

Lease Application

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Applying for a Lease of Placer Minerals (LPM)
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Placer Claim and Placer Lease
- [Frequently Asked Questions](#)

Getting Started

Step 1

Log onto Mineral Titles Online (MTO).

Step 2

Depending on the type of title, click on the **Mining Lease** or **Placer Lease** tab.

Step 3

Click on the **Lease Application** link.

Select Input Method

Step 4

Select from the following two options to select the titles on which you wish to apply for a lease:

- **Using Online Map Selection:** This option allows you to select titles from the online MTO Map Viewer. [More information...](#)
- **Input Title Number(s):** If you choose this option, you need to know the title numbers for your titles. [More information...](#)

Step 5

Click **Next**.



Step 6

Depending how you wish to indicate your title numbers, follow the respective instructions below for [Online Map Selection](#) or [Input Title Numbers](#):

Online Map Selection


The Map Viewer will load after selecting **Using Online Map Selection** from the **Select Title(s) Input Method** page.

Select the title(s) you would like to apply for a lease application:

1. Clicking on the **Find Mineral Titles** link on the right hand frame when the Map Viewer will take you to the geographic location of the found title
2. Navigating to the area of interest using the **Zoom tool** , **Pan tool** , or the

Find Location tool



- after locating the title(s) of interest, use the **Select tool**  to click on, or draw a box over, the title(s)
- for multiple selections, use the **Select tool** to click on, or draw a box over, the title(s)
- after selecting the last title, click on the **Click here to continue** link that appears after making a selection

Selection Set

Layer:
Title (current)

Selection:
1 features selected
515307

[Click here to continue](#)

[Back](#)

- review the selection, click **Next** if you wish to continue or **Back** if you need to make a change.

Input Title Number

1. **Select number of titles** using the drop-down menu to indicate the number of titles to which you are applying for a lease, and click on the **refresh** button.
2. Enter the title numbers in the appropriate text fields.
3. **Generate Sequence**: If you are applying work to multiple titles that are in numeric order, enter the first title number, and then click on **Generate Sequence**; this will automatically fill in the remaining title numbers.
4. Click **Next**.

Input Titles

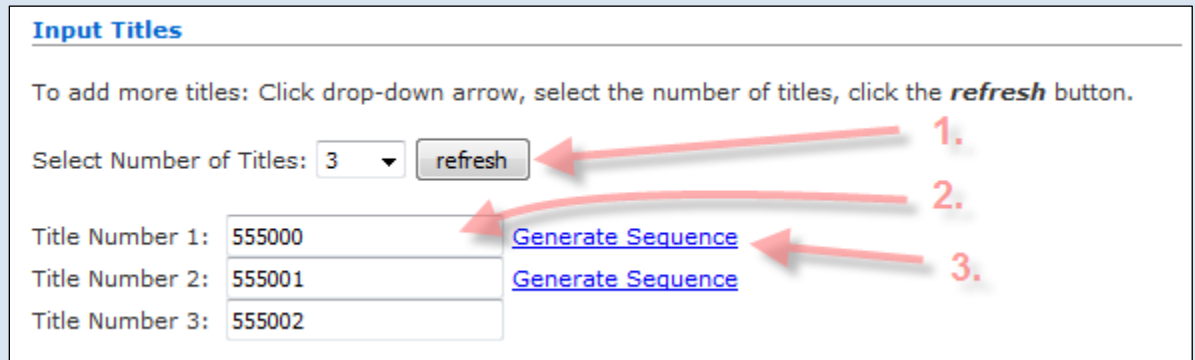
To add more titles: Click drop-down arrow, select the number of titles, click the *refresh* button.

Select Number of Titles: 3 ▼ refresh

Title Number 1: 555000 [Generate Sequence](#)

Title Number 2: 555001 [Generate Sequence](#)

Title Number 3: 555002



Review

Step 7

Details of the Lease Application will be displayed, such as the current claim holders, and title information.

Step 8

Click **Next**.

Step 9

This page will display the **fees** involved, as well as the same information as the previous page.

Step 10

Click **Next**.

Payment

Step 11

For instruction on making payments, please [click here](#).

Confirmation

Step 12

Confirmation Screen. An [event number](#) along with the event description is listed. Click **View Confirmation** to review the Title information, good to date and term expiry date.

Step 13

Click **Back**

Step 14

Click **here** to return to the Main Menu.
