



**Provincial IDIM Program
BC Services Card**

Integration Checklist

Document Information


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This document is a checklist to help you track your deliverables and reference documents to ensure everything is completed before going live.








= Online document or template


Concept & Initiation

- Service Design
- Demonstrated public support
- Demonstrated value to citizens
-  Self-Assessment
- Joint Presentation Session
- Evaluation & Partner Impact Assessments

Requirements & Analysis

-  Letter of Intent
-  Service Agreement
-  Privacy Impact Assessment (PIA)
-  Security Threats & Risk Assessment (STRA)
- Communications (including invitation letter)
- Joint Planning Session
-  Solution Architecture Overview

Design & Build

- Technical Configuration Build
-  Service Owner Test & QA
- IDIM Test & QA
- Documentation Complete (SA, PIA, STRA, Communications)
- Service Owner Execute Configuration in Production
- IDIM Execute Configuration in Production
- Production Verification
- Service Launch – Go-LIVE