**General BC Mail Plus FAQs**

**What are the fax numbers for BC Mail Plus?**

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| Main Fax: | (250) 952-5117 |
| Employee Household Relocation: |  (250) 952-5117 |

|  |  |
| --- | --- |
| Production Coordinators:  | (250) 727-7325 |

**What are the hours of operation for BC Mail Plus?**

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| Victoria Operations | 6:00 am to 4:30 pm |
| General office | 8:00 am to 4:30 pm |

**Hours for the Regional offices are:**

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| --- | --- |
| [Nanaimo](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=NAN) | 8:30 am to 4:30 pm |
| [Coquitlam](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=BURNABY) | 7:00 am to 4:30 pm |
| [Kamloops](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=KAM) | 8:00 am to 3:30 pm |
| [Kelowna](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=KELGS) | 8:00 am to 3:30 pm |
| [Nelson](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=NEL) | 8:00 am to 3:30 pm |
| [Prince George](http://www.dir.gov.bc.ca/gtds.cgi?show=Branch&organizationCode=LCS&organizationalUnitCode=PG) | 8:00 am to 3:30 pm |

**How do I contact accounts payable and accounts receivable?**

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| Accounts Payable /Accounts Receivable | EMAIL |

**Who do I contact to set up a new mail account or make changes to an existing account?**

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| Victoria Operations | Sean Johnson |  |
| Vancouver Operations | Dave Henderson |  |
| Regional Operations | Andy White |  |

