

# CROWN LAND ADVERTISING REQUIREMENTS NEWSPAPER AND BC GAZETTE

Ministry of Forests, Lands and Natural Resource Operations

**These Requirements are part of the application and each item must be met:**

1. Advertise once a week for two consecutive weeks in a newspaper circulating in the community in which the Crown land is situated.
  - a) File number must be noted in the advertisement (ad)
  - b) The newspaper ad must include a map of your application area that will give a clear indication of where the land is that you are applying for. The scale should not be so large that the area is too vague, and the scale should not be so small that the site can not be physically oriented to the surrounding lands.
  - c) There is no size requirement on the ad, however, the map **MUST** be legible
  
2. Advertise once in the BC Gazette (toll free phone number 1 800 663 6105).
  - a) orders for publication in the BC Gazette should be faxed to (250) 387-0388 or forwarded to the following address:  
PO Box 9452  
Station Provincial Government  
Victoria BC V8W 9V7
  - b) advertising fees for the BC Gazette must be paid in advance
  
3. The first ad must appear in the publications within 21 days from the date of this letter.
  
4. The ad must be headed "Land Act: Notice of Application for a Disposition of Crown Land".
  
5. Indicate the Ministry of Forests Lands and Natural Resource Operations, Office, applicant's name and address, as well as the legal description and purpose for which the disposition is required. (the legal description and purpose can be found on the acknowledgement letter that was sent when the application was accepted for review)
  
6. At the end of the ad, state the following:  
"Comments concerning this application should be directed to the Senior Land Officer at . Comments will be received by the Ministry of Forests Lands and Natural Resource Operations until (insert the Comment Closure Date as per your Letter of Acceptance). Ministry of Forests Lands and Natural Resource Operations may not consider comments received after this date. Please visit the Applications and Reasons for Decision Database website at [www.arfd.gov.bc.ca/ApplicationPosting/index.jsp](http://www.arfd.gov.bc.ca/ApplicationPosting/index.jsp) for more information."

Be advised that any response to this advertisement will be considered part of the public record. Access to these records requires the submission of a Freedom of Information (FOI) request. Visit <http://www.gov.bc.ca/freedomofinformation> to learn more about FOI submissions.

7. When you have finished your advertising, you must return copies of the advertisements covering a two-week period from the newspaper and one from the BC Gazette, confirming that your application has been advertised. The copies from the newspaper must be of the whole page including the date.

**FAILURE TO ADVERTISE AS REQUESTED MAY RESULT IN THE DISALLOWANCE OF  
YOUR APPLICATION**

| <p style="text-align: center;"><b>SAMPLE NEWSPAPER<br/>ADVERTISEMENT<br/>LAND ACT</b></p>   | <p style="text-align: center;"><b>SAMPLE BC GAZETTE<br/>ADVERTISEMENT<br/>LAND ACT</b></p>   |
|---|--|
| <p style="text-align: center;"><b>Land Act:<br/>Notice of Application for a<br/>Disposition of Crown Land</b></p> <p>Take notice that I, <b>applicant's name</b>, from <b>town, BC</b>, have applied to the British Columbia Ministry of Forests, Lands and Natural Resource Operations (MFLNRO), <b>Region</b>, for a <b>tenure type and purpose</b> situated on Provincial Crown land located at <b>location and/or legal description</b>.</p> <p>FLNRO invites comments on this application, the Lands File is <b>file number</b>. Written comments concerning this application should be directed to the Senior Land Officer, <b>Region</b>, MFLNRO, at <b>Regional Address</b>. Comments will be received by MFLNRO up to <b>date</b>. MFLNRO may not be able to consider comments received after this date. Please visit the website at <a href="http://arfd.gov.bc.ca/ApplicationPosting/index.jsp">http://arfd.gov.bc.ca/ApplicationPosting/index.jsp</a> for more information.</p> <p>Be advised that any response to this advertisement will be considered part of the public record. For information, contact the Freedom of Information Advisor at Ministry of Forests, Lands and Natural Resource Operations' Office in <b>Region of British Columbia</b>.</p> <div style="border: 1px solid black; padding: 10px; margin-top: 20px;"> <p style="text-align: center;"><b>MAP REQUIRED</b></p> <p>(The scale should not be so large that the area is too vague, and the scale should not be so small that the site can not be physically oriented to the surrounding lands.)</p> </div> | <p style="text-align: center;"><b>Land Act:<br/>Notice of Application for a<br/>Disposition of Crown Land</b></p> <p>Take notice that I, <b>applicant's name</b>, from <b>town, BC</b>, have applied to the British Columbia Ministry of Forests, Lands and Natural Resource Operations (MFLNRO), <b>Region</b>, for a <b>tenure type and purpose</b> situated on Provincial Crown land located at <b>location and/or legal description</b>.</p> <p>FLNRO invites comments on this application, the Lands File is <b>file number</b>. Written comments concerning this application should be directed to the Senior Land Officer, <b>Region</b>, MFLNRO, at <b>Regional Address</b>. Comments will be received by MFLNRO up to <b>date</b>. MFLNRO may not be able to consider comments received after this date. Please visit the website at <a href="http://arfd.gov.bc.ca/ApplicationPosting/index.jsp">http://arfd.gov.bc.ca/ApplicationPosting/index.jsp</a> for more information.</p> <p>Be advised that any response to this advertisement will be considered part of the public record. For information, contact the Freedom of Information Advisor at Ministry of Forests, Lands and Natural Resource Operations' Office in <b>Region of British Columbia</b>.</p> <p style="text-align: center; margin-top: 20px;">(NO MAP REQUIRED)</p> |