



## Private Moorage Application Requirements List - Marine

The following requirements are part of the application and must be provided. Incomplete applications will be returned to the applicant.

**In addition to the General Application Requirements included on the Application Form, the following items are required for all Private Moorage applications in marine waters.**

**NOTE:** In marine environments docks are limited to a single elevated pier leading to a ramp and one moorage float.

- Site Plans A, B and C of the entire application area, drawn to scale with a North arrow, identifying the location of all improvement (buildings, structures, roads, powerlines, fences, etc.) in relation to the boundaries of the tenure area the delineation of riparian rights and other legal boundaries. More information on the specific standards in **Appendix 4** of the Land Use Operational Policy – Private Moorage: [http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/land-water-use/crown-land/private\\_moorage.pdf](http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/land-water-use/crown-land/private_moorage.pdf)
- . A side profile plan D must be provided for any improvements (i.e. docks, stiff-legs, anchor lines, pilings, log booms, floating storage sheds, fish pens, submarine cables) in the water or crossing the foreshore. The side profile drawing must illustrate the improvements, the average high and low water marks, the profile of the ocean or lake bed underneath the improvements. More information on the specific standards in **Appendix 4** of the Land Use Operational Policy – Private Moorage: [http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/land-water-use/crown-land/private\\_moorage.pdf](http://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/natural-resource-use/land-water-use/crown-land/private_moorage.pdf)
- Three photographs to provide a view of the site that the dock will occupy as well as a view of the shoreline in both directions.
- Proof of adjoining upland ownership or leasehold tenancy must be provided, such as a State of Title Certificate or a copy of Land Title System title search displaying the full legal description of the adjoining upland parcel and the full legal name(s) of the registered owner. In the case of upland tenancy, a copy the Lease page(s) displaying lessee name and description of the land must be submitted. In cases where the applicant is not the registered owner(s) as shown on the document provided, a Letter of Consent from the registered owner must also be submitted.
- Written confirmation from local government that the proposal complies with the existing zoning bylaws (based on a review by the local government of the application or development plan).
- Statement by the applicant describing any contact they may have had, including the name of the First Nation(s) and individuals contacted. Please consult the Consultative Area Data Base (CAD) Public Map Service for First Nations contact information Instructions on how to access CAD as well as supporting documentation is located at: <http://maps.gov.bc.ca/ess/sv/cadb/>

## AND

A Management Plan, signed and dated, which includes the project overview, project description and additional information as necessary. Specific information required is listed below. The template can be found here:

<http://www2.gov.bc.ca/gov/content/industry/natural-resource-use/land-use/crown-land/crown-land-uses/management-plans>

### Section B – Project Details

- Description of existing structures such as type (dock, wharf, etc.), construction (pilings, floats, etc.) and materials (include any preservatives);
- Size and dimensions of planned (and/or existing) improvements including floating docks, wharves, boathouses, retaining walls, pilings or areas to be filled or dredged as well as construction material used;
- Include dimensions and distances from property lines
- If other docks are located within 25 meters of the site plan, please include these docks on the site sketch;
- Indicate how public access is maintained along the beach;
- Type of use - number of boats, seasons, etc., and

### Section C – Additional Information

Where the following information is relevant to your application and has been investigated, please provide details on how you are addressing these issues.

**You may be requested to provide a Baseline Marine Habitat Assessment upon review of your application. It must be signed by a qualified registered professional acceptable to MFLNRO.** A listing of Registered Professional Biologists may be found at <https://professionalbiology.com/>

The applicant may have to hire an archaeologist to assess potential impacts on archaeological values.

**Note:** Applicants should restrict management plan content to information that is directly relevant to the proposed project. Management Plans should not contain statements that are biased or judgmental or which may be harmful to other applicants, other licensed users of Crown land and resources, the general public, or businesses operating on private land.