



The Board may, prior to the date that an EMA's licence expires, extend the EMA's licence for a period not longer than 60 days, if satisfied that special circumstances exist such that the EMA will be unable, before the licence expires, to complete any requirement necessary for the renewal of the EMA's licence.

Instructions: All extension requests should be received by EMA Licensing a minimum of two weeks prior to expiry. Please complete the form including each individual for which an extension is being requested. The licence number and licence expiry date can be found on the front on an EMA licence.

To be completed by an individual EMA or Organization/Agency Representative

EMALB USE ONLY

Table with 5 columns: LAST NAME, FIRST NAME, LICENCE NUMBER, LICENCE EXPIRY DATE (YYYY / MM / DD), EXPIRY DATE VERIFIED IN REGISTRY. Contains 12 rows for data entry.

All Licensed EMAs complete this section

REASON FOR NOT BEING ABLE TO COMPLETE THE RELICENSING REQUIREMENTS PRIOR TO LICENCE EXPIRY:

First Responders Only complete this section

PLANNED EVALUATION AND EXAMINATION DATES

EMALB OFFICE USE ONLY

- EXTENSION GRANTED - NUMBER OF DAYS GRANTED:
EXTENSION NOT GRANTED

FIRST RESPONDERS ONLY

DATE RELICENSING EXAMINATIONS ARE TO BE COMPLETED AND RESULTS SUBMITTED TO EMA LICENSING BY (YYYY / MM / DD):

DIRECTOR SIGNATURE, DATE (YYYY / MM / DD)