

## THE BRITISH COLUMBIA CLEAN ENERGY VEHICLE PROGRAM SPECIALTY-USE VEHICLE INCENTIVE (SUVI)

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### PROGRAM APPLICATION

#### INSTRUCTIONS

Please complete this Application in full, and mail the Application with all supporting documentation (photocopies are acceptable) to the following address: **Ministry of Energy and Mines, Specialty-Use Vehicle Incentive Program, PO Box 9314 Stn Prov Govt Victoria BC, V8W 9N1**

The Application must be postmarked to the Ministry of Energy and Mines (MEM) within 90 days of the purchase and before March 31, 2018 in order to qualify for the grant. **Late Applications will not be processed.**

**\*\*All Applications are subject to available Program funds\*\***

#### APPLICANT INFORMATION

Legal Name of Organization: \_\_\_\_\_

Business Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

#### Contact at Organization

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address (if different from address above): \_\_\_\_\_

#### ELIGIBLE SPECIALTY VEHICLE INFORMATION

Yes I have purchased a NEW eligible Specialty-Use vehicle (Please visit [here](#) for a list of eligible vehicles)

Model Number: \_\_\_\_\_ Manufacturer: \_\_\_\_\_ VIN: \_\_\_\_\_

Dealer name: \_\_\_\_\_ Dealer Location: \_\_\_\_\_ Date Purchased: \_\_\_\_\_

My NEW eligible Specialty-Use Vehicle is on order (VIN # must be provided or grant must be repaid in full)

#### CUSTOMER STATEMENT

I, as an authorized representative of \_\_\_\_\_ (the "Applicant"), declare that I have read and comply with the Program Requirements and the Terms and Conditions on pages 2-3 of this Application and the Program Guide found [here](#). *I certify that the information provided on this Application is true and correct and the Specialty-Use Vehicle Incentive for which I am applying meets the Program Requirements on page 2.*

Customer Name & Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### FOR GOVERNMENT OFFICE USE ONLY:

\*\*Applicants do not fill out this box \*\*

Application Number: 2017 \_\_\_\_\_ Grant \$ \_\_\_\_\_

Qualified Receiver: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_

Expense Authority: \_\_\_\_\_ Signature: \_\_\_\_\_ Date \_\_\_\_\_

Account Coding: Client: **315** Resp: **27316** Service Line: **26316** STOB: **7703** Project: **2731615**

Supplier # \_\_\_\_\_

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## PROGRAM REQUIREMENTS

- Applicant is a business, non-profit, or public entity
- If applicable, applicant has a Business Licence (Provide copy of Licence)
- Applicant operations includes fleet vehicles
- Vehicle is on the list of eligible vehicles shown [here](#)
- Proof of Vehicle Purchase showing it is new, certified and purchased post November 30, 2016 (see program guide section 2.5 for details)
- If leased, hold a minimum of 36 month lease (any broken lease may result in repayment of grant)
- Eligible vehicle must be battery electric, plugin hybrid or Hydrogen fuel cell
- Applicant/purchaser will maintain ownership and valid insurance for a minimum of 12 consecutive months (otherwise full repayment of grant may be applicable)
- Eligible vehicle purchased in Canada
- Bill of Sale includes vender and customer information

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## DID YOU REMEMBER TO:

- Check that your vehicle is eligible and included on the vehicle eligibility list [here](#).
- Read the Program Requirements and Terms and Conditions and ensure that you meet them.
- Include a copy of the final bill of sale for the purchase of the eligible vehicle (Receipt MUST include vehicle VIN, model, name and address of purchaser/lessee, purchase date and purchase price).
- Sign and date the Application and mail in along with required documentation.
- Make a copy of the completed Application and all required documentation to KEEP for your records.

