined on page 2) - check off types that apply					
<input type="checkbox"/> Business (Primary)* <input type="checkbox"/> Privacy* <input type="checkbox"/> Client Manager*		<input type="checkbox"/> Management Level <input type="checkbox"/> Training			
<input type="checkbox"/> Business (Alternate)* <input type="checkbox"/> End-User Support* <input type="checkbox"/> Technical*		<input type="checkbox"/> Other (specify)			

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GENERIC END USER SUPPORT CONTACT* (Provide an email address to receive incident-related notifications from the ministry)

Support Desk Phone	Generic Email
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Email this form to: HLTH.CISSupport@gov.bc.ca

* Mandatory for registration to production; for non-production environments, provide at least a primary, alternate and technical contact

CONTACT TYPE

Business (Primary): The usual business contact with whom Conformance and Integration Services will regularly have dealings.

Business (Alternate): The person to contact in the absence of the primary business contact.

Privacy: The person who manages privacy-related reports and incidents.

End User Support: The person who manages support for end-users; This will be the main recipient of incident-related notifications from the ministry.

Client Manager: The person who manages client relationships (and has the authority to verify the registration of new clients with the ministry, if required).

Technical: The person knowledgeable about the configuration and setup of the network, hardware, software and other technical considerations of integration with ministry systems.

Management-level: The person in the organization (e.g., CEO, VP for IT) who is the IT decision maker in the organization, but is not the main business contact.

Training: The person who manages end-user training.

Generic end-user support contact: A generic phone and email for end-user support. The email address will receive incident-related notifications from the ministry.