**General BC Mail Plus FAQs**

**What are the fax numbers for BC Mail Plus?**

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| Main Fax: | (250) 952-5117 |
| Employee Household Relocation: | (250) 952-5117 |

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| Production Coordinators: | (250) 727-7325 |

**What are the hours of operation for BC Mail Plus?**

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| Victoria Operations | 6:00 am to 4:30 pm |
| General office | 8:00 am to 4:30 pm |

**Hours for the Regional offices are:**

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| [Nanaimo](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=NAN) | 8:30 am to 4:30 pm |
| [Coquitlam](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=BURNABY) | 7:00 am to 4:30 pm |
| [Kamloops](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=KAM) | 8:00 am to 3:30 pm |
| [Kelowna](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=KELGS) | 8:00 am to 3:30 pm |
| [Nelson](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=NEL) | 8:00 am to 3:30 pm |
| [Prince George](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=PG) | 8:00 am to 3:30 pm |

**How do I contact accounts payable and accounts receivable?**

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| Accounts Payable /Accounts Receivable | [EMAIL](mailto:BCMPACCT@Victoria1.gov.bc.ca?subject=Accounts%20Payable/Accounts%20Receivable) |

**Who do I contact to set up a new mail account or make changes to an existing account?**

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| Victoria Operations | [Sean Johnson](mailto:Sean.Johnson@gov.bc.ca) |  |
| Vancouver Operations | [Dave Henderson](mailto:Dave.Henderson@gov.bc.ca) |  |
| Regional Operations | [Andy White](mailto:Andy.White@gov.bc.ca) |  |