## Terms and Conditions

1. To be eligible for the Specialty-Use Vehicle Incentive Program (the 'Program') all terms and conditions must be met to the satisfaction of the Ministry of Energy and Mines.
2. The grant offer is limited to residents or organizations in British Columbia who are the registered owners (or have a subsisting lease of) a Specialty-Use Vehicle. A copy of the Vehicle registration and/or lease agreement must be submitted to the Ministry within this application in order to qualify for the grant.
3. A grant cheque is generally mailed within 10-12 weeks unless your Application is selected for verification, which may result in additional processing time.
4. The Specialty-Use Vehicle must be purchased or on order (with a non-refundable deposit) between November 30, 2016 and March 31, 2018. The grant application and itemized receipt for the Specialty-Use Vehicle (including vendor name, address and phone number, purchase date and price, product make and model) must be submitted to the Ministry of Energy and Mines within 90 days of the Specialty-Use Vehicle purchase in order to qualify for the grant. All applications **must be postmarked no later than March 31, 2018**.
5. The Specialty-Use Vehicle must be eligible and included on the vehicle eligibility list [here](#).
6. Any grant(s) discount(s) and/or incentives offered and/or provided by any manufacturer, distributor dealer and/or installer, are separate and distinct from this Program. Her Majesty the Queen in Right of British Columbia as represented by the Minister of Energy and Mines" (the "Province") will not be responsible for any grant(s), discount(s) and/or incentive(s) offered and/or provided by any manufacturer, distributor, dealer and/or installer.
7. Application forms must be accurately and fully completed and must be submitted to the Province, Specialty-Use Vehicle Program with all information and copies of all supporting documents to the purchase for which the Applicant is claiming a grant. Completed application forms and copies of receipts must be postmarked no later than 90 days after the Specialty-Use Vehicle purchase date as evidenced by the corresponding sales receipt. The Province will not be responsible for any late, lost, incomplete, illegible, misdirected, stolen, delayed, damaged, destroyed application forms, or otherwise failures or circumstances affecting, disrupting or corrupting the Program. The Province is not responsible for returning incomplete or otherwise ineligible applications.
8. Only those Specialty-Use Vehicle purchases which occur within the announced Program period (November 30, 2016- March 31<sup>st</sup>, 2018) will be considered by the Specialty-Use Vehicle Program for grant eligibility. All receipts need to be postmarked no later than March 31, 2018.
9. The Province reserves the right at any reasonable time to verify the purchase of the Specialty-Use Vehicle. A grant may not be paid if supporting materials are not to the satisfaction of the Province, or if the applicant has failed to comply with any requirement of the Program.

10. The Applicant agrees that the purchase, ownership and maintenance of the Specialty-Use Vehicle listed in the application form are the applicant's sole responsibility and that the providers of same is/are not affiliated with the Province or any Specialty-Use Vehicle Programs. The Province makes no representation, warranty, whether expressed or implied in respect of any such equipment, services or measures that the Applicant has chosen and applied a grant for. The Applicant agrees that the Province, its employees and representatives have no liability concerning the installation, performance, use or fitness of the same for the Applicants' purpose.
11. The Province decisions relating to the Program, including without limitation product acceptability, customer eligibility and the amount of grant, shall be final and binding and not subject to appeal.
12. The Province reserves the right to change or terminate the Program at any time without notice. A completed eligible application form received prior to a change or termination of the Program will be administered in accordance with the Program as it existed effective as of the postmarked date of the grant application.
13. The commitment of the Province to provide grants under the program is subject to the *Financial Administration Act*, which makes any obligation to pay subject to an appropriation being available in the fiscal year of the Province during which payment becomes due.
14. The Province is collecting your contact information on this form for the purpose of processing your application for the Specialty-Use Vehicle Incentive Program further to s. 26 (c) of the Freedom of Information and Protection of Privacy Act. If you have any questions the information collected please contact [Nick.Clark@gov.bc.ca](mailto:Nick.Clark@gov.bc.ca). Please note that this contact information is for Privacy concerns only. If you have a general question or inquiry regarding the Specialty-Use Vehicle Program, please email [cevinquiries@gov.bc.ca](mailto:cevinquiries@gov.bc.ca).

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***If you are a vehicle manufacturer and you believe that your Specialty-Use vehicle should be included on the list of eligible vehicles, please complete and submit a Vehicle Eligibility Application form to the Ministry of Energy and Mines (MEM). Applications for eligible vehicles will only be accepted from the vehicle manufacturer, and any vehicles purchased prior to inclusion on the list will be deemed ineligible. Application is available [here](#).***